

**Barry County Central Dispatch**  
**Technical Advisory Committee Meeting**

**June 25, 2018**

The Technical Advisory Committee met on Monday, June 25, 2018 at Barry County Central Dispatch. The meeting was called to order by Lani Forbes at 1:33 p.m.

The pledge of allegiance was recited.

Members present: Forbes, Caris, Dunn, Griffin, James, Yarger, and Romph

Absent: Boulter, Pratt, Leaf, Rothenberger, Huebner

Others present: Lehman (BCCD), Stafford (BCCD), Dunlap (MSP-Wayland)

*Additions to Today's Agenda:* There were no additions.

*Today's Agenda:* Motion made by Caris and supported by James to approve today's agenda as printed. **All in favor and the motion carried.**

*Public Comment:* There was no public comment.

*April 2018 Minutes:* Motion made by Caris and supported by Yarger to approve the minutes of the May 2018 minutes as printed. **All in favor and the motion carried.**

*Calls for Service Dispatched:* May 2018 stats were reviewed and discussed. Stephanie discussed that there was an increase from last month's calls. That is expected as we transition into summer. No questions.

*Old Business:* MDC project update – RFQ and Bids received were reviewed. Bid closing date was June 11<sup>th</sup>. No separate equipment meeting was held, but Lehman spoke with Chair Rothenberger to confirm his recommendation. The components of the RFQ were reviewed. Component one is for 42 rugged laptops. Component two is for the docking stations to keep the laptop from bouncing around in the patrol vehicle. Component three has two parts, the installation and maintenance of the computers. A recommendation was discussed for Precision Data for component one in the amount of \$102,593.00 and component two in the amount of \$18,502.75, as well as Chrouch Communications for component three in the amount of \$7,850.00 with additional maintenance expense costs as follows; \$45.00 for travel, \$90.00/hr for labor, and 10% discount off MSRP on parts. Motion made by Dunn and supported by Yarger to approve the recommendation to the Administrative Board. **All in favor and the motion carried.**

*Miscellaneous:* Wayland tower site status - Lehman informed the board that the Wayland tower site project has been completed. The antenna was moved from 40 feet to 140 feet. RRSI was in the low 50's and now it is 109. We can now communicate with the Wayland tower.

Dunn discussed the low microphone volume. They have been having issues hearing the dispatchers. It was determined that the microphone was muted because the dispatcher was training. James will remind the staff about this problem.

Motion to adjourn was made by Dunn and supported by Yarger. **All in favor and the meeting adjourned at 1:45 p.m.**

**Next Technical Advisory Committee Meeting is Monday, July 23, 2018 at 1:30 p.m.**

Respectfully submitted by Jamie Stafford