



Anatomy of a Purchase Contract

4 Hours CE “Core Course Elective”

This course will focus on the students with a Professional, working knowledge of the RANM Purchase Agreement, as well as required disclosures and forms that are likely to be used when preparing an offer on residential transactions.

**One Stop Real Estate Education Services
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REALTORS® ASSOCIATION OF NEW MEXICO
PURCHASE AGREEMENT – RESIDENTIAL RESALE – 2018
PART I – BROKER DUTIES DISCLOSURE

Per New Mexico law, Brokers are required to disclose a specific set of applicable Broker Duties prior to the time the Broker generates or presents any written documents that has the potential to become an express written agreement and obtain from the applicable party, written acknowledgement that the Broker has made such disclosures.

All Brokers in this transaction owe the following broker duties to ALL BUYERS AND SELLERS in this transaction, even if the broker is not representing the buyer or the seller in the transaction:

1. Honesty and reasonable care and ethical and professional conduct;
2. Compliance with local, state, and federal fair housing and anti-discrimination laws, the New Mexico Real Estate License Law and the Real Estate Commission rules and other applicable local, state, and federal laws and regulations;
3. Performance of any and all written agreements made with the prospective buyer, seller, landlord (owner) or tenant;
4. Written disclosure of potential conflict of interest that the broker has in the transaction, including, but not limited to:
 - A. any written brokerage relationship the broker has with any other parties to the transaction or;
 - B. any material interest or relationship of a business, personal or family nature that the broker has in the transaction;
5. Written disclosure of any adverse material facts actually known by the broker about the property or the transaction, or about the financial ability of the parties to the transaction to complete the transaction; adverse material facts requiring disclosure do not include any information covered by federal fair housing laws or the New Mexico Human Rights Act.

In addition to the above duties, Broker(s) owes the following Broker Duties TO THE BUYER(S) AND/OR SELLER(S) IN THIS TRANSACTION TO WHOM THE BROKER(S) IS/ARE DIRECTLY PROVIDING REAL ESTATE SERVICES, regardless of the scope and nature of those services.

1. Unless otherwise agreed to in writing by the party, assistance to the party in completing the transaction including:
 - A. timely presentation of and response to all offers or counter-offers; and
 - B. active participation in assisting in complying with the terms and conditions of the contract and with the finalization of the transaction;
2. Acknowledgement by the broker that there may be matters related to the transaction that are outside the broker's knowledge or expertise and that the broker will suggest that the party seek expert advice on these matters;
3. Advise to consult with an attorney regarding the effectiveness, validity or consequences of any written document generated by the brokerage or presented to the party and that has the potential to become an express written agreement;
4. Prompt accounting for all money or property received by the broker;
5. Maintenance of any confidential information learned in the course of any prior agency relationship unless the disclosure is with the former principal's written consent or is required by law;
6. Written disclosure of brokerage relationship option available in New Mexico;
 - A. **Exclusive agency;** an express written agreement between a person and a brokerage wherein the brokerage agrees to exclusively represent as an agent then interest of the person in real estate transaction.
 - B. **Dual agency;** an express written agreement that modifies existing exclusive agency agreements to provide that the brokerage agrees to act as facilitator in real estate transaction rather than as an exclusive agent for either party.
 - C. **Transaction Broker;** The non-fiduciary relationship created by law, wherein a brokerage provides real estate services without entering into an agency relationship.
7. Unless otherwise authorized in writing, a broker who is directly providing real estate services to a seller shall not disclose the following to the buyer in a transaction:
 - A. that the seller has previously indicated he/she will accept a sales price less than the asking or listed price;
 - B. that the seller will agree to financing terms other than those offered;
 - C. the seller motivations for selling/leasing; or
 - D. any other information the seller has requested in writing remain confidential, unless disclosure is required by law;
8. Unless otherwise authorized in writing, a broker who is directly providing real estate service to a buyer shall not disclose the following to the seller in the transaction:
 - A. that the buyer has previously indicated he/she will pay a price greater than the price submitted in a written offer;
 - B. the buyer's motivation for buying; or
 - C. any other information the buyer has requested in writing remain confidential, unless disclosure is required by law.

BUYER(S) AND SELLER(S): PLEASE ACKNOWLEDGE RECEIPT BY INITIALING BELOW.



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PART II – OTHER REQUIRED DISCLOSURES

Broker shall update these and all other required disclosures as needed.

