

Summer Village of Horseshoe Bay

Agenda: Regular Meeting

Saturday, October 3, 2020

To be held by ZOOM electronic meeting at

Email: svhorseshoebay@gmail.com

2:00 p.m.

1. CALL MEETING TO ORDER
2. ACCEPTANCE OF THE AGENDA
 - a) Additions to Agenda
 - i. 7.d) Stormwater Management
 - ii. 13. Confidential Item – CAO Evaluation
3. ADOPTION OF PREVIOUS MINUTES
 - a) August 15, 2020 Regular Council Minutes
 - b) August 15, 2020 Organizational Meeting Minutes
4. PUBLIC HEARINGS - none
5. DELEGATIONS - none
6. BYLAWS
7. OLD BUSINESS
 - a) Road Allowance – East End of TWP 594 to Vincent Lake
 - b) Culvert Replacement
 - c) Change in Natural Water Boundary
 - d) Stormwater Management
8. NEW BUSINESS
 - a) Approval of Interim Budget – January 1, 2021 to June 30, 2021
 - b) STEP Economic Development Alliance Committee
 - c) STEP Committee Report – Dave Amyotte
 - d) Approval of new REMP
 - e) Emergency Management Training-Elected Officials
 - f) NSWA Membership 2021
 - g) ASVA Annual General Meeting
 - h) SVHB Souvenirs
 - i) Transport Canada Minor Works Order – Docks & Boathouses
 - j) MOST Grant
9. COUNCILLOR REPORTS
10. CAO REPORT AND ACTION LIST
11. FINANCIAL REPORTS.
 - a) For the 9 months ended Sept. 30, 2020
 - b) Grants update
12. CORRESPONDENCE
13. CONFIDENTIAL ITEM
 - a) Personnel Evaluation – FOIP Section 17
14. NEXT MEETING
15. ADJOURNMENT



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 3.a) Minutes of August 15, 2020 Regular Meeting

3.b) Minutes of August 15, 2020 Organizational Meeting

Meeting Date: October 3, 2020

Background/Discussion/Options

Minutes of the August 15, 2020 Regular council Meeting are attached, for approval.

Minutes of the August 15, 2020 Organizational Meeting are attached, for approval.

Recommendation/RFD/Comments

MOVED BY _____ that the minutes of the August 15, 2020 Regular council meeting be approved as presented.

-Carried-

MOVED BY _____ that the minutes of the August 15, 2020 Organizational meeting be approved as presented.

-Carried-

3a)+b)

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday, August 15, 2020
Held by ZOOM electronic meeting at
Email: svhorseshoebay@gmail.com
10:00 a.m.

IN ATTENDANCE: Mayor: Gary Burns
Deputy Mayor: Dave Amyotte
Councilor: Eli Gushaty
CAO: Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 10:00 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 20-08-15-088

MOVED BY Councilor Eli Gushaty that the agenda be adopted as presented.

-Carried-

3. **APPROVAL OF MINUTES**

Res. No. 20-08-15-89

MOVED BY Mayor Gary Burns that the minutes of the July 4, 2020 regular council meeting be approved as presented.

-Carried-

4. **PUBLIC HEARINGS** There were no public hearings at this meeting.

5. **DELEGATIONS** There were no delegations for this meeting.

6. **BYLAWS**

Land Use Bylaw 130-2020

a) *Res. No. 20-08-15-090* MOVED BY Mayor Gary Burns that Land Use Bylaw 130-2020, to regulate and control the use and development of land and buildings with the Summer Village of Horseshoe Bay, be given first reading.

-Carried-

7. OLD BUSINESS

- a) *Res. No. 20-08-15-091* Road Allowance TWP594 to Vincent Lake
MOVED BY Councilor Eli Gushaty that council accept the report for information and discussion.
-Carried-
- b) *Res. No. 20-08-15-092* Vincent Lake Fish Kill Update
MOVED BY Deputy Mayor Dave Amyotte that council accept the report from Alberta Fish and Wildlife as information for discussion.
-Carried-
- c) *Res. No. 20-08-15-093* Water Boundary Maps
MOVED BY Deputy Mayor Dave Amyotte that council accept the preliminary plans for changes to the Summer Village water boundary.
-Carried-
- d) *Res. No. 20-08-15-094* Police Funding Model Update
MOVED BY Councilor Eli Gushaty that council accept the update on the status of the Police Funding Regulation, and ask that residents be informed in the next newsletter.
-Carried-

8. NEW BUSINESS

- a) *Res. No. 20-08-15-095* AB Gov't Assessment Model Review
MOVED BY Mayor Gary Burns that council accept the report from the County of St. Paul, and agree to collaborate with and join forces with the County of St. Paul and regional municipalities to emphasize to the Alberta Government that the Assessment Model presented will have detrimental effects on rural municipalities.
-Carried-
- b) *Res. No. 20-08-15-096* Appointment of Regional Director of O.H.& S
MOVED BY Deputy Mayor Dave Amyotte that council approve the appointment of Shane Fuson as the Regional Director of Occupational Health and Safety and the appointment of Ashley Dary as the coordinator of Occupational Health and Safety, for the St. Paul region.
-Carried-

- c) *Res. No. 20-08-15-097* Trees and Willows from Lake Front Lots
MOVED BY Councilor Eli Gushaty that administration advise residents that vegetation on municipal reserve may be removed but to try and keep the area environmentally friendly. Vegetation within the bed and shore may not be removed without prior approval of Alberta Environment and Parks
-Carried-

- d) *Res. No. 20-08-15-098* Municipal Stimulus Program
MOVED BY Mayor Gary Burns that council authorize administration to clarify with Municipal Affairs that the province is reworking the Red Tape Reduction requirement so that the Summer Village is eligible for MSP funding and to apply for a project by the October 1, 2020 filing timeline.
-Carried-

- e) *Res. No. 20-08-15-099* Capital Projects and Grants
MOVED BY Councilor Eli Gushaty that administration identify Capital Projects that can be started in 2020 and estimate the projected cost and grant funding.
-Carried-

9. COUNCIL REPORTS

- Res. No. 20-08-15-100* MOVED BY Mayor Gary Burns that the council reports be accepted as presented.

-Carried-

10. CAO REPORT AND ACTION LIST

- Res. No. 20-08-15-101* MOVED BY Mayor Gary Burns that the CAO Report and Action list be approved as presented.

-Carried-

11. FINANCIAL REPORTS

- Res. No. 20-08-15-102* MOVED BY Deputy Mayor Dave Amyotte that the financial reports for the 7 months ended July 31, 2020.

-Carried-

12. CORRESPONDENCE

There was no correspondence.

