

**VILLAGE OF CHAPIN**

**ORDINANCE NO. 2022- 2**

**AN ORDINANCE AMENDING AND RESTATING THE RULES AND REGULATIONS  
FOR THE CHAPIN CEMETERY FOR  
THE VILLAGE OF CHAPIN, MORGAN COUNTY, ILLINOIS**

---

**ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE  
VILLAGE OF CHAPIN, MORGAN COUNTY, ILLINOIS**

**THIS 8 DAY OF June, 2022**

---

Published in pamphlet by authority of the President and Board of Trustees of the Village of Chapin, Morgan County, Illinois, this 8<sup>th</sup> day of June, 2022.

ORDINANCE NO. 2022- 2

**AN ORDINANCE AMENDING AND RESTATING THE RULES AND REGULATIONS  
FOR THE CHAPIN CEMETERY FOR  
THE VILLAGE OF CHAPIN, MORGAN COUNTY, ILLINOIS**

WHEREAS, the corporate authorities of the Village of Chapin, Morgan County, Illinois, have determined that it is necessary to update and revise its rules and regulations relating to the Chapin Cemetery;

**NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Chapin, Morgan County, Illinois, as follows:**

**SECTION 1.** Effective July 1, 2022, Ordinance No. 2016-1 and Ordinance No. 2017-8 are repealed.

**SECTION 2.** Effective July 1, 2022, the following rules and regulations shall govern the use of the Chapin Cemetery.

**Section A. Definitions.** As used in this ordinance, the term "lot" shall mean the area where one (1) non-cremated body may be buried or where up to four (4) cremated bodies may be buried. As used in this ordinance, the term "plot" shall mean an area containing four (4) lots. A plot will be a standard size of sixteen (16) feet by ten (10) feet.

**Section B. Lot and Plot Fees.** The fees for a lot in the Chapin Cemetery shall be as follows: residents, \$300.00; non-residents, \$600.00. The fees for a plot in the Chapin Cemetery shall be as follows: residents, \$1,200.00; non-residents, \$2,400.00. It is permissible to sell individual lots. Individuals, entities or businesses seeking to purchase at any one time 5 or more lots or more than 1 plot must apply for and receive the prior approval of the Corporate Authorities for the purchase.

The fee for grave opening shall be \$75.00.

The Village Treasurer shall be responsible for charging and collecting all fees associated with the purchase of lots and plots, and grave openings. The Village Clerk shall administer, prepare and distribute deeds to the lots and plots.

**Section C. Burials.** All non-cremated bodies shall be buried in a casket, which shall be encased in either a concrete container or a metal vault. All cremated bodies shall be buried in a metal or ceramic urn or box specifically designed and constructed for said purpose. Graves for all non-cremated burials must be dug by an employee or a representative of the Village of Chapin. There shall be not less than eighteen inches (18") of earth at the shallowest point over the receptacle in which cremated remains are placed.

**Section D. Headstones.**

1. There shall be no more than one (1) above-ground headstone per lot and a maximum of four (4) above-ground headstones per plot. For cremated burials, there shall be no more than four (4) foot plaques on any single lot.
2. The foundation of each headstone shall be level with the ground.
3. Headstones shall be of a minimum size of eight (8) inches by twelve (12) inches plus four (4) inches of border.
4. The total foundation plus border of a headstone shall not be less than twelve (12) inches deep, plus not less than two (2) six (6) inch holes drilled or dug – overall depth thirty-six (36) inches and filled with concrete for support. The formula for the foundation shall be made of not less than four (4) parts gravel and sand to one (1) part cement.

**Section E. The Placement of Flowers and Other Decorations.** It is permitted to place cut flowers, plastic flowers, shepherd's hooks, and other non-breakable decorations on cemetery lots on and during the seven (7) days immediately before and after the following holidays: Easter, Mother's Day, Father's Day, Fourth of July, Veteran's Day, Memorial Day and Christmas. The Village may remove any articles remaining on a lot after the 7<sup>th</sup> day following a holiday.