1. _____ (“Buyer’s Broker”) is working with the Buyer in this transaction as a:
☐ Transaction Broker without a written agreement.
☐ Transaction Broker with a written agreement (RANM Form 1206, Buyer Broker Agreement).
☐ Agent with a written agreement (RANM Form 1206, Buyer Broker Agreement with Agency Addendum).
2. _____ (“Seller’s Broker”) is working with the Seller in this transaction as a:
☐ Transaction Broker with a written Listing Agreement.
☐ Agent with a written Listing Agreement with Agency Addendum.
☐ Transaction Broker without a Listing Agreement, but with a Compensation Agreement.
3. **IN-HOUSE TRANSACTION:**
☐ A. Buyer’s Broker is licensed under the same Qualifying Broker in the same Brokerage as Seller’s Broker. Seller’s Broker has a written listing agreement with the Seller as ☐ Transaction Broker ☐ Agent. Buyer and Seller consent to this dual representation.
☐ B. Buyer’s Broker is also Seller’s Broker for the property in this Transaction. Seller’s Broker has a written listing agreement with Seller as ☐ Transaction Broker ☐ Agent. Buyer and Seller consent to this dual representation.
4. ☐ **DUAL REPRESENTATION DISCLOSURE AND CONSENT:** Brokerage is representing both Buyer and Seller without creating Dual Agency.
5. ☐ **DUAL AGENCY DISCLOSURE:** Brokerage is representing both Buyer and Seller by means of written agency agreements with each of them and Designated Brokerage has not been chosen by the Qualifying Broker; Designated agency is a policy that discloses to a client of the brokerage that the broker representing them as an agent by means of an express written agency agreement is their only representative in the brokerage. When Designated Agency is *NOT* chosen, Dual Agency is created. In the case of Dual Agency, prior to writing or presenting this offer, Broker must obtain written consent from the Buyer and Seller (RANM Form 1301, Agency Agreement – Dual).
6. **MATERIAL INTEREST/RELATIONSHIP:** If Broker(s) to this transaction has any conflict of interest, including any material interest or relationship of a business, personal, or family nature in the transaction, attach Broker Duties Supplemental Disclosure RANM Form 2100 or other disclosure document.
7. **ADVERSE MATERIAL FACTS:** If Broker(s) to this transaction knows of adverse material facts about the Property or Transaction, attach Broker Duties Supplemental Disclosure RANM Form 2100 or other disclosure document.

By their signatures below, the parties acknowledge the receipt of **BROKER DUTIES** and **BROKER DISCLOSURES:**

BUYER

SELLER

Buyer Signature _____ Date _____ Time _____

Seller Signature _____ Date _____ Time _____

Buyer Signature _____ Date _____ Time _____

Seller Signature _____ Date _____ Time _____

Check if Applicable:

- ☐ Buyer is a New Mexico Real Estate Broker
☐ Buyer is a party to another Buyers Broker Agreement

Check if Applicable:

- ☐ Seller is a New Mexico Real Estate Broker

BUYER’S BROKER

Buyer’s Brokerage Firm _____

Broker ☐ is ☐ is not a REALTOR®

Broker Signature _____

Date _____ Time _____

SELLER’S BROKER

Seller’s Brokerage Firm _____

Broker ☐ is ☐ is not a REALTOR®

Broker Signature _____

Date _____ Time _____



REALTORS® ASSOCIATION OF NEW MEXICO PURCHASE AGREEMENT – RESIDENTIAL RESALE – 2018

OFFER DATE: _____

1. PARTIES AND AGREEMENT.

_____ (“Buyer”) agrees to buy from Seller and _____ (“Seller”) agrees to sell and convey to Buyer, in accordance with terms of this Purchase Agreement (“Agreement”), the Property described in Para. 5 with a Settlement/Signing Date on _____ (as further described in Para. 9A below).

2. PURCHASE PRICE.

A. APPROXIMATE CASH DOWN PAYMENT ☐ to be determined by lender and/or buyer **OR** \$ _____
B. AMOUNT OF THE LOAN(S) ☐ to be determined by lender and/or buyer **OR** \$ _____

3. OFF MARKET/TIME OFF MARKET (TOM) FEE.

- A. Unless otherwise agreed to in writing, as of Date of Acceptance, Seller shall take the Property “Off the Market”, which means Seller shall not accept any other offer to sell the Property, **except a Back-Up Offer**.
- B. This Sub-Para. 3(B) to be used **ONLY IF** Buyer **will be compensating** Seller for taking the Property Off the Market in order to allow Buyer the opportunity to review Seller’s Property Disclosure per Para. 18(H) and conduct inspections per Para. 21 (Collectively, “TOM Fee Inspections”), and if applicable, to resolve any objections Buyer may have to the TOM Fee Inspections. As compensation, Buyer shall deliver to Seller \$ _____ (“TOM Fee”), in the form of ☐ Check ☐ Cash ☐ Other _____, no later than _____ days from Date of Acceptance. In the event of Closing, the TOM Fee, **SHALL NOT** be refunded to Buyer or applied to Purchase Price, down payment, and/or closing costs. In the event Buyer terminates this Agreement for any reason, Seller shall retain the entirety of the TOM Fee. Buyer’s failure to timely deliver the TOM Fee shall be considered a default of this Agreement. See RANM Form 2104(A) TOM Fee Information Sheet and 2104(B) Receipt for TOM Fee.

4. EARNEST MONEY. Buyer shall deliver \$ _____ Earnest Money in the form of ☐ Check ☐ Cash ☐ Note ☐ Wire Transfer of Funds ☐ Other to _____, no later than _____ days from ☐ **Date of Acceptance** **OR** ☐ **if Buyer has no objections to TOM Fee Inspections, the Objection Deadline in Para. 21(F)(ii) or if Buyer has objections to TOM Fee Inspections, the date the parties reach Resolution to those objections** **OR** ☐ **OTHER** _____. Earnest Money shall be applied to Purchase Price, down payment, and/or closing costs upon Funding Date.

5. PROPERTY.

A. DESCRIPTION.

Address _____ City _____ State/Zip _____

Legal Description _____

or see metes and bounds or other legal description attached as Exhibit _____, _____ County(ies), New Mexico.

Gross Receipts Tax (GRT) Location Code: _____ (To be completed by Broker).