13. NEXT MEETING

Res. No. 20-08-15-103

MOVED BY Mayor Gary Burns to set the next regular Council meeting on October 3, 2020 at 10:00 a.m., to be a ZOOM electronic meeting.

-Carried-

14. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 11:54 a.m.

Mayor

Date

Chief Administrative Officer

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Organizational Meeting
August 15, 2020
To be held by ZOOM electronic meeting at
Email: svhorseshoebay@gmail.com
10:00 a.m.

IN ATTENDANCE

Councilor Gary Burns
Councilor Dave Amyotte
Councilor Eli Gushaty

CAO, Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** CAO, Norman Briscoe called the meeting to order at 11:55 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 20-08-15-104 MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted as presented.

-Carried-

3. **ELECTIONS**

3.a) Mayor:

CAO, Norman Briscoe called for nominations for the position of Mayor.

Dave Amyotte nominated Gary Burns for Mayor who accepted the nomination.

2nd call for nomination of Mayor position.

3rd call for nomination of Mayor position.

Being that there were no further nominations,

Res. No. 20-08-15-105 MOVED BY Councilor Eli Gushaty that nominations for the position of Mayor be closed.

-Carried-

Gary Burns was declared Mayor.

3.b) Deputy Mayor CAO, Norman Briscoe called for nominations for the position of Deputy Mayor.

Mayor Gary Burns nominated Dave Amyotte for position of Deputy Mayor, who accepted the nomination.

2nd call for nominations of Deputy Mayor.

3rd call for nominations of Deputy Mayor.

Being that there were no further nominations;

Res. No. 20-08-15-106 MOVED BY Mayor Gary Burns that nominations for the position of Deputy Mayor be closed.

-Carried-

Dave Amyotte was declared Deputy Mayor.

**3.c) Oath of Office
Mayor and
Deputy Mayor**

The Mayor and Deputy Mayor swore the Oath of Office in accordance with Section 156 of the Municipal Government Act and as prescribed by the Oaths of Office Act.

CAO, Norman Briscoe turned the meeting over to Mayor Gary Burns at 11:59 a.m.

**4. BANKING
OFFICIALS**

Res. No. 20-08-15-107 MOVED BY Councilor Eli Gushaty that the bank accounts remain at the St. Paul Servus Credit Union and that the Banking signing officers for the Summer Village of Horseshoe Bay are as follows:

Gary Burns and/or Eli Gushaty and/or Dave Amyotte sign in the Mayor's position AND Norman Briscoe sign in the Administrators position.

-Carried-

5. APPOINTMENTS

5.a) Auditor: *Res. No. 20-08-15-108* MOVED BY Mayor Gary Burns that council appoint J.M.D. Group LLP as the Summer Village auditors for 2020.

-Carried-

Legal Representation

- 5.b) *Res. No. 20-08-15-109* MOVED BY Councillor Eli Gushaty that council appoint the legal firm of Reynolds, Mirth, Richards & Farmer to be retained as needed.

-Carried-

Development Authority & Development Officer

- 5.c) *Res. No. 20-08-15-110* MOVED BY Deputy Mayor Dave Amyotte that council appoint Norman Briscoe as the Development Authority & Development Officer for the Summer Village of Horseshoe Bay.

-Carried-

Sub-Division Authority

- 5.d) *Res. No. 20-08-15-111* MOVED BY Mayor Gary Burns that council re-appoint Jane Dauphinee of Municipal Planning Services (2009) Ltd. as the Sub-Division Authority for the Summer Village of Horseshoe Bay.

-Carried-

Intermunicipal Subdivision & Development Appeal Board

- 5.e) *Res. No. 20-08-15-112* MOVED BY Deputy Mayor Dave Amyotte that council re-appoint Wayne Overbo as member-at-large to the Intermunicipal Subdivision and Development Appeal Board and appoint Norman Briscoe as Clerk.

-Carried-

Municipal Planning Commission

- 5.f) *Res. No. 20-08-15-113* MOVED BY Councillor Eli Gushaty that council appoint Mayor Gary Burns as Chairman, Deputy Mayor Dave Amyotte as Vice Chairman and Norman Briscoe as Clerk of the Municipal Planning Commission.

-Carried-

Intermunicipal Assessment Review Board

- 5.g) *Res. No. 20-08-15-114* MOVED BY Deputy Mayor Dave Amyotte that council confirm the July 21, 2018 appointment of Mayor Gary Burns as a Member of the Regional Assessment Review Board and Norman Briscoe as Assistant Clerk, for a three (3) year term expiring in 2021.

-Carried-

Regional Emergency Advisory Committee

- 5.h) *Res. No. 20-08-15-115* MOVED BY Councilor Eli Gushaty to confirm reappoint Gary Burns and Dave Amyotte to the Emergency Advisory Committee.

-Carried-

IDP Intermunicipal Council Committee

- 5.i) *Res. No. 20-08-15-116* MOVED BY Councilor Eli Gushaty, that in accordance with Bylaw 121/2019, Section 14.0, council appoint CAO, Norman Briscoe, Mayor Gary Burns and Deputy Mayor Dave Amyotte to the Intermunicipal Council Committee for the Intermunicipal Development Plan with the County of St. Paul No. 19

-Carried-

ICF Intermunicipal Collaboration Committee

- 5.j) *Res. No. 20-08-15-117* MOVED BY Councilor Eli Gushaty, that in accordance with Bylaw 127/2020, Section 4.0, council appoint Mayor Gary Burns and Deputy Mayor Dave Amyotte to the Intermunicipal Collaboration Committee for the Intermunicipal Collaboration Framework with the County of St. Paul No. 19

-Carried-

Weed Control Inspector

- 5.j) *Res. No. 20-08-15-118* MOVED BY Mayor Gary Burns that council appoint CAO, Norman Briscoe as Weed Control Inspector to enforce and monitor compliance with the Weed Control Act within the Summer Village.

-Carried-

6. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 12:10 p.m.

Mayor

Date

Chief Administrative Officer



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 7.a) Road Allowance East End of TWP 594 (Boat Launch)

Meeting Date: October 3, 2020

Background

Northern Tree Service cleared and mulched trees and willows on the road allowance at the east end of TWP RD 594, to the shoreline. They could not do much leveling because the area is very rocky and would damage their equipment.

We have applied for an MSP grant to clean-up the area and extend the boat launch. If the grant is approved the work is planned for the spring/summer of 2021.

Recommendation/RFD/Comments

This agenda item is for discussion purposes. Any action required by council will be identified at the meeting.

7.a)



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 7.b) Replacement of 3 culverts in SVHB

Meeting Date: October 3, 2020

Background

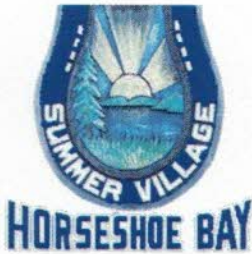
A quote was received and accepted from Nick Nikiforuk Construction, for removal and replacement of 3 culverts in the Summer Village.

