

**MINUTES OF BOARD OF TRUSTEES MEETING
SEPTEMBER 10, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of August 27, 2018, was called to order at 7:01 pm, by Chairman Sulzberger. Village Clerk Chapman stated that since they did not start and end with a quorum on September 5, 2018 but did have a quorum, which led to discussions, the Village Attorney recommended for record to make a motion to close both meetings at this time. She added that the Village Attorney also stated any Board member whether they attended or not may make a motion if they choose to do so, as it did not require they attended the meeting to close it. Trustee Thompson moved to adjourn the Regular Meeting of August 27, 2018, seconded by Trustee Goeller. All yea. Motion carried.

The recessed Special Meeting of September 5, 2018 was called to order at 7:03 pm by Chairman Sulzberger. Trustee Thompson moved to adjourn the Special Meeting of September 5, 2018, seconded by Trustee Goeller. Trustee Hook abstained, as he was absent. All yea. Motion carried.

The Regular Meeting of September 10, 2018 was called to order at 7:04 pm. Those Present: Trustees Dale Goeller, Daryl Hook, Greg Thompson, and Chairman Norma Sulzberger, Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Sulzberger asked everyone to stand for the Pledge of Allegiance with a moment of silence to recognize those lost, on the 17th Anniversary of the 9/11 attacks.

Trustee Thompson moved to approve the Special Work Meeting Minutes of August 20, 2018, seconded by Trustee Goeller. Trustee Hook abstained, as he was absent. All yea. Motion carried.

Trustee Thompson moved to approve the Regular Meeting Minutes of August 27, 2018, as corrected, seconded by Trustee Goeller. Trustee Hook abstained, as he was absent. All yea. Motion carried.

Trustee Thompson moved to approve the Special Work Meeting Minutes of September 5, 2018, seconded by Trustee Goeller. Trustee Hook abstained, as he was absent. All yea. Motion carried.

Trustee Thompson moved to approve the Payment of Bills for the period of August 25, 2018 thru September 7, 2018, seconded by Trustee Hook. All yea. Motion carried.

OLD BUSINESS:

Fire Chief Miles stated he would be picking up the new Explorer on Friday. It would still need to be striped. He shared that MadSky Roofing has not responded to the recent request. He found the warranty through Corning but was having an issue with bond information on MadSky Roofing. He would continue to work with Corning to get assistance with warranty coverage. Trustee Thompson stated that any time the Village uses a vendor for a large purpose we need to be certain they are insured and bonded to help cover at least ten years.

Clerk Chapman stated she had been contacted by the Missouri Economic Development to provide the Village with a template to obtain an RFP to seek a grant writer to assist. Fire Chief Miles and Clerk Chapman acknowledge they did not have enough information or experience to provide to directly assist. She asked the Board if they would like to allow her the opportunity to work with MO EDC and put out the RFP without going through the board to place. Ultimately, once the information is received from the RFP, Clerk Chapman would bring it before the Board. She added the cost for the grant writer would be incorporated into grant fund request. Trustee Thompson moved to Approve Seeking an RFP with the assistance of the Missouri Economic Development Council for a Grant Writer for the CDBG plan, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Thompson asked that the departments keep up on the nuisance violations. He stated behind McDonald's was getting worse. Chairman Sulzberger shared the same concerns about violations. She noted that people are mowing but they are not clearing their grass clippings. Chief Coonce stated the nuisance officer is currently covering another shift at this time but they will address the violations. Trustee Thompson added that the residents are aware of the laws as they were on page 5 of the recent newsletter. Sulzberger added that 90 % of the residents are doing what is required. She was concerned about the others and clogging up the sewers.

Chairman Sulzberger updated everyone that she had been working with Claycomo Baptist Church and the Claycomo Plaza to hold a Trunk or Treat event on Saturday, October 27. The church felt that last year they hosted over 250 kids. The Claycomo Plaza had requested liability insurance for the event. Clerk Chapman stated she received confirmation from Bukaty and that the Village could provide the insurance liability as it is within our village limits, at no extra cost. They did confirm that if any incident occurs the Village's policy would not be the only one to cover any damages. It was the consensus of the Board to move forward and provide the insurance liability to the Claycomo Plaza to assist with putting on the event.