If the legal description of the Property is incomplete or inaccurate, this Agreement shall not be invalid; the legal description shall be completed or corrected to meet the requirements of the Title Company issuing the title policy.

B. TYPE: ☐ Site built ☐ Manufactured housing ☐ Modular ☐ Off-site built ☐ Other: _____. (See RANM Form 2305 – Information Sheet-Manufactured Housing)

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C. OTHER RIGHTS. Unless otherwise provided herein, Seller shall convey to Buyer all existing wind, solar, water and mineral rights (“Other Rights”) appurtenant to the Property. **Seller makes no warranties as to the existence of any of the foregoing Other Rights. NOTE TO SELLER: If Seller is retaining any or all of the foregoing Other Rights, Seller should NOT sign this offer; a counteroffer would be necessary. NOTE TO BUYER: Buyer should be aware that some or all of the foregoing Other Rights may have been previously severed from the Property and may be owned by third persons; those severed rights would not convey to Buyer by way of this Agreement. Buyer SHOULD seek legal and expert assistance to determine what rights, IF ANY, Buyer is acquiring with the Property, to understand how the non-conveyance of any rights or portions thereof may affect Buyer; and to ensure that all rights that will convey with the Property are properly transferred at closing.**

D. FIXTURES, APPLIANCES AND PERSONAL PROPERTY.

i. FIXTURES. The Property shall include all Fixtures, free of all liens, unless otherwise noted, including, but not limited to, the following Fixtures if such Fixture exists on the Property, unless otherwise excluded as stated in Para. 5E:

- | | | |
|--|--|---|
| • Attached fireplace grate(s) & screen(s) | • Dishwasher(s) | • Security System(s) (if owned by Seller) |
| • Attached floor covering(s) | • Fire Alarm(s) (if owned by Seller) | • Smoke Alarm(s) (if owned by Seller) |
| • Attached mirror(s) | • Garbage disposal(s) | • Solar Power System(s)/Panels (If leased by Seller, lien may exist) |
| • Attached outdoor lighting & fountain(s) | • Garage door opener(s) | • Sprinkler(s)/irrigation equipment |
| • Attached pot rack(s) | • Heating system(s) | • Storm window(s) & door(s) |
| • Attached window covering(s) & rod(s) | • Landscaping | • TV antenna(s) & satellite dish(es) |
| • Awning(s) | • Light fixture(s) | • Ventilating & air conditioning system(s) |
| • Built in/attached speaker(s) & subwoofer(s) | • Mailbox(es) | • Water conditioning/filtration /water softener/purification system(s) (if owned by Seller) |
| • Built-in Murphy bed(s) | • Outdoor plant(s) & tree(s) (other than those in moveable containers) | |
| • Ceiling fan(s) | • Oven(s) | |
| • Central vacuum, to include all hoses & attachments | • Pellet, wood-burning or gas stove(s) | |
| | • Range(s) | |
| | • Window/door screen(s) | |

ii. PERSONAL PROPERTY. The following existing personal property, if checked, shall remain with the Property:

- | | | |
|---|---|---|
| <input type="checkbox"/> All window covering(s) | <input type="checkbox"/> Freestanding Range(s) | <input type="checkbox"/> Storage Shed(s) |
| <input type="checkbox"/> Audio component(s) | <input type="checkbox"/> Microwave(s) | <input type="checkbox"/> TV(s) |
| <input type="checkbox"/> Decorative mirror(s) above bath vanities | <input type="checkbox"/> Pool & spa equipment including any mechanical or other cleaning system(s) | <input type="checkbox"/> Unattached fireplace grate(s) & screen(s) |
| <input type="checkbox"/> Dryer(s) | <input type="checkbox"/> Refrigerator(s) | <input type="checkbox"/> Unattached outdoor fountain(s) & equipment |
| <input type="checkbox"/> Washer(s) | <input type="checkbox"/> Satellite receiver(s) with access cards (if owned by Seller and if transferable) | <input type="checkbox"/> Unattached outdoor lighting |
| <input type="checkbox"/> Garage door remote(s) | | <input type="checkbox"/> Hot Tub(s) |
| <input type="checkbox"/> Freezer(s) | | |

Other: _____

Personal Property remaining with the Property as stated in Para. 5D, shall be the actual personal property that is present as of the date the Buyer submits this offer, shall not be considered part of the premises and shall be transferred with no monetary value, free and clear of all liens and encumbrances.

E. EXCLUSIONS. The following items are excluded from the sale: _____



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6. FINANCED OR CASH PURCHASE

A. ☐ **LOANS.** This Agreement is contingent upon Buyer's ability to obtain a loan in the amount stated above in Para. 2(B) of the following type:

☐ Conventional ☐ FHA ☐ VA ☐ Other: _____

- i. Buyer ☐ has made written application for a loan, or ☐ shall make written application for a loan no later than _____ days after the Date of Acceptance.
- ii. Buyer shall provide Seller with a Pre-Qualification Letter from a lender no later than _____ days after the Date of Acceptance. Pre-Qualification Letter must stipulate that:
 - a) A written loan application has been made;
 - b) A credit report has been obtained and reviewed by a lender;
 - c) A preliminary loan commitment has been secured from the same lender;
 - d) Financing equal to the loan amount provided in Para. 2(B) of this Agreement is available to complete the transaction by the Settlement/Signing Date subject to contingencies provided for in this Agreement and underwriting approval.

