

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Enders, Ken Hoover, Jon Miller, Jeff Warfel, Carl Bohner and Tim Neiter. Jeff Gonsar was absent. Solicitor Joe Kerwin, Engineer Justin Medinsky, Operators Jeff Grosser and Derek Grosser were also in attendance. Citizens Kris Latshaw & Kolton Latshaw were present.

### **BUSINESS FROM THE FLOOR**

- A. Citizen Kris Latshaw requested specifications and approvals for sewer system connection details. SDR 40 was confirmed acceptable by Engineer Justin Medinsky. Understands 50' clean out is needed. Inquiry to if the 50' is exact. Engineer Justin Medinsky advised to follow IBC. Chairman Jeff Enders also advised to touch base with Carrie McFeaters. Inquiry also to close out of old system and requirements to pump/empty/drain hole, capping, close out by Engineer Justin Medinsky. Advised inspections will be likely scheduled for Monday's & Friday's. Directed Latshaw to Operators Derek Grosser & Jeff Grosser for one-off situations.

### **SECRETARY'S REPORT**

Ken Hoover moved to approve the secretary's report. Tim Neiter seconded the motion; the motion was carried unanimously.

### **TREASURER'S REPORT**

Carl Bahner moved to motion the treasure's report. Tim Neiter seconded the motion, carrying the motion unanimously.

### **ENGINEER'S REPORT**

- A. WWTP Upgrade-
  1. All documents have been sent to PENNVEST for loan close-out.
  2. COA Progress Report processed to close out COA.
- B. Sewer Extension Project-
  1. Doli crews are working on multiple locations- grinder pumps & sewer laterals.
  2. PSI continues working on pump stations.
  3. Notice to Connect (NTC) letters are expected to be sent out soon. Letter creation/distribution will be coordinated between HRG & HFS offices with a call expected next week.
  4. PENNVEST Payment Request #9 \$955,044.54 includes interest costs, engineering fees & construction fees. Tim Neiter moved to approve PV Payment Request #9. The motion was seconded by Jeff Warfel; the motion was carried unanimously.
- C. Halifax Commons-
  1. Hydrant flow testing is on the schedule.
- D. 5<sup>th</sup> and Armstrong Street Water Project-
  1. Preliminary design activities have begun by HRG. Site survey completed February 19, 2024. HRG Design team scheduled to meet with Authority staff on March 20, 2024, to discuss project specifics related to the connections at PennDOT Right-of-Way (ROW) and service laterals off of 5<sup>th</sup> Street.
  2. HRG requested action of Authority approval of CDBG Payment Request # 2 in the amount of \$16,750.00. Ken Hoover moved to approve CDBG Payment Request #2. The motion was seconded by Carl Bahner; the motion was carried unanimously.
- E. Piscioneri Vacant Lot Lateral Request-
  1. See Solicitor Report
- F. Misc Items: None

### **CONSULTANT'S REPORT**

No Report

### **SOLICITOR'S REPORT**

- A. Solicitor Kerwin to coordinate with HRG to draft proposal/agreement for Piscioneri Vacant Lot Lateral install but is pending information from Doli for a firm price quote.

- B. Chairman Enders, Solicitor Kerwin met with Kenny Bechtel, Halifax Township Supervisor and their Solicitor to discuss and reaffirm:
  - a. HRG staffing change still provides a “man on the street” who is and has been familiar and involved with this project.
  - b. Project contract has included responsibility to cover grass repair, street repairs, etc. Halifax Borough & Halifax Township will not be “on the hook” for it.

#### **OPERATOR’S REPORT**

- A. Collected SOC and arsenic samples; Worked with multiple PA One Calls; provided Doli access to water; prepared mowers; Lead Service Line Report in progress; Hydrant testing on 04/24/24 & 04/25/24. Completed flow-test at Jelly Bean Junction.
- B. Presented a price quote on a service truck for the Authority. Purchasing through CoStar does not require 3 quotes. HAWASA current staff uses personal vehicle however needs will change as the new system goes live with additional hauling requirements. Operators will continue to shop around and secure quotes. Ken Hoover moved to table this discussion. The motion was seconded by Jeff Warfel; the motion was carried unanimously.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

#### **APPROVAL OF BILLS**

Jon Miller moved to approve payment of the bills as presented. Tim Neiter seconded the motion; the motion was carried unanimously.

#### **EXECUTIVE SESSION**

Jeff Warfel moved to enter into Executive Session. The motion was seconded by Carl Bahner, the motion was carried unanimously.

Executive Session entered at 7:45PM.

Executive Session exited at 7:55PM.

#### **OPEN SESSION**

Chairman Enders requested a motion for the following actions:

- 1. To vote Jeff Grosser at the part-time hourly rate at \$50/hour through January 2025.

Tim Neiter moved to approve hourly rate as presented. Jon Miller seconded the motion; the motion was carried unanimously.

- 2. To vote Jeff Grosser meter reading rate from \$800/quarter to \$850/quarter.

Jeff Enders moved to approve the meter reading increase as presented. Carl Bahner seconded the motion; the motion was carried unanimously.

- 3. To vote paying out 4 days of vacation pay at current hourly rate and allowing carryover of 3 days.

Ken Hoover moved to approve the vacation pay as described. The motion was seconded by Tim Neiter; the motion was carried unanimously.

#### **ADJOURNMENT**

Jon Miller moved to adjourn the meeting at 8:05PM Tim Neiter seconded; the motion was carried unanimously.

Respectfully Submitted,

Hoover Financial Services  
Secretary