The work has already been done or is scheduled to be completed this fall. The excavated sections of the roads will not be repaved until they have had time to settle.

Recommendation/RFD/Comments

This agenda item is for discussion purposes. Any action required by council will be identified at the meeting.

7.b)



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 7.c) Natural Water Boundary & Lakeshore Reserve

Meeting Date: October 3, 2020

Background

The Summer Village changes in the Natural Water Boundaries have been completed and submitted to Land Titles for registration. Explore Surveys hope this will only take a couple of weeks.

Three of the 7 plans were revised by Alberta Environment & Parks. Two were minor and only affected water boundaries. The third is below reserve lot R1 and 7, 8 & 9 Martin Point Drive (just south of the boat launch). The new boundary leaves a small parcel of land between the Municipal Reserve and the water, which is Crown Land.

The Summer Village can apply to purchase this land from the gov't. Connie Petersen of Explore Surveys, suggested that we apply to purchase this land. It may take a couple of years. She does not know the cost but thinks it will not be a lot. Public land is usually sold at its fair market (appraised) value. I would not expect this land to have much value. The Gov't can sell land to a municipality for utility development (e.g. roads) at a value that takes the intended use into consideration.

I recommend that we start the process to apply to purchase this parcel of land below lot R1 and lots 7, 8 & 9 on Martin Point Drive.

The parcel is marked with red stripes on the attached plan and aerial photo.

Recommendation/RFD/Comments

This agenda item is for discussion purposes. Any action required by council will be identified at the meeting.

A resolution is required to proceed with this recommendation.

7.c)



THIS IS THE AREA THAT THE SV COULD APPLY TO PURCHASE

100

EAST BOUNDARY OF N.W. 1/4 L.S.D. 15

BANK OF VINCENT LAKE
TAKEN FROM AERIAL PHOTOGRAPHY
PROVIDED BY VALTUS IMAGERY
DATED AUGUST 10, 2019

LOT 11MR
BLOCK 4
AREA = 1.98 ha

LOT 3MNR
BLOCK 2
PLAN 202

LOT 14
BLOCK 4
PLAN 4311NY

LOT R3
BLOCK 4
PLAN 8311NY

LOT 4
BLOCK 4
PLAN 6311NY

LOT B
BLOCK 11
PLAN 7541TR

P.L. RM PLAN 7551TR

P.L. RW

HOMESTEAD TRAIL

VINCENT LAKE

VINCENT LAKE

NE 1/4 SEC. 25-09-10 W.45.

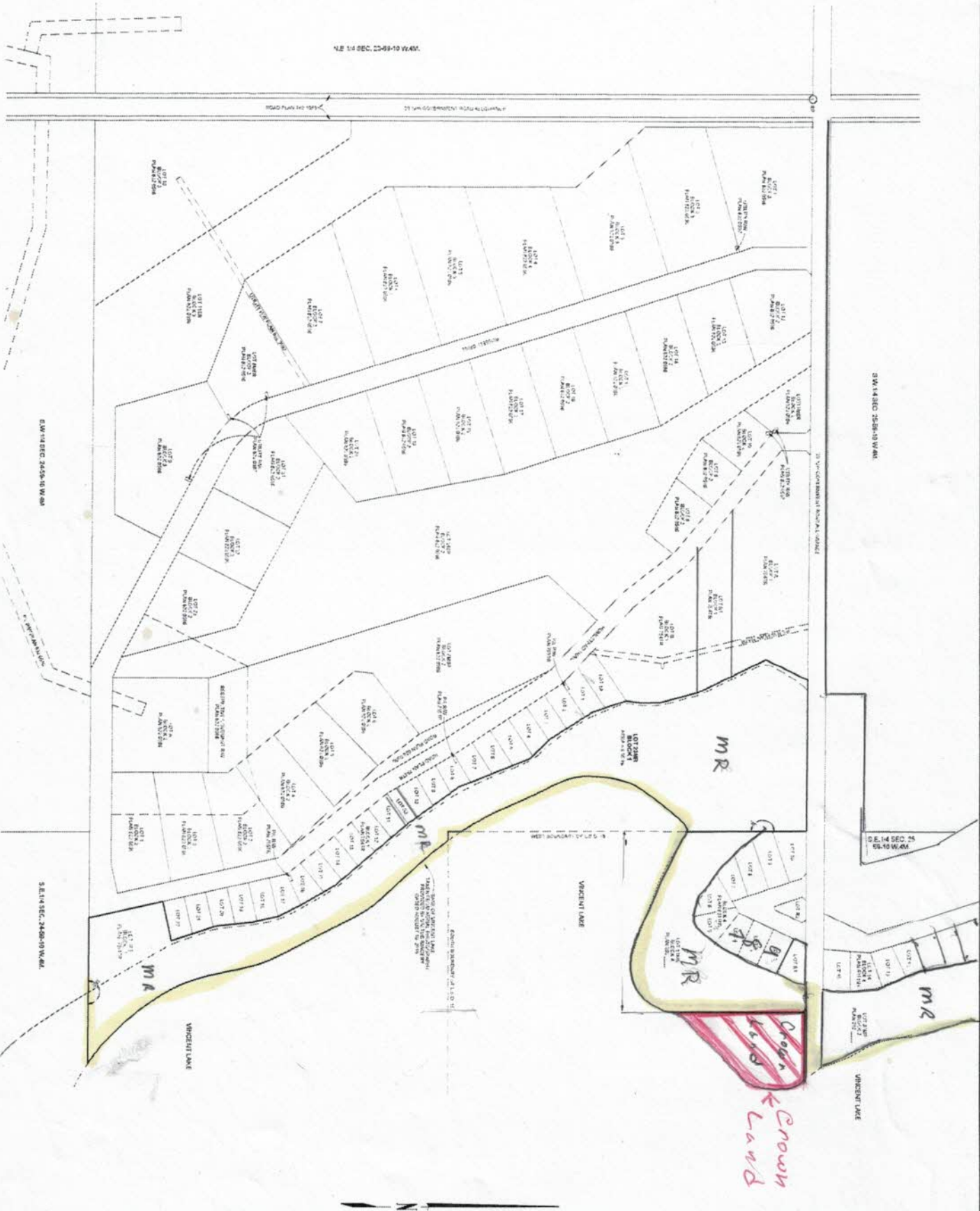
25 W. GOVERNMENT ROAD 1/2 MILE W.