If Buyer does not obtain a Pre-Qualification Letter within the timeframe stipulated above, this Agreement shall terminate and the Earnest Money, if delivered, shall be refunded to Buyer.

- iii. If Buyer changes lender after delivery of the Pre-Qualification Letter referenced in Para. 6(A)(ii), Buyer shall have the obligation to notify Seller in writing and provide a new Pre-Qualification Letter to Seller within two (2) days of changing lender. This new Pre-Qualification Letter must include the same stipulations as the original Pre-Qualification Letter as set forth in Para. 6(A)(ii). If Buyer does not obtain and deliver a new Pre-Qualification Letter within two (2) days of changing lender, the Seller has the option to terminate this Agreement. If Seller elects to terminate this Agreement, the Earnest Money, if delivered, shall be refunded to Buyer.
- iv. Buyer shall cooperate and act in good faith in obtaining final approval for the loan as outlined in the Pre-Qualification Letter referenced in Para. 6(A)(ii). If after issuing the Pre-Qualification letter, lender makes changes to the loan conditions and/or the loan program that adversely affect Buyer's ability to obtain the loan, increase Seller's costs or delay closing, Buyer shall have the obligation to notify Seller in writing within two (2) days of such occurrence and to include a copy of the lender requirement(s) with the notification. In that event, within three (3) days of receipt of Buyer's notification, Seller shall notify Buyer in writing: (a) of Seller's approval of such changes; or (b) of Seller's decision to terminate the Agreement. If Seller terminates the Agreement per this Sub-Para. 6(A)(iv), Earnest Money, if delivered, shall be refunded to Buyer. If Seller fails to notify Buyer of Seller's position within three (3) days of receipt of Buyer's notification, Seller is deemed to have **rejected** such change in lender requirement(s). In this event, the Agreement shall terminate and the Earnest Money, if delivered, shall be refunded to Buyer.
- v. In the event the lender determines Buyer does not qualify for the loan, Buyer shall provide to Seller and Seller must receive a written rejection letter from the Buyer's lender prior to 11:59 p.m. on the day before; or ☐ _____ days before Settlement/Signing Date. In the event Seller does not receive such rejection letter within the timeframe set forth in this Sub-Para. 6(A)(v), Buyer shall forfeit his Earnest Money, if delivered, to Seller. Days are calculated as calendar days; however, for purposes of this subsection only (Para. 6(A)(v)), there shall be NO extension of time when the deadline for Seller to receive the lender's written rejection letter falls on a weekend day or a legal holiday. The definition of "days" for all other provisions of this Agreement is as set forth in Para. 30.

B. ☐ **SELLER FINANCING.** The approximate balance of \$ _____ shall be financed by Seller and shall be secured by: ☐ Real Estate Contract ☐ Mortgage ☐ Deed of Trust ☐ Other: _____. Terms and conditions of the applicable instrument shall be attached as an addendum. For a Real Estate Contract, attach RANM Form 2402 - Real Estate Contract Addendum to Purchase Agreement. For a Mortgage or Deed of Trust, Attach RANM Form 2507 – Addendum to Purchase Agreement – Seller Financing, Mortgage or Deed of Trust.

C. ☐ **CASH PURCHASE:** Buyer shall purchase the subject Property for Cash. No later than _____ days after the Date of Acceptance, Buyer shall provide Seller with verification of funds and proof satisfactory to Seller that Buyer has in Buyer's possession or control, the funds necessary to complete the transaction. This Agreement



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shall terminate in the event Buyer fails to provide timely proof of funds and Earnest Money, if delivered,

☐ shall ☐ shall not be refunded to Buyer.

7. ☐ **BUYER'S SALE, CLOSING AND FUNDING CONTINGENCY.** This Agreement is contingent upon the Closing and Funding of Buyer's property located at _____ on or before _____, subject to any applicable Buyer's Contingency Addendum if attached as indicated below:

A. ☐ Buyer represents that Buyer's property is currently under contract for sale. ☐ Check if RANM Form 2503A, Buyer's Closing and Funding Addendum is attached; OR

B. ☐ Buyer represents that Buyer's property is NOT yet under contract for sale. ☐ Check if RANM Form 2503, Buyer's Sale Contingency Addendum is attached.

8. APPRAISAL.

A. ☐ **CASH OR SELLER-FINANCED.** Buyer ☐ does ☐ does not require an appraisal. **Buyer Initial** _____. If Buyer is requiring an appraisal, the following applies:

i. Buyer shall select the appraiser; and

ii. ☐ Buyer ☐ Seller shall pay for the appraisal.

B. **APPRAISAL CONTINGENCY.** It is expressly agreed that notwithstanding any other provisions of this Agreement, the Buyer shall not be obligated to complete the purchase of the Property described herein or to incur any penalty by forfeiture of Earnest Money deposits or otherwise if the Purchase Price is greater than the Appraisal. This Appraisal Contingency applies to the following:

i. All conventional and FHA/VA loans requiring an appraisal; and

ii. Cash and seller-financed purchases if the Buyer requires an appraisal as indicated in Para. 8(A).

