

**Trinity Learning Center
12733 Kingston Pike
Knoxville, TN 37934
865-288-3420**

Program Information

Trinity Learning Center (TLC) is a Christian-based child care center for young children ages 12 months through 5 years. We know that play-based learning is the best way to help young children grow, learn, and prepare for their future school experiences. We believe in developing the “whole” child – intellectually, socially, emotionally, physically, and spiritually.

We are licensed by the State of TN through ongoing oversight and annual licensing review by the Department of Human Services. We have been rated a 3-Star Program by the State of Tennessee and have earned the Gold Sneaker Award through Knox County Health Department.

Schedule and Hours of Operation

TLC follows a traditional school-year schedule and does not offer services during the summer. With the exception of our fall start date, Christmas break, and May end dates, we follow the schedule of Knox County Schools with one Staff Training Day mid-year. (Note: We are closed on all of the same holidays, in-service, and snow days as Knox County.) **See School Calendar**

School Hours are from 9:00 a.m - 2:00 p.m., Monday thru Friday. Our classes are offered either 2, 3, or 5 days a week. Class options for each age are listed in the chart below. Office Hours are from 9:00 a.m - 2:00 p.m, Monday – Friday as well.

All children need to bring a healthy snack and lunch from home each day for the regular school day.

Class Options

Note: Younger students wishing to enroll 5 days/week may enroll in 2 classes.

	2 days	3 days	5 days
Toddlers (12-17 mo.)	Monday/Wednesday	Tuesday/Thursday/Friday	
Older Toddlers/Young 2's (18-27 mo.)	Monday/Wednesday	Tuesday/Thursday/Friday	
Older 2's (28-35 mo.)	Monday/Wednesday	Tuesday/Thursday/Friday	
3 Year Olds	Monday/Wednesday	Tuesday/Thursday/Friday	Monday-Friday
4 Year Olds	Monday/Wednesday	Tuesday/Thursday/Friday or Monday/Wednesday/Thursday	Monday-Friday
5 Year Olds			Monday-Friday

Extended Care

Extended care is offered for our children over 2 years of age. Extended care hours are before school from 8:00 a.m. - 9:00 a.m., and/or after school from 2:00 p.m. - 3:15 p.m. Occasional Extended Care is also available as room allows. A two-day notice is required to ensure there is room for your child. Extended care being offered will be dependent on the number of children enrolled. A minimum number will be required to run this program. **See Rates Sheet for Pricing**

Enrichment Programs

Trinity Learning Center offers after school enrichment programs throughout the school year to add to your child's learning experience. These programs will be made known to parents as they are scheduled. Examples of the types of programs that could be offered are soccer, basketball, yoga and art.

Keeping Up to Date

For more information, updates, and news, please visit our website at www.tlcknox.com

Enrollment Facts and Fee Information

TLC accepts children 12 months - 5 years old. Age for enrollment is calculated on August 15th of the enrollment year. Exact age of all children will be calculated in months to determine classroom placement. Children are placed in classes with other children close in age and development in order to best meet their individual needs. Children's age in months will be used to determine placement as well as factors specific to each child. In some cases, this may determine the days your child may attend.

Tuition is determined by the number of class days offered, with holidays and school closing days factored into those fees. Tuition is paid in advance and is due by the 1st of every month. The first tuition payment (August tuition) is due by May 27th to ensure enrollment. The next payment would be due by September 1st and will be due on the first of each month through April 1st. A \$25 activities fee is also due with the first month's payment for fun events throughout the year; Trunk-or-Treat, Pumpkin Patch, Muse Science Program, Pizza Lunch, Fun Days, etc.

Registration

Registration forms are available online to print and bring in or copies are available at Trinity Learning Center.

There is a \$125 registration fee per child with a discounted rate for additional siblings of \$75. (i.e. 1 child=\$125, 2 children=\$200, 3 children=\$275) This fee is non-refundable, for any reason, if your child is placed in a class. If your child is not admitted into the program, your registration fee will be refunded.

Every child must have a registration form filled out and registration fee paid in order to be placed in a class.

Many variables impact the placement of children in classes. It isn't always possible for everyone to have their 1st choice or preference of days. Your child can be placed on a waitlist for your first choice if they are not able to be placed in that class at the time of registration.

Registration packets can be returned in person to Trinity Learning Center or can be mailed to Trinity Learning Center P.O. Box 22464, Knoxville, TN 37933. For any additional information or questions please contact us at 865-288-3420 or email Jennifer Cline at Jennifer@tlcknox.com.