E. W. 1/4 SEC. 24-09-10 W.45.

25 W. 1/4 SEC. 25-09-10 W.45.

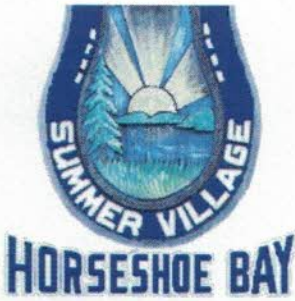
S. E. 1/4 SEC. 24-09-10 W.45.

S. E. 1/4 SEC. 25-09-10 W.45.



DEED RECORD # 11,510 5
 THE STATE OF INDIANA
 COUNTY OF VINCENNES
 PLAT BOOK 10, PAGE 10





Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.a) Approval of 2021 Interim Budget

Meeting Date: October 3, 2019

Background

As per section 242, 243, 244 & 248.1 of the MGA, an interim operating budget must be passed prior to January 1 for the next fiscal year.

The Interim 2021 Budget for January 1, 2021 to June 30, 2021 is attached for councils approval.

Recommendation/RFD/Comments

MOVED BY _____ that council approve the 2021 Interim Budget for the 6 months ended June 30, 2021, as follows:

Revenue

Total Property Tax Revenue	\$116,582
Less: School & DIP Requisitions	<u>41,680</u>
Net Municipal Property Taxes	74,902
Other Revenue	1,056
Government Transfers for Grants	<u>149,542</u>
Total Revenue	<u>225,500</u>

Expenses

Operating Expenses	<u>176,000</u>
Excess of Revenue over Expenses, Before Capital Expenditures	49,500
Capital Expenditures	<u>75,000</u>
Deficiency of Revenue over Expenses, Before non-cash items	-25,500
Adjustment for non-cash items	26,850
Transfer from Unrestricted Surplus	<u>-0-</u>

Financial Plan Balance \$ 1,350

-Carried-

8.a)



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.b) STEP Economic Development Alliance Committee

Meeting Date: October 3, 2019

Background

The St. Paul-Elk Point Regional Partnership completed a Regional Economic Development Readiness Assessment and Capacity Building Plan that can serve as the basis of the desired regional economic development initiative moving forward.

The Partnership has an ACP grant of \$125,000 that must be used in the next 18 months.

There will be three projects in the St. Paul Regional Economic Development Initiative:

- Regional Labour Market Scan & Plan Project
- Regional Business Retention & Expansion (BRE) Project
- Regional Economic Development Committee Set-Up Project.

The committee members are an elected official from each of the partners and a member from the St. Paul Chamber of Commerce.

A copy of the "St. Paul Regional Economic Development Initiative – Scoping Document is attached.

Recommendation/RFD/Comments

Recommendation: that council appoint Deputy Mayor Dave Amyotte to represent the Summer Village on the Economic Development Committee.

MOVED BY _____ that council appoint Deputy Mayor Dave Amyotte to the St. Paul Regional Economic Development Committee.

-Carried-

8.b)



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.c) STEP Committee Report

Meeting Date: October 3, 2019

Background

Deputy Mayor Dave Amyotte represents the Summer Village on the STEP Ec. Dec Committee.

The committee has met several times and Dave will give a report on their progress.

Recommendation/RFD/Comments

MOVED BY _____ that council accept Deputy Mayor Dave Amyotte's report from the St. Paul Regional Economic Development Committee, for information.

-Carried-



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.d) Approve new Regional Emergency Management Plan (REMP)

Meeting Date: October 3, 2019

Background

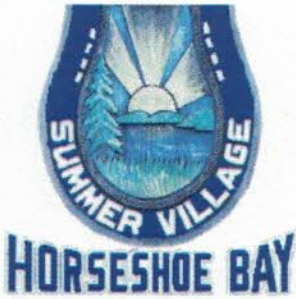
Due to changes in the Emergency Management Act by the provincial government and changes in regional emergency management personnel, the REMP has been revised.

The new REMP has been emailed separately for your review. It is 167 pages and the changes that have been made to the 2015 version, are dictated by provincial policies and are not easily identifiable.

Recommendation/RFD/Comments

MOVED BY _____ the council approve the new, revised Regional Emergency Management Plan.

-Carried-



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

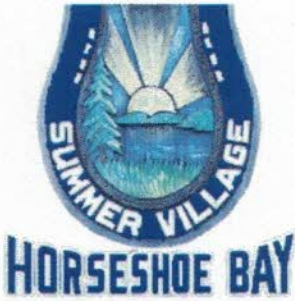
Agenda Item 8.e) Emergency Management Training for Elected Officials

Meeting Date: October 3, 2019

Background

Norman will report at the council meeting.

Recommendation/RFD/Comments



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.f) North Saskatchewan Watershed Alliance (NSWA) Request for Donation

Meeting Date: October 3, 2019

Background

The NSWA is requesting a Municipal Contribution to NSWA of \$0.50 per capita.

SVHB contribution would be: pop. Of 73 X .50 = \$36.50

Recommendation/RFD/Comments

MOVED BY _____ that council approve/decline to make a contribution to the NSWA.

-Carried-

8.f)

Connecting You to Watershed Resources

How can NSWA help your municipality with watershed issues?



- Growing concerns from residents related to local water issues
- Complex environmental regulations or guidelines
- Development pressures on local lakes, rivers, or creeks
- Poor lake or river water quality
- Loss of wetlands and other environmentally sensitive areas

COLLABORATIVE PARTNERSHIPS



We facilitate inter-municipal partnerships that address watershed issues

- Three municipally-led subwatershed groups: Headwaters, Sturgeon and Vermilion
- 40+ municipal partners both rural and urban
- Work closely with federal and provincial governments on watershed related issues

GRANT SUPPORT



NSWA has coordinated over \$3 million in grant funds for municipalities

- For every \$1 municipalities contribute, NSWA has been able to secure \$4.50 in grant funds
- Studies of water quality, riparian areas, and aquatic health issues
- Helping local landowners protect or restore wetland and riparian areas

EXPERTISE & PROJECT MANAGEMENT



NSWA staff have knowledge of municipal watershed issues

- Completed over 50 technical studies and management plans
- Contribute to provincial policy development
- Guided by the North Saskatchewan River Watershed Integrated Watershed Management Plan (2012)

EDUCATION & AWARENESS



We provide resources to help residents and council understand watershed issues

- Monthly newsletters highlighting watershed activities and resources
- Free Educational Forums held twice a year on key watershed topics
- Website with links to watershed information, presentations, and reports

Local Solutions for Local Issues

The **North Saskatchewan Watershed Alliance** is a non-profit organization designated by the Province of Alberta as a Watershed and Planning Advisory Council for the North Saskatchewan River watershed.