C. OPTIONS AVAILABLE IN THE EVENT PURCHASE PRICE IS GREATER THAN APPRAISAL.

i. Buyer may proceed with this Agreement without regard to the amount of the appraised valuation provided Buyer delivers written notice to Seller of such election within three (3) days of receipt of said appraised valuation ("3-day Period"). If Buyer fails to notify Seller of his intent to proceed within the 3-day Period, this Agreement shall automatically terminate and Earnest Money, if delivered, shall be refunded to Buyer; OR

ii. The parties may negotiate a new Purchase Price. If the parties cannot agree to a new Purchase Price within five (5) days of Seller's receipt of Buyer's notification of the Appraisal, this Agreement shall automatically terminate and Earnest Money, if delivered, shall be refunded to Buyer; OR

iii. Buyer may terminate this Agreement. In this event, Earnest Money, if delivered, shall be refunded to Buyer.

9. **CLOSING.** "Closing" is defined as a series of events by which Buyer and Seller satisfy all of their obligations in the Agreement. Closing is not completed until all parties have completed all requirements as stated below, as well as all other obligations under this Agreement. Any amendment of the following dates **MUST BE** in writing and unless otherwise provided for in this Agreement, signed by both parties. The parties further acknowledge that Seller shall not receive the proceeds of sale until the Funding Date Requirements are satisfied.

A. **SETTLEMENT/SIGNING DATE:** _____ (as set forth in Para. 1) On or before the Settlement/Signing date the parties shall complete the following:

i. Sign and deliver to the responsible closing officer all documents required to complete the transaction and to perform all other closing obligations of this Agreement; and

ii. Provide for the delivery of all required funds, exclusive of lender funds, if any, using wired, certified or other "ready" funds acceptable to the closing officer.

B. **FUNDING DATE (Completion of Closing):** _____. On or before the Funding Date the responsible party(ies) shall make all funds available to the title officer for disbursement in accordance with this Agreement. The Funding Date Requirements have been satisfied when:

i. the title officer has all funds available to disburse as required by this Agreement; and

ii. the title officer has recorded with the County Clerk all required documents.

Seller shall provide all existing keys, security system/alarm codes, gate openers and garage door openers to Buyer once Funding Date Requirements are satisfied or as otherwise provided for in an Occupancy Agreement.



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If the Buyer is obtaining a loan for the purchase of the Property, it is the Buyer's responsibility to ensure that Buyer's lender makes available to the closing officer, wired, certified or other "ready" funds with written instructions to disburse funds, on or before the Funding Date. The failure of Buyer's lender to make funds available on or before the Funding Date, shall be deemed a default of this Agreement by the Buyer.

10. POSSESSION DATE.

A. Seller shall deliver possession of the Property to Buyer on the Possession Date as set forth below:

☐ At time Funding Date Requirements are satisfied

☐ Other: _____

B. Unless otherwise agreed to in writing, upon Possession Date, or the date the Property is surrendered to Buyer per a Seller Occupancy Agreement, if applicable, Seller shall have all his personal belongings and all debris and garbage removed from the Property. In the event Seller fails to remove his personal property, Buyer shall not be responsible for storage of Seller's personal property, may dispose of Seller's personal property in any manner Buyer deems appropriate, in Buyer's sole discretion, and shall not be liable to Seller for the value of Seller's personal property. In the event Seller fails to remove all debris and garbage from the Property, Seller shall be liable to Buyer for all costs associated with removal of such debris and garbage.

C. If Possession Date is other than the time the Funding Date Requirements are satisfied, then Buyer and Seller shall execute a separate written agreement outlining the terms agreed to by the parties. (See RANM Form 2201-Occupancy Agreement – Buyer or RANM Form 2202 – Occupancy Agreement - Seller)

D. Seller shall maintain homeowners and liability insurance on Property through Possession Date, unless otherwise provided for in an Occupancy Agreement.

11. COSTS TO BE PAID. Buyer or Seller, as applicable, shall pay the following marked items: **DO NOT USE THIS SECTION FOR SELLER CONCESSIONS/CREDITS TO BUYER; USE AN ADDENDUM**

| LOAN RELATED COSTS AND FEES | Buyer | Seller | Not Required | TITLE COMPANY CLOSING COSTS | Buyer | Seller | Not Required |
|--|-------|--------|--------------|--|-------|--------|--------------|
| Appraisal Fee | | | | Closing Fee | | | |
| Appraisal Re-inspection Fee | | | | Pro-Rata Data Search | | | |
| Credit Report | | | | Legal Document Preparation | | | |
| Loan Assumption /Transfer | | | | Special Assessment Search | | | |
| Origination Charge: up to <input type="checkbox"/> \$ <input type="checkbox"/> % | | | | Buyer Recording Fees | | | |
| Points – Buydown | | | | Seller Recording Fees | | | |
| Points - Discount | | | | Other: | | | |
| Tax Service Fee | | | | | | | |
| Flood Zone Certification | | | | Other: | | | |
| Other: | | | | | | | |
| Other: | | | | POLICY PREMIUMS | | | |
| | | | | Initial Title Commitment | | | |
| | | | | Standard Owner's Policy | | | |
| PREPAIDS REQUIRED BY LENDER | | | | Mortgagee's Policy | | | |
| Flood Insurance | | | | Mortgagee's Policy Endorsements | | | |
| Hazard Insurance | | | | Other: | | | |
| Interest | | | | | | | |
| PMI or MIP | | | | Any fees charged by the title company to revise the title commitment, shall be borne by the party who necessitated the revision. In the event a third-party document necessitates the revision (e.g. survey, appraisal, etc.), the parties agree to equally split any fee charged. | | | |
| Taxes | | | | | | | |
| MANUFACTURED HOME COSTS | | | | MISCELLANEOUS | | | |
| Foundation Inspection | | | | Survey (Para. 19) | | | |
| Foundation Repairs | | | | Impact Fees | | | |
| Re-Inspection Fees | | | | Transfer Fees (e.g. HOA, etc) | | | |
| DMV Title Transfer | | | | Certificate Fee (e.g. HOA) | | | |
| Deactivation Fees | | | | Other: | | | |
| Other: | | | | Other: | | | |
| Other: | | | | Other: | | | |

Buyer shall pay all other allowed direct loan costs.



