

VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Zoom Video Conference
Tuesday, May 12, 2020, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) APPROVAL OF MINUTES:
 - a. Regular Meeting: April 14, 2020
- 5) PUBLIC COMMENT (Comments emailed to Village Administrator will be read at this time.)
- 6) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 7) BOARD OF TRUSTEES COMMENTS
- 8) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 9) DEPARTMENT REPORTS:
 - a. Financial Reports - April 2020
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 10) UNFINISHED BUSINESS:
- 11) NEW BUSINESS:
 - a. 2020-2021 Fiscal Year Budget - Draft
 - b. Set Public Hearing for 2020-2021 Fiscal Year Budget on June 9, 2020
- 12) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Village Cemetery
- Nuisance Properties
(Next quarterly report July 2020)

MINUTES

The May 12, 2020 regular meeting of the Innsbrook Board of Trustees was held via Zoom Video Conference and called to order at 5:00 PM (CST) with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Cynthia Bowers, Trish Dunn, Ted Sator, Tom Stevener and Jeff Thomsen were present. Due to the COVID-19 Pandemic, all Trustees and visitors attended this meeting via videoconference. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Village Attorney, Michael Lindgren; Chad Eggen with Boonslick Regional; and Russ Isaak.

APPROVAL OF AGENDA

Motioned by Trustee Sator, seconded by Trustee Stevener, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Stevener, seconded by Trustee Sator to approve the April 14, 2020 regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

Chad Eggen contacted the Census Bureau regarding "Wright City" being used on addresses instead of "Innsbrook". This could make the total number counted incorrect for the Village. Another issue is the vacation homes, which are counted as residences, however a permanent resident does not live in them.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Bowers has concerns about the pool opening this summer and what measures would be set up if it will open.

Trustee Sator has been contacted by concerned citizens about speeders inside the gate. Chairman Thomsen stated that he will have a conversation with Charlie Boyce. Trustee Stevener was open to the idea of beginning a police force. All Trustees agreed that speaking to Innsbrook Corporation would be a start. Trustee Sator also questioned if the Village is eligible for stimulus money due to the impact the Village may have on reduced tax revenue.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The April financial reports and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Sator, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Motioned by Trustee Sator, seconded by Trustee Dunn to approve the cost of conference and attendance of Carla Ayala at the Annual MML Conference in September 2020. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote.
- b. Administrator's Report - Village Administrator, Carla Ayala, presented her report to the Trustees. Village Hall will remain closed to the public. Services will be provided on an appointment only basis. Registration is open for the Annual MML Conference in Kansas City on September 13-16, 2020.
- c. Planning and Zoning Commission - The last meeting was held on October 2, 2019. There was not a meeting held in May.

UNFINISHED BUSINESS:

- a. Animal Shelter - Trustee Sator reported that the Animal Shelter is on hold at this time.

NEW BUSINESS:

- a. 2020-2021 Fiscal Year Budget Draft - Trustees to look over the budget and contact the Village Administrator/Clerk with adjustments prior to the June meeting.
- b. Set Public Hearing for 2020-2021 Fiscal Year Budget on June 9, 2020 - Motioned by Trustee Sator, seconded by Trustee Stevener to set the public hearing for the 2020-21 Fiscal Budget on June 9, 2020. Notice to be advertised in the local newspaper and posted at Village Hall and on the Village website. By roll call vote, Trustee Bowers - "Aye", Trustee Dunn - "Aye", Trustee Sator - "Aye", Trustee Stevener - "Aye", Trustee Thomsen - "Aye". Motion passed and approved with a 5 "Aye" -0 "No" vote.

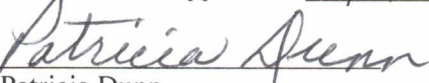
VOTE TO ADJOURN

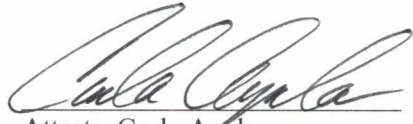
Motioned by Stevener, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5-0 vote. Meeting adjourned at 6:04 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, May 12, 2020.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 6/9/20


Patricia Dunn,
Village Board Clerk
(seal)


Attest: Carla Ayala,
Village Administrator/Clerk