Learn more by visiting our website nswa.ab.ca

SEP 10 2015



NORTH SASKATCHEWAN RIVER WATERSHED



WE PLAN

WE WORK WITH OTHERS TO FIND WAYS TO INTEGRATE LAND AND WATER PLANNING TO IMPROVE WATERSHED FUNCTION



WE ADVOCATE

WE ADVOCATE FOR THE PROTECTION OF WATER QUALITY, WATER SUPPLIES AND ECOSYSTEM HEALTH THROUGH WATERSHED MANAGEMENT



WE SHARE

WE PROVIDE INFORMATION ABOUT THE WATERSHED AND CREATE FORUMS FOR SHARING THAT INFORMATION

WORKING TOGETHER FOR A HEALTHY AND RESILIENT WATERSHED

VISION

People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.



The NSW Board consists of 18 representatives from municipal, provincial government, industry, agriculture, non-governmental organizations and members at large.

MISSION

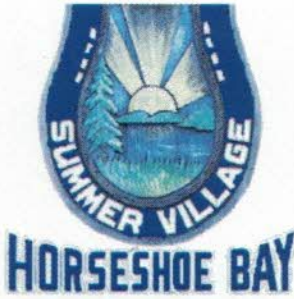
To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.



NSWA
NORTH SASKATCHEWAN
WATERSHED ALLIANCE

water@nswa.ab.ca | 587.525.6820

Follow us on social media
 @NorthSaskRiver



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.h) SVHB Souvenirs

Meeting Date: October 3, 2019

Background

Recently, Village resident, Wayne Overbo started a "Summer Village of Horseshoe Bay FaceBook Group". There have been requests/questions from members of the group for Summer Village souvenirs.

We have: Coffee Mugs - 26	From SVHB 20 th anniversary in 2005
Key Chains - 24	From SVHB 25 th anniversary in 2010
Pins - 50	

There are quite a few new residents in the Village and this might be a good time to get rid of out-dated souvenirs and purchase some new ones. We have been selling them at Village social events, but it could be a while before we can hold them again.

Recommendation/RFD/Comments

Request for approval to advertise the items on facebook and in newsletter, for sale to residents.

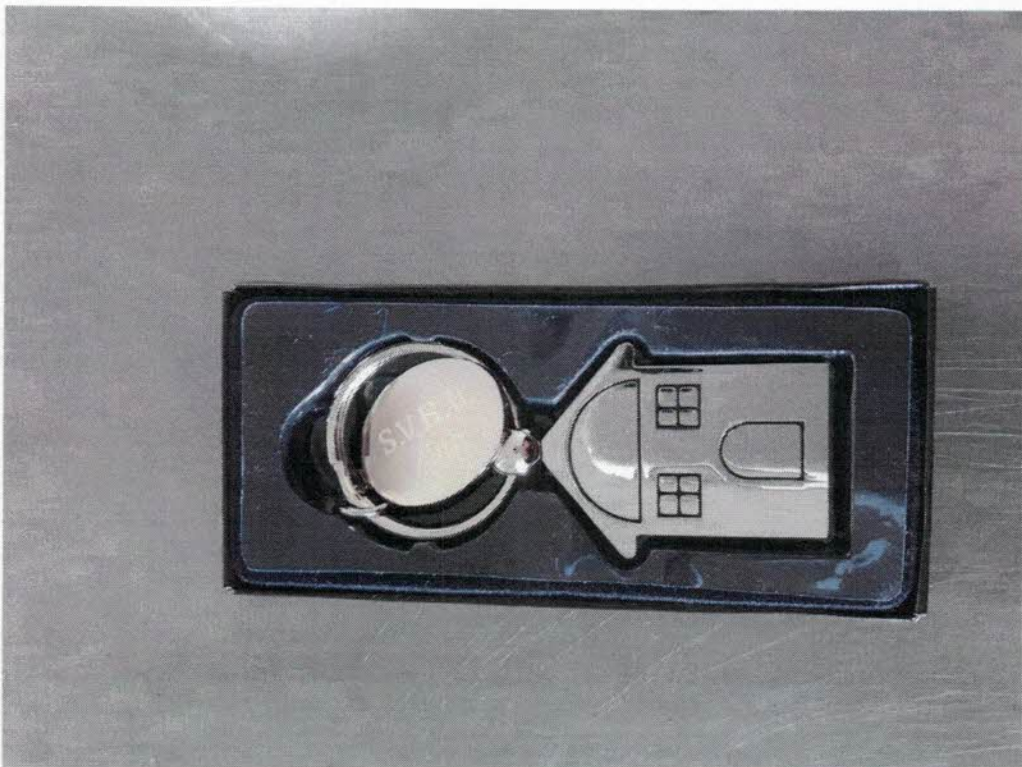
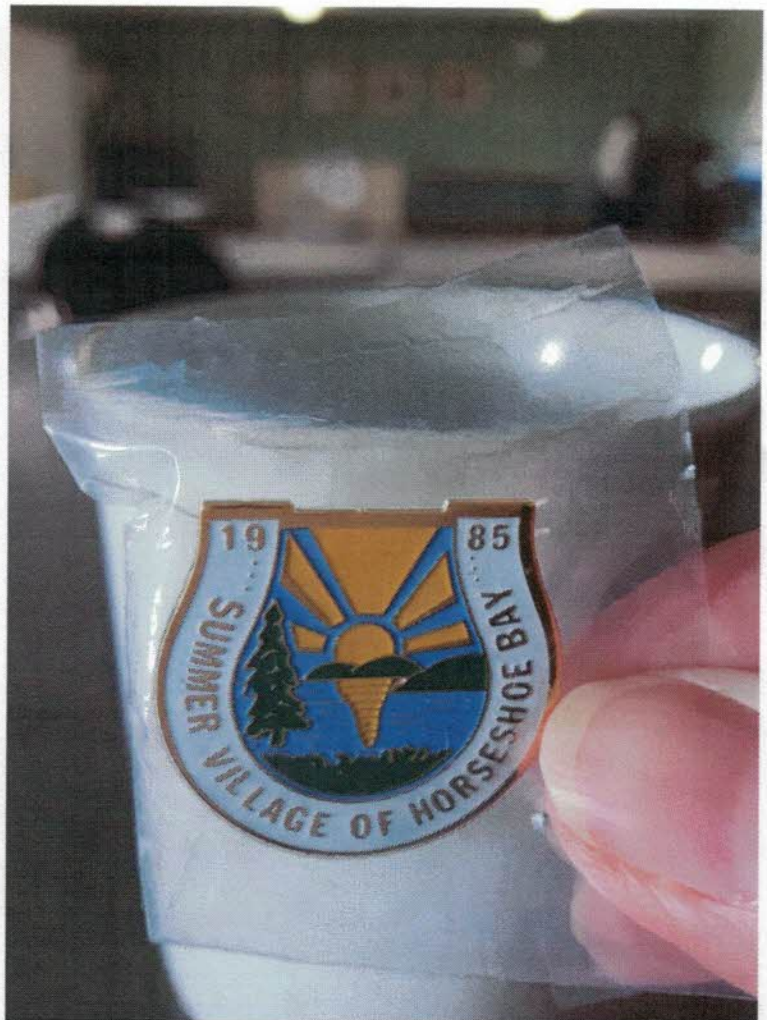
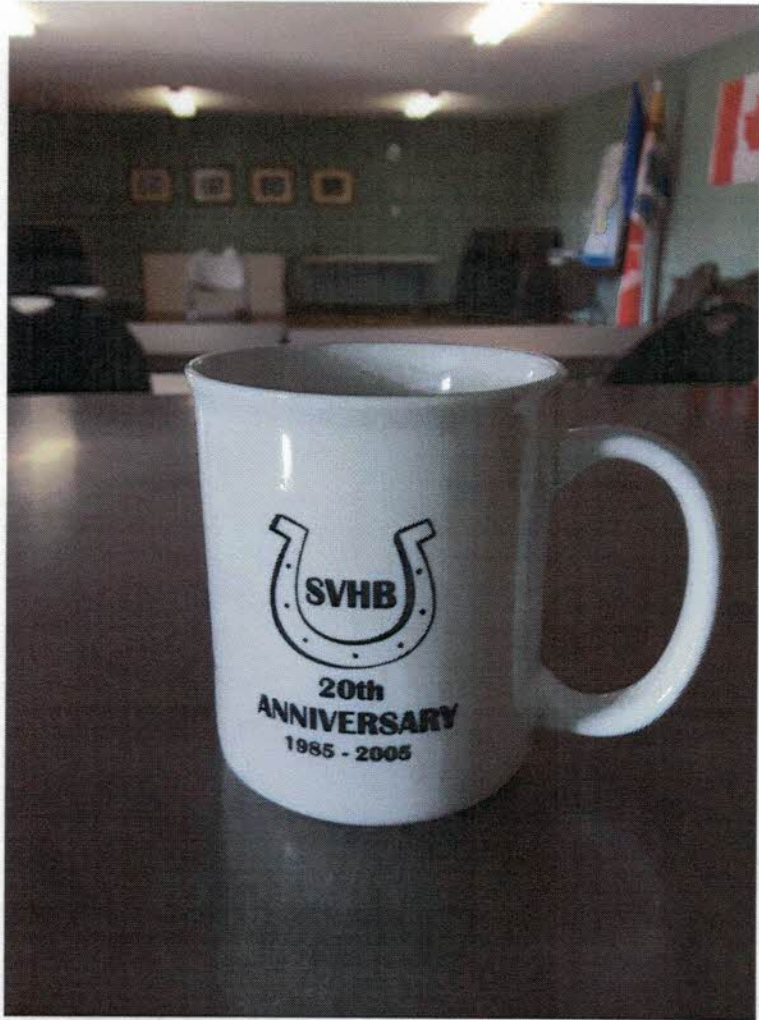
Suggested price:

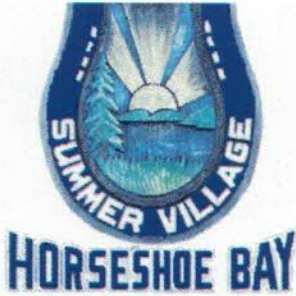
Mugs: \$2.00 each or 3 for \$5.00

Key Chains: ~~\$5.00~~ each 3.00

Pins: \$1.00 each

8.h)





Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.i) Transport Canada Minor Works Order – Docks & Boathouses

Meeting Date: October 3, 2019

Background

Please refer to email from Transport Canada, "LET'S TALK NAVIGATION: MINOR WORKS ORDER", discussion paper, which was forwarded to you on Friday, Oct. 25, 2020.

The ASVA would like to comment on section 3.2, "Docks and boathouses" on page 7. (attached).

For discussion purposes:

- This discussion paper is mainly for navigable water
- How will this effect on the SVHB, if at all.
- What action should we take in support of the ASVA concerns.

Recommendation/RFD/Comments

Any action / resolution required will be decided by council at the council meeting.

Just following up on this opportunity. I would like to share with you the response the ASVA has sent in and we encourage all summer villages to provide a response if even to reiterate what the ASVA has put forth. It is imperative that as many respond as possible, strength in numbers.....

Here is what the ASVA sent in.

The Association of Summer Villages of Alberta would like to comment on section 3.2 Docks and boathouses on page 7 of the discussion paper.



The Association of Summer Villages of Alberta was established in 1958 and represents the interests of all 51 Summer Villages in Alberta. Summer Villages are viable, sustainable municipalities that are a well-respected, active level of municipal government and stewards of our lake environments.

It is our opinion that regulations associated with temporary seasonal docks should be the responsibility of a provincial government. A provincial authority would better understand the unique needs of their residents and water bodies. A provincial authority is also better positioned to monitor and enforce regulations related to temporary seasonal docks. The Government of Alberta is already underway with public consultation on a **Disturbance Standard for Temporary Seasonal Docks for Recreational Purposes**. When complete this provincial regulation will set the standards for temporary seasonal docks.

If the Government of Canada cannot provide an exemption for temporary seasonal docks in the Minor Works Order then we have two comments on Section 3.2 docks and boathouses.

1. The setback rule that requires property owners to build docks so that they are at least 5 meters from any shared property boundaries or property line extensions should be changed to a setback of 3 meters. A 5 meter setback is not reasonable for many lakefront owners and in particular those with a 15.24 meter wide property. The current 5 meter side setback rule only allows for a 5.24 meter space for a temporary seasonal dock and boat lift configuration. This is restrictive and does not permit enough room for boat lifts on both sides of a temporary seasonal dock. A 3 meter setback rule would provide 6 meters of shoreline access between two dock and boat hoist configurations, which is more than sufficient space for recreational purposes.
2. For many Alberta lakes, a maximum dock length of 30 meters would not provide sufficient water depth for the proper operation of a boat and boat lift. The Government of Alberta has identified the maximum length of a temporary seasonal dock as being the length of the boat or line of navigation. Both provide sufficient water depth to operate a boat safely and not interfere with the navigation of other boats. The Government of Canada in the Minor Works Order should consider similar wording for the maximum length of dock.

Regards,
Mike Pashak
President, Association of Summer Villages of Alberta
www.asva.ca

Thank you for taking the time to review this and please send in your responses. We need your help to see these changes implemented. It could impact the provincial Disturbance Standard dialog that is currently underway.