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12. ☐ IRS 1031 TAX-DEFERRED EXCHANGE. ☐ Buyer ☐ Seller intends to use this Property to accomplish a 1031 Tax-Deferred Exchange. The parties shall cooperate with one another in signing and completing any documents required. The non-exchanging party shall bear no additional expense.

13. PRORATIONS. Seller shall be responsible for disclosing all applicable property specific fees, or lease agreements, private memberships and/or association fees or dues, taxes and contract service agreements, all of which are to be prorated through Settlement/Signing Date. Any equipment rental or contract service agreement (e.g. alarm system, satellite system, propane tank (to include any remaining propane gas therein), private refuse collection, road maintenance, etc) shall be handled directly between the Buyer and Seller; the title or escrow company shall not be responsible for proration thereof.

14. ASSESSMENTS. For all bonds, impact fees and assessments other than PID assessments (collectively “assessments”), Buyer shall have _____ days after receipt of the title commitment to object in writing to the amounts of such assessments and to terminate this Agreement (“Objection Date”). In the event Buyer submits written objections by the Objection Date, the Earnest Money, if delivered, shall be refunded to the Buyer. If Buyer fails to notify Seller of Buyer’s objections by the Objection Date, Buyer shall be deemed to have accepted the amounts of any assessment and shall have waived his right to terminate this Agreement based thereon. In the event Buyer does not object, Buyer shall assume all assessments that are part of or paid with the property tax bill. If other assessments are a lien upon the Property, the current installment shall be prorated through Settlement/Signing Date. Buyer shall assume future installments. Buyer shall pay all future assessments for improvements. **NOTE:** If Property is located in a Public Improvement District (PID), Seller must provide a Public Improvement District Disclosure to Buyer PRIOR to entering into this Agreement. See Para. 18(B).

15. EXAMINATION OF TITLE; LIENS; DEED.

- A. ☐ BUYER ☐ SELLER shall order a title commitment from _____ (Title Company) within _____ days after the ☐ **Date of Acceptance** ☐ **Date TOM Fee is Delivered** ☐ **Date Earnest Money is Delivered**. After receipt of the title commitment and all documents referred to therein, Buyer shall have _____ days (“Review Period”) to review and object to title exceptions. Exceptions to the title, including the Standard Exceptions, shall be deemed approved unless Buyer delivers written objections to the Seller within the Review Period. If Seller is unwilling or unable to remove such exception(s) before the Settlement/Signing Date, Seller shall provide written notice to Buyer within _____ days after receipt of Buyer’s objection and Buyer may choose to close subject to exceptions, remove the exceptions at Buyer’s expense or terminate this Agreement. If Buyer terminates this Agreement, Earnest Money, if delivered, shall be refunded to Buyer.
- B. Seller shall satisfy any judgments and liens, including but not limited to, all mechanics’ and materialmen’s liens of record on or before Funding Date and shall indemnify and hold Buyer harmless from any liens filed of record after Settlement/Signing Date and which arise out of any claim related to the providing of materials or services to improve the Property as authorized by Seller or Seller’s agents, unless otherwise agreed to in writing.
- C. Seller shall convey the Property by ☐ General Warranty Deed ☐ Special Warranty Deed ☐ Other Deed (describe) _____ subject only to any matters identified in the title commitment and not objected to by Buyer as provided in Para. 15A. The legal description contained in the deed shall be the same legal description contained in the title commitment and any survey required under Para. 19.

16. FIRPTA. The Foreign Investment in Real Property Tax Act of 1980 (FIRPTA) requires buyers who purchase real property from foreign sellers to withhold a portion of the amount realized from the sale of the real property for remittance to the Internal Revenue Service (IRS). In the event the seller(s) is **NOT** a foreign person, FIRPTA requires the buyer to obtain proof of the seller’s non-foreign status in order to avoid withholding requirements. Exceptions may apply. For more information, refer to RANM Form 2304 – Information Sheet – FIRPTA & Taxation of Foreign Persons Receiving Rental Income from U.S. Property.

FIRPTA Exception (most common): The sales price of the property is not more than \$300,000 **AND** buyer warrants that buyer shall be using the property as buyer’s primary residence (“Exception”).

NOTE: BOTH MUST APPLY TO QUALIFY AS AN EXCEPTION.

Exception ☐ **does** ☐ **does not apply** _____ **Buyer(s) Initials.**



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In the event the above Exception to FIRPTA does not apply, then prior to or at closing, Seller(s) shall provide to Buyer or to a Qualified Substitute (generally, the Title Company) either a Non-Foreign Seller Affidavit(s) **OR** a letter from the IRS indicating Seller(s) is exempt from withholding. In the event Seller(s) fails to do so, Buyer shall have the right to withhold the applicable percentage of the amount realized from the sale of the Property for remittance to the IRS.

