

## **BOARD OF TRUSTEES**

**November 7, 2024**

**Members Present: Jeremy Estep, Terry Brungardt, Daniel Tatro, Ken Schmidt**

**Members Absent: None**

**Staff Present: Nicole Lawless – Town Clerk, Margaret Stratton – Treasurer, Aubrey Massey – Police Officer, Rob Baysinger – Police Chief**

**Others Present: Mike Crowley, Charles Daughety, Laurie Morris, Kaslin Baros, Joseph Thornton**

1. Meeting called to order and roll call. Mayor Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Mr. Crowley asked if the board had discussed making the income/expense report available to its citizens. He also wanted to know if the town was collaborating with Canadian County or any others for current and future projects. Mr. Crowley wanted to know if the board had considered finding a way to bring a grocery store back to the community.
3. Consideration of approval, rejection, amendment and/or postponement of appointing an individual to fill the unexpired vacant Trustee position, previously held by Michael Snyder, until the next General Municipal Election held in April of 2025, with action as necessary. Trustee Estep made a motion to table until next month, Seconded by Trustee Brungardt; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
4. Consideration of approval, rejection, amendment and/or postponement of passing Resolution 2024-04 to hold a Special Municipal Election for the purpose of filling an unexpired vacant Trustee position, previously held by Michael Snyder, for the remainder of a 4-year term ending April 2027, with action as necessary. Trustee Brungardt made a motion to table until next month, Seconded by Trustee Tatro; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
5. Consideration of approval, rejection, amendment and/or postponement of nominating a Vice-Mayor, with action as necessary. Trustee Brungardt made a motion to nominate Trustee Estep as Vice-Mayor, Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
6. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Special Meeting held October 15, 2024, with action as necessary. Trustee Brungardt made a motion to approve the minutes from the Special Meeting held October 15, 2024, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

7. **Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of October 2024, with action as necessary. Trustee Brungardt made a motion to approve the claims, checks, and warrants for the month of October 2024 with the addition of Inv# 836794 to HAC, Inc. for Halloween Candy, Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
8. **Consideration of approval, rejection, amendment and/or postponement of the following requests from Parkhill & Marsau Enterprises, Inc., for the Calumet 2023 CDBG Water System Improvements Project, with action as necessary.**

**A. Change Order Request #1**

**Trustee Estep made a motion to approve Change Order Request #1, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

**B. Change Order Request #3**

**Trustee Tatro made a motion to Table until the next meeting, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

**C. Pay Request #5**

**Trustee Tatro made a motion to approve Pay Request #5, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

9. **Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Fire Chief Brungardt gave his report for the month of October. They had a total of 10 runs (7 Fire, 3 EMS/Vehicle Accident). No Action.**
10. **Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger gave his report for the month of October. They had 22 Calls, 31 Traffic Stops, 18 Citations, 4 Medical Calls, 3 Case Files, 5 Animal Calls, and 9 Agency Assists. Still waiting for a final bid for the body cameras grant. They are working on a blueprint of the proposed kennel for animal control. SRO fulfillment rates are 101.5% Calumet Schools & 97% Maple Schools. The new badges are in and seem to be worth the price difference. Halloween had no incidents or safety issues. No Action.**
11. **Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. Director of**

Operations, Bruce Wallace, was unavailable to give his report due to a break in the main waterline North of town. No Action.


12. Consideration of approval, rejection, amendment and/or postponement of obligating the State and Local Fiscal Recovery Funds, awarded to the Town of Calumet, in the amount of \$105,991.87, with action as necessary. Trustee Tatro made a motion to obligate the State and Local Fiscal Recovery Funds, awarded to the Town of Calumet, for necessary repairs to the Standpipe and the Water Tower, Seconded by Trustee Schmidt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
13. Consideration of approval, rejection, amendment and/or postponement of approving an ordinance that amends the OKMRF Town of Calumet COP Plan, with action as necessary. Trustee Brungardt made a motion to approve an Ordinance amending the OKMRF Town of Calumet COP Plan, Seconded by Trustee Tatro; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
14. Consideration of approval, rejection, amendment and/or postponement of approving an Agreement for Perpetual Easement with Rights of Ingress and Egress between the Town of Calumet and Precision Building & Remodeling, LLC., with action as necessary. Trustee Brungardt made a motion to approve the Agreement for Perpetual Easement with Rights of Ingress and Egress between the Town of Calumet and Precision Building & Remodeling, LLC., Seconded by Trustee Estep; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
15. Consideration of approval, rejection, amendment and/or postponement of approving an Agreement for Perpetual Easement with Rights of Ingress and Egress between the Town of Calumet and Navarro Family Investments, LLC., with action as necessary. Trustee Brungardt made a motion to approve the Agreement for Perpetual Easement with Rights of Ingress and Egress between the Town of Calumet and Navarro Family Investments, LLC., Seconded by Trustee Estep; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
16. Consideration of approval, rejection, amendment and/or postponement of the 2025 Calendar Year Meeting Dates, with action as necessary. Trustee Tatro made a motion to approve the 2025 Calendar Year Meeting Dates, Seconded by Trustee Brungardt; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
17. Consideration of approval, rejection, amendment and/or postponement of discussion of changes to Sections 5 through 8 of the Town of Calumet Code of Ordinances recommended by CivicPlus, as well as discussion of additional ordinances the council may want to change at this time. The council should decide at this time which ordinances will continue to be enforced and removal of all ordinances that are going to be ignored/unenforced, with action as necessary. Trustee Estep made a motion to table this item until the January meeting,

Seconded by Trustee Tatro; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

18. Remarks and inquiries of the governing body members. None

19. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. Trustee Tatro made a motion to update the Signature Cards at AllNations to reflect the removal of Michael Snyder and addition of Jeremy Estep, Seconded by Trustee Brungardt; Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

Meeting Adjourned

  
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Daniel Tatro, Mayor

  
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Attest: Nicole Lawless, Clerk