Regards,
Deb Hamilton
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

----- Forwarded message -----

From: **ASVA Exec Director** <summervillages@gmail.com>

Date: Wed, 5 Aug 2020 at 15:40



3. Existing types under review

Each type in the order includes standard requirements to make sure that navigation is only affected slightly. Following our review, we've explained the approach that we propose for each existing type. These standard requirements need to be met for the work to be considered a minor work.

3.1 Erosion-protection works

Erosion-protection works are built to prevent or control bank erosion. For example: armour stone, embankment, fills, retaining walls, scour protections or shore protection works.

Under the proposed approach, owners of erosion-protection works would need to build the works so that:

- they are parallel and consistent to the banks of the waterway
- the part of the work below the water is consistent and integrated with the slope of the bed of the navigable water if it extends further into the water than the part of the work above the water
- the work doesn't extend horizontally into the waterway more than:
 - 5 metres from the ordinary high-water mark, and
 - one third of the waterway's width

3.2 Docks and boathouses

The order requires dock and boathouse owners to build them so that they:

- are at least 5 metres from any shared property boundaries or property line extensions
- don't extend horizontally more than 30 metres into the navigable water
- don't cross more than one-third of the waterway's width
- are at least 30 metres away from a navigation channel (a charted channel, or a channel marked by a federal, provincial, municipal government or Canadian Port authority)

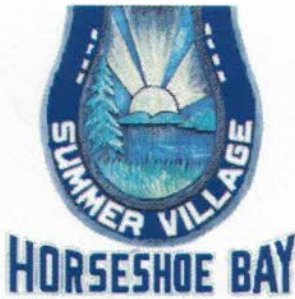
We're deciding whether to:

- let the owners of docks and boathouses build them so that they can extend horizontally more than 30 metres into the navigable water (if other similar docks or boathouses within 100 metres already extend more than 30 metres)
 - In these cases, the work could extend as far as the existing similar work, but no more than 50 metres
- add a requirement that would require the dock or boathouse to not be in, on, over, under, through or across a thalweg (the line that connects the sections of a navigable water that provides the greatest depth used for navigation purposes)

3.3 Boat launching ramps and slipways

In the order, boat launching ramp or slipway owners would need to build them so that they:

- are at least 5 metres from any shared property boundaries or property line extensions
- lie on the bed of the navigable water



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.j) Municipal Operating Support Transfer (MOST)

Meeting Date: October 3, 2019

Background

Through the MOST, the Gov't of Alberta and the Gov't of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as result of COVID-19 impacts on revenues and operations.

The Summer Village is eligible for \$12,392, however we have very little, if any, eligible expenses. Alberta Municipal Affairs told Norman that the Village MOST funding could be applied to eligible expenses of our regional partners. The Town of St. Paul and the Town of Elk Point have had significant losses due to decrease in revenues for facilities such as the swimming pool, and Allied Arts Centers. The REMP also incurred additional costs for Personal Protective Equipment.

This item will be discussed at the next Emergency Management meeting on Oct.7/20. More information will be available at that time.

Recommendation/RFD/Comments

Recommendation: that the Summer Village apply our MOST funding to St. Paul Regional Municipality facilities, as needed.

Any action / resolution required will be decided by council at the council meeting.

Municipal Operating Support Transfer (MOST)

Program Guidelines

Guidelines

These guidelines are intended to assist local governments participating in the Municipal Operating Support Transfer (MOST) in complying with the program terms and conditions. Local governments include municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows (referred to as 'municipalities' in these guidelines).

1. Program Objectives

Through the MOST, the Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations. This funding is provided through two separate allocations: general operating, and public transit support. Funding provided under both components will be administered together.

2. Key Dates and Contacts

ACTIVITY	TIMELINE	QUESTIONS? CONTACT
Executed Memorandum of Agreement	Submit by October 30, 2020	
Payment	Once memorandum of agreement has been signed	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email MA.MunicipalStimulus@gov.ab.ca
Deadline to spend funds	March 31, 2021	
Statement of Funding and Expenditures (SFE)	Due July 2, 2021	

3. Memorandum of Agreement

The Memorandum of Agreement (MOA) will be e-mailed to municipalities, and will cover both the general operating and public transit allocations. The MOA must be signed by the Chief Elected Official and Chief Administrative Officer or duly authorized signing officer. Municipalities should

complete the MOA, including witnesses for each signatory, and scan and submit them via email to MA.MunicipalStimulus@gov.ab.ca.

A duly executed MOA is sufficient to trigger payment. There is no application form for MOST.

Questions related to the submission of the MOA or reporting documents can be directed to a Grant Advisor by calling 780-422-7125 (toll-free 310-0000) or MA.MunicipalStimulus@gov.ab.ca.

4. Funding Formula and Allocations

Under the MOST funding formula, each municipality active as of May 1, 2020 will receive an allocation. MOST funding is allocated to municipalities in three funding envelopes, each with its own allocation formula. Allocations are available online at the [program website](#).

The Minister retains the authority to exclude Improvement Districts that do not have an advisory council from the funding allocation formula.

Funding Envelope	Amount	Allocation Approach
MOST Transit	\$140 million	<ul style="list-style-type: none"> Available to municipalities with public transit systems, and is allocated based on ridership (2018 Canadian Urban Transit Association statistics).
MOST General Operating	\$436.488 million	<ul style="list-style-type: none"> \$426.488 million is available to all municipalities, which receive \$5,000 in base funding with the remainder allocated according to population. \$10 million is available only to the towns of Jasper, Banff and Canmore, and is allocated based on estimated average daily visitors.
Municipal Sustainability Initiative (MSI) Operating*	\$30 million	<ul style="list-style-type: none"> Previously allocated as part of Budget 2020.

*MSI Operating funding is considered part of the MOST only for the purpose of matching federal funds. MSI Operating funding continues to be governed by the [MSI Operating Program Guidelines](#).

5. Eligibility Requirements

5.1) Eligible Recipients

For program purposes, an eligible recipient is referred to as a 'municipality' and includes any city, town, village, summer village, specialized municipality, municipal district, improvement district, special area, Metis Settlement, and the Townsite of Redwood Meadows Administration Society.

For public transit funding, eligible recipients are those municipalities with public transit services that have ridership included in the 2018 Canadian Urban Transit Association statistics.

5.2) Eligible Expenses

Municipalities may use MOST funding for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

Incremental operating costs could include costs such as Personal Protective Equipment, communications, additional cleaning, supplemental staffing, and additional supports for vulnerable populations.

Operating losses or deficits could include losses or deficits due to decreases in revenues such as parking fees, recreation facility entrance fees, and building permit fees.

MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. **Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta.**

Municipalities that receive a MOST Transit allocation must use that portion of their allocation on eligible expenses associated with their public transit systems.