17. INSURANCE CONTINGENCY/ APPLICATION.

- A. APPLICATION.** Buyer shall make application for insurance within ____ days after Date of Acceptance of this Agreement. If Buyer fails to make application to the insurance company within the agreed time, this insurance contingency shall be deemed waived.
- B. CONTINGENCY.** Provided the Contingency Deadline as set forth below in Para. 17(C) is met, this Agreement is conditioned on the following:
- i) Buyer's ability to obtain a homeowner's or property insurance quote on the Property at normal and customary premium rates; AND,
 - ii) Seller's claim history having no impact on the Buyer's insurance in the future.
- Buyer understands that an insurance company may cancel or change the terms of a homeowner's insurance policy/quote for any reason prior to close of escrow or within sixty days after issuance of the homeowner's policy/quote (which generally occurs at close of escrow).**
- C. CONTINGENCY DEADLINE.** The Insurance Contingency set forth in Para. 17(B) above shall be deemed satisfied, unless within ____ days after Date of Acceptance of this Agreement, Buyer delivers written notice to Seller that one or more of the above insurance contingencies cannot be satisfied along with documentation from the insurance provider stating the same. ("Contingency Deadline"). In the event Buyer delivers such notice and documentation to Seller by the Contingency Deadline, the Purchase Agreement shall terminate and the Earnest Money, if delivered, shall be refunded to Buyer.

18. DISCLOSURES AND DOCUMENTS.

- A. LEAD BASED PAINT("LBP).** Is any part of this Property a residence built before 1978? ☐ Yes ☐ No
If the answer is "Yes", attach RANM Form 5112 LBP Addendum to Purchase Agreement. Property is subject to the LBP Renovation Repair and Painting Program. See RANM Form 2315 – Information Sheet LBP Renovation Repair & Painting Program.
- B. PUBLIC IMPROVEMENT DISTRICT ("PID").** Is this Property located in a PID? ☐ Yes ☐ No If the answer is "Yes", SELLER MAY NOT ACCEPT AN OFFER FROM BUYER UNTIL SPECIFIC DISCLOSURES REGARDING THE PID HAVE BEEN MADE TO THE BUYER.
____ Buyer(s) Initials. Buyer(s) hereby acknowledge receipt of the PID Disclosure on the Property. See RANM Form 4550 - Public Improvement District Disclosure Form and RANM Form 4500 – Information Sheet Public Improvement District.
- C. HOMEOWNERS' OR CONDOMINIUM (UNIT) OWNERS' ASSOCIATION ("HOA/COA").** Is the Property located in a HOA or COA? ☐ Yes ☐ No If the answer is Yes", Seller shall provide Buyer with specific documents pertaining to the Property and HOA and/or COA, as applicable. For HOAs, see RANM Form 4600 – Information Sheet HOA, RANM Form 4650 – Seller's Disclosure of HOA Documents and RANM Form 4700 - HOA Request for Disclosure Certificate. For COAs, see RANM Form 2302A – Re-Sale Certificate for COAs.
- D. PROPERTY TAX DISCLOSURE.** See RANM Form 3275 - Information Sheet Estimated Property Tax Levy Disclosure.
____ Buyer(s) Initials. Buyer(s) hereby acknowledges receipt of the Estimated Property Tax Levy on the Property, attached as Exhibit ____ and understands that said Estimated Property Tax Levy is based on the LISTING price of the Property; OR
____ Buyer(s) Initials. Buyer(s) hereby acknowledges that the Estimated Property Tax Levy on the Property is not readily available and does hereby waive the right to receive the Estimated Property Tax Levy.
- E. SEPTIC SYSTEM.** Does the Property include an on-site liquid waste system? ☐ Yes ☐ No If the answer is "Yes", the transfer of the Property is subject to regulations of the New Mexico Environment Department governing on-site liquid waste systems which includes the requirement that Seller have an inspection conducted by a licensed septic system inspector prior to transfer. Attach RANM Form 5120A - Septic System Contingency Addendum. See RANM Form 2308 – Information Sheet Septic Systems.



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F. WELLS. Does the Property include a well? ☐ Yes ☐ No If the answer is “Yes”, is the well ☐ Private Domestic Well ☐ Shared Domestic Well ☐ Other _____.

Transfer of Property with a well is subject to the regulations of the New Mexico Office of the State Engineer, which includes the requirement that the State Engineer’s Office be notified when a well changes ownership. See RANM Form 2307 – Information Sheet Water Rights & Wells.

G. MANUFACTURED HOUSING. Does the Property include a manufactured house? ☐ Yes ☐ No If the answer is “Yes”, attach RANM Form 2700 - Seller’s Disclosure of Manufactured Housing.