Trustee Hook moved to Accept Resolution 112, From the Board of Trustees of the Village of Claycomo, Clay County, Missouri, Supporting Missouri Proposition D, seconded by Trustee Goeller. Clerk Chapman read the resolution. She noted that the resolution would be sent to Missouri Municipal League if the Board chose to show support and that Proposition D was going to be on the ballot statewide whether they chose to support it or not. In addition, if passed the Village would still receive the funds if the Board chose to not support the ballot initiative. Trustee Goeller, yea; Hook, yea; Sulzberger, yea; and Thompson, Nay. Motion Carried.

Trustee Hook moved to Appoint Cindy Graves as Board of Trustee for the remainder of Trustee Roxanna McClure's Elected Term, seconded by Trustee Goeller. All yea. Motion carried. Clerk Chapman and Police Chief Coonce administered the Oath of Office.

Clerk Chapman and Fire Chief Eric Miles opened the sealed bids for vehicle to replace Squad 623. There were two bidding companies received.

Feld Fire	
2019 Ford F250 4x4 CrewCab with customer listed options	\$72,664.00
Ford Government Pricing Concession	\$-8,490.00
Total Bid	\$64,174.00

Sentinal Emergency Solutions	
2019 Ford F250 4x4 SuperCab	\$74,838.00

NEW BUSINESS

Kara Drury, Claycomo Mid-Continent Library Branch Manager, shared that the library would be doing Food for Fines and she provided the bookmarks with information of what could be donated. The event is September 10 through September 16. Clerk Chapman stated they could assist and place something on their website as well as place the bookmarks in City Hall.

Marjorie Finely, 35 N Riley, stated there was dirt coming out of 25 Park Street again due to all the rains. She asked who was supposed to care for the walking bridge on 69 Highway. The trees were getting

overgrown and making it difficult to walk. Clerk Chapman stated it was MoDOT and they were aware and would contact them again. Trustee Thompson asked Clerk Chapman to contact Jason Bush who has worked with us before to cut the trees down. Clerk Chapman added she also could contact our lawn mowing company and find out if it would be able to be taken care of on Tuesday while they were here.

Chief Coonce shared that the officers would be doing a Coffee with the Cop at Ma and Pa's from 7AM to 10AM on Wednesday, October 3. Clerk Chapman noted she could get that added to the website.

Trustee Goeller asked if the project list by the department could be put in the next packet.

Trustee Thompson moved to approve the offer of employment to Zachary Taff as a full-time police officer at the annual rate of pay of \$36,761.00, and to serve the standard six-month probation, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to hire Nathan Overman & Luke Wilber as Full-Time Firefighter/EMT's, and to serve a 6-month probationary period, seconded by Trustee Hook. All yea. Motion carried.

Trustee Thompson moved to accept the Monthly Activity Report for August 2018 by the Claycomo Police Department and the Claycomo Fire Department, seconded by Trustee Goeller. All yea. Motion carried.


Trustee Thompson moved to permit the Claycomo Mid-Continent Public Library to utilize the Community Building per guidelines and dates requested for \$100 each month to cover utility costs usage during their remodel of 2018-2019, seconded by Trustee Goeller. Clerk Chapman addressed Branch Manager Kara Drury and confirmed the Branch had set aside funds for building usage such as this. Ms. Drury confirmed that they did. Clerk Chapman reminded the Board that although they are another taxing entity that would lend us their building they would be open to the public during that time. The Community Building does not run air/heat or water on a regular basis and this cost is only to assist with the utility costs that would be incurred during their rental times. All yea. Motion carried.

Trustee Thompson moved to Approve Resolution 113, A Resolution to Re-Adopt Ordinance No. 2941, Procedure to Disclose Potential Conflicts of Interest, as Required by RSMo 105.485.4, seconded by Trustee Graves. Trustee Goeller felt there was more to the document that should be reviewed. Thompson, yea; Hook, yea; Graves, yea; Sulzberger, yea; and Goeller, Nay. Motion carried.

There being no further business with the Board, Trustee Thompson moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Goeller. All yea. Motion carried. Recessed 8:19 pm.



Sheri Chapman
Village Clerk



Norma Sulzberger, Chairman
Board of Trustees