6. Payment Process

MOST payments are based on allocated funding amounts. There will be one MOST payment for each municipality, covering both the general operating and public transit portions, as applicable, conditional on the execution of the MOST Memorandum of Agreement and receipt of this agreement by Municipal Affairs.

7. Financial Reporting Requirements

7.1) Statement of Funding and Expenditures (SFEs)

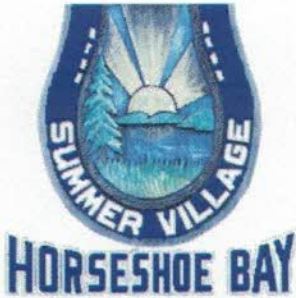
Each municipality that received funds is required to submit an SFE by July 2, 2021 that reports on the use of MOST funds. The SFE form will be distributed at a later date, and will capture basic information including the category of expenditure to which the funding was applied. Expenditure categories will include:

- Personal Protective Equipment (General)
- Supplemental Cleaning (General)
- Supports for Vulnerable Populations (General)
- Replacement of reduced revenues (General)
- Personal Protective Equipment (Transit)
- Supplemental Cleaning (Transit)
- Replacement of reduced revenues (Transit)

Municipalities that receive funding under the MOST Transit envelope must report transit-related expenditures that are greater than or equal to the amount of funding received under the MOST Transit envelope.

7.2) Site Visits

Following program completion, Municipal Affairs program representatives may select and visit a number of municipalities to discuss the overall experience with the MOST program.



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 11.a) Financial Reports

Meeting Date: October 3, 2020

Background

Financial Reports for 9 months ended September 30, 2020:

- Actual Year-to-Date to Budget,
- Cheque log: for the month of August and September, 2020
- September 30, 2020 Bank Reconciliation

Recommendation/RFD/Comments

MOVED BY _____ that the financial reports for the 9 months ended September 30, 2020, be accepted as presented.

-Carried-

Summer Village of Horseshoe Bay
Actual Year to Date to Budget
For the 9 months ended September 30, 2020

	Budget 2020	YTD Sep.30/20
REVENUE		
Taxation Revenue		
Residential Property Tax	\$ 98,085	\$ 97,842
Minimum Residential Property Tax	16,869	16,869
Total Municipal Res. Property Tax	114,954	114,711
Non-Residential property tax	1,246	1,239
Non-Residential minimum tax	632	632
Non-Res. Linear Property Tax	1,878	1,871
Total Municipal Property Tax	116,832	116,582
Education Requisition transfers out	41,680	41,680
DI Property Tax Requisition	-	-
Total Net Tax Revenue	75,152	74,902
Other Revenue		
User Fees & sales (Certificate fees, Sales, etc.)	300	350
Interest Revenue	889	1,205
Penalties & Costs on Taxes	700	191
Permits & licenses	300	150
Miscellaneous Revenue	-	1
Recreation Revenue	2,000	100
Total Other Revenue	4,189	1,997
Funding from Grants		
Transfer MSI Op grant	6,818	6,818
Transfer ACP grant Stormwater Mngt & Drainage	246,841	56,070
Total Grant Funding	253,659	62,888
TOTAL REVENUE	333,000	139,787
EXPENSE		
Council		
Council Honorarium	5,700	3,450
Council Travel & Subsistence	1,800	225
Council Communications - Wi-Fi	500	470
Council Memberships & Registrations	1,000	0
Total Council	9,000	4,145
General & Administrative Expenses		
Administration - Contract	17,600	13,210
Travel & Subsistence	200	0
Advertising & Promotions	100	45
Assessment Services	5,150	3,863
Audit & Legal	6,220	420
Communications - Courier & Postage	600	368
Memberships	1,500	1,444
Gen/Admin Materials, goods & supplies	1,000	2,454
Gen Admin Services & Bank S/C	80	127
Miscellaneous & Other Expenses	100	0
Registrations	100	0
WCB	350	355
WebSite Maintenance	1,000	652
Total General & Administrative Expenses	34,000	22,938

Summer Village of Horseshoe Bay
Actual Year to Date to Budget
For the 9 months ended September 30, 2020

	Budget 2020	YTD Sep.30/20	
EXPENSES continued			
Roads, Streets, Walks, Lighting			
Roads services Crack filling,	13,000	2,640	part is MSI CAP
Road M & repairs materials	1,659	100	
Roads Maintenance County of St Paul	4,000	1,341	
Signage	500	22	
Stormwater & Drainage	246,841	59,307	ACP & MSI
Amortization - Roads & Bridges	49,000	36,644	
Total Roads, Streets, Walks, Lights	315,000	100,054	
Fire & Other Preventive Services			
Police Recovery costs	1,624	-	
Emergency Management (E911)	300	219	
Prevention Services purchased		0	
Preventive Services materials, & supplies	56	0	
Fire Expense County of St Paul	2,920	2,920	
Reg. Emergency Management Exp	1,600	72	
Reg. Occupational Health & Safety	1,000	0	
MuniSite (WebMap) GIS (AAG)	500		
Total Fire & Preventive Services	8,000	3,211	
Waste Management			
Waste Management goods & supplies	703		
Waste Management Expenses County	12,297	12,297	
Amortization	1,000	539	
Total Waste Management	14,000	12,836	
Planning, Development & IM Collaboration			
ISDAB per diem per meeting & training	1,000	0	
IM Collaboration IDP,MDP,LUB,ICF,CARES	0		
Planning, Develop't & IM Collaboration	1,000	0	
Parks & Recreation			
Contracted Services - Hall	500	100	
Contracted Services - Park grass & equip	3,000	3,873	
Contracted Services -non-gov't	1,500		
Total Contracted Services - Labour	5,000	3,973	
Contracted Services County of St. Paul	2,000		
SV share of exp. Rec Class A assets	2,557	1,192	
Insurance Rec. Centre & Recreation	2,400	2,368	
Purchase of other P&R Services	0	0	
Materials, Goods & Supplies	2,543	493	
Utilities	4,500	2,799	
Small capital purchases	2,000		
Amortization Parks & Recreation	4,000	2,907	
Total Parks & Recreation	25,000	13,732	
TOTAL OPERATING EXPENSE	406,000	156,916	
NET INCOME (Deficit)	-73,000	-17,129	
Other			
Government transfers for Capital	133,000	3,237	
Excess (Shortfall) Rev. over Exp.	60,000	-13,892	
Adj. for cash items not PSAB Rev. or Exp.			
Tangible Capital Assets expenditures	-	-12,785	
	-88,000	-26,677	
Adjustment for non-cash items			
Amortization of TCA	54,000	40,090	
Transfer from Unrestricted Surplus for Operating	4,000		
Transfer from Unrestricted Surplus	30,000	12,785	
FINANCIAL PLAN Balance	\$ -	\$ 26,198	