Cut flowers, plastic flowers, shepherd's hooks, and other non-breakable decorations may be placed on cemetery lots on other days of the year provided the articles are properly maintained and do not create an unsightly appearance or an accumulation of trash and debris.

Shepherd's hooks must be placed behind and flush with the headstone with the basket hanging over the marker; baskets on the hook must remain at least eighteen inches (18") above ground level.

At any time, the Village may, in its sole discretion, remove, discard or destroy all items placed on a cemetery lot in violation of this ordinance or which it deems to be unsightly or to constitute trash, debris or a hazard. The cemetery will be cleaned and all loose items removed, discarded or destroyed by March 15th of each year in preparation for the upcoming mowing season (March 15th through November 1st).

Loose and breakable items, such as decorative rocks/gravel, glass, and crockery, are not permitted to be placed on cemetery lots.

The Village shall not be liable for lost, stolen, or damaged property left on cemetery lots nor shall the Village be liable for property it removes from cemetery lots pursuant to this ordinance.

**Section F. Trees, Shrubs and Plants.** The planting of any tree, shrub or plant in the Chapin Cemetery is hereby prohibited. The Village of Chapin is hereby authorized to remove any tree, shrub or other plant planted in the cemetery after May 1, 2016.

**Section G. Hours.** The cemetery will be open to the public each day from sunrise to sunset. It is unlawful for an unauthorized person to be in the cemetery between sunset and sunrise.

**Section H. Penalties.** Any person, firm, partnership, corporation or entity violating any provision of this ordinance shall be fined \$100.00 for each offense. In the case of a violation of Section D of this ordinance, the Village may act to make the violating headstone comply with Section D of this ordinance and charge the cost of such action to the person, firm, partnership, corporation or entity responsible for said violation. If it is impossible or impractical to make such headstone conform to this ordinance, then such headstone may be removed and the cost of removal may be charged to the person, firm, partnership, corporation or entity responsible for said violation.


SECTION 3. All ordinances or parts of ordinances of the Village of Chapin, Morgan County, Illinois, conflicting with this ordinance, are hereby repealed to the extent of such conflict.

SECTION 4. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form.

Passed and approved by the President and Board of Trustees of the Village of Chapin, Morgan County, Illinois, on the 8 day of June, 2022.

  
\_\_\_\_\_  
Village President

Attest:

  
\_\_\_\_\_  
Village Clerk

(SEAL)

STATE OF ILLINOIS     )  
                                  ) SS.  
COUNTY OF MORGAN    )

CERTIFICATION

I, Christina Courier, the duly appointed Clerk of the Village of Chapin, Morgan County, Illinois, do hereby certify that the attached copy of Ordinance No. 2022- 2 is a true and correct copy of an Ordinance passed by the President and Board of Trustees of the Village of Chapin, at a regular meeting of said Village Board held on the 8 day of June, 2022, all as the original of the same remains in the official records of my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Village of Chapin, this 8 day of June, 2022.

  
\_\_\_\_\_  
Christina Courier, Village Clerk

(SEAL)

STATE OF ILLINOIS     )  
                                  )  
COUNTY OF MORGAN    )

SS

**PUBLICATION CERTIFICATE**

I, Christina Courier, certify that I am the Village Clerk of the Village of Chapin, Morgan County, Illinois.

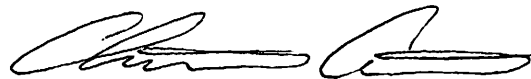
I further certify that on the 8 day of June, 2022, the President and Board of Trustees of the Village of Chapin, Illinois, passed and approved Ordinance No. 2022- 2, entitled:

**AN ORDINANCE AMENDING AND RESTATING THE RULES AND REGULATIONS FOR THE CHAPIN CEMETERY FOR THE VILLAGE OF CHAPIN, MORGAN COUNTY, ILLINOIS**

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2022- 2, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted at the Village Hall, commencing on the 9 day of June, 2022, and continuing for at least ten (10) days thereafter. Copies of such Ordinance were also available for public inspection upon request in the Office of the Village Clerk.

Dated at Chapin, Illinois, this 8 day of June, 2022.



Christina Courier, Village Clerk

(SEAL)