H. DOCUMENTS. As used in this Sub-Para. 18(H), the Delivery Deadline is the date by which Seller shall provide and Buyer must receive any documents, reports or surveys specified.

| DOCUMENTS | DELIVERY DEADLINE | OBJECTION DEADLINE | RESOLUTION DEADLINE |
|---|-------------------|--|-----------------------|
| Property Disclosure Statement | | SEE PARA. 21 (F)(ii) | SEE PARA. 21 (F)(iii) |
| Road Documents | | | |
| Water Rights Documents | | | |
| Well Documents: See RANM Form 2307 Information Sheet – Water Rights & Wells. (Including but not limited to: well permit, well log, shared well agreement and Change of Ownership Information notification.) | | | |
| Lease Agreements | | | |
| Permits | | | |
| Homeowner’s Association (HOA) Documents | | | |
| Homeowner’s Association (HOA) Disclosure Certificate OR Condominium Re-Sale Certificate Must be delivered to Buyer no less than seven (7) days before the Settlement/Signing Date. | | Date _____ Buyer has no less than seven (7) days from receipt of the HOA Disclosure Certificate to object | |
| CCR’s – Restrictive covenants | | | |
| Solar Power System/Panels Documents – If Buyer will assume Solar Panel System Lease/Loan, use RANM Form 5125 – DO NOT COMPLETE THIS SECTION | | | |
| Other: | | | |
| MANUFACTURED HOUSING | | | |
| Manufactured Housing Documents – See RANM Form 2700 Seller’s Disclosure of Manufactured Housing | | | |
| Structural Engineer Inspection | | | |
| FHA Inspection | | | |
| Foundation Installation | | | |
| Manufactured Housing Division Permanent Foundation Permit | | | |

19. SURVEYS OR IMPROVEMENT LOCATION REPORT (ILR). Buyer has the right to have performed the survey or ILR selected below or the right to accept an existing one. Unless otherwise agreed in writing, the party paying for the survey or ILR as indicated in Para. 11 shall select the surveyor and order the survey or ILR. **The party who agrees to pay for the survey or ILR is responsible for doing so, even if the transaction does not close.**

☐ Improvement Location Report ☐ Staked Boundary Survey ☐ American Land Title Association Survey (ALTA)
☐ Flood Plain Designation ☐ Other: _____

A. DELIVERY DEADLINE: Survey or ILR shall be delivered to Buyer(s) no later than: _____, _____ or _____ days from Date of Acceptance.

B. OBJECTION DEADLINE: Objections to be delivered to Seller(s) no later than: _____, _____ or _____ days from Date of Acceptance.

C. RESOLUTION DEADLINE: All objections to be resolved no later than: _____, _____ or _____ days from Date of Acceptance.

D. OBJECTION/RESOLUTION: Para. 21(H) and (I) shall further govern Buyer’s right to object to the Survey or ILR performed and resolution of Buyer’s objections.



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20. BUYER'S REPRESENTATIONS. Buyer warrants that prior to entering into this Agreement, he has thoroughly investigated the neighborhood and the areas surrounding the property, to include, but not be limited to investigation of the following: the existence of registered sex offenders or other persons convicted of crimes that may reside in the area; and the presence of any structures located, businesses operating or activities conducted in the area that, in Buyer's opinion, affects the value and/or desirability of the property. By entering into this Agreement, Buyer represents he is satisfied with the neighborhood and surrounding areas.

21. INSPECTIONS. THE PARTIES ARE ENCOURAGED TO EMPLOY COMPETENT AND, WHERE APPROPRIATE, LICENSED PROFESSIONALS TO PERFORM ALL AGREED UPON INSPECTIONS OF THE PROPERTY.

A. BUYER DUTIES AND RIGHTS.

- i. BUYER'S DILIGENCE, ATTENTION AND OBSERVATION.** The Buyer has the following affirmative duties:
- a) To conduct all due diligence necessary to confirm all material facts relevant to Buyer's purchase of the Property;
 - b) To assure himself that the Property Buyer is purchasing is exactly what Buyer is intending to purchase;
 - c) To make himself aware of the physical condition of the Property through his own diligent attention and observation;
 - d) To investigate the legal, practical and technical implications of all disclosed, known or discovered facts regarding the Property and;
 - e) To thoroughly review all written reports provided by professionals and discuss the results of such reports and inspections with the professionals who created the report and/or conducted the inspection.
- ii. RIGHT TO CONDUCT INSPECTIONS.** The Buyer is advised to exercise all his rights under and in accordance with this Agreement to investigate the Property. Unless otherwise waived, Buyer(s) may complete any and all inspections of the Property that he deems necessary. These inspections may include, but are not limited to the following: home, electrical, heating/air conditioning, plumbing, roof, structural, lead-based paint (including risk assessment, paint inspection or both), well equipment (pumps, pressure tanks, lines), well potability tests, well water yield tests, pool/spa/hot tub equipment, wood destroying insects, dry rot, radon, mold, square foot measurement, sewer line inspections, septic inspections, ductwork, phase one environmental and soil tests. The Buyer's rights to object to inspections and terminate the Agreement based on inspections are set forth in Para. 21(H). Buyer is advised to thoroughly review those rights.
- iii. SQUARE FOOTAGE. BUYER IS AWARE THAT ANY REFERENCE TO THE SQUARE FOOTAGE OF THE PREMISES, BOTH THE REAL PROPERTY (LAND) AND IMPROVEMENTS THEREON, IS APPROXIMATE. IF SQUARE FOOTAGE IS A MATERIAL MATTER TO THE BUYER, THE BUYER SHALL INVESTIGATE THE SQUARE FOOTAGE DURING THE INSPECTION PERIOD.**

Buyer Initials.

B. SELLER'S DUTY TO DISCLOSE. Seller is required to disclose to Buyer any adverse material defects known to him about the Property. However, Seller does not have an obligation to inspect the Property for the Buyer's benefit or to repair, correct or otherwise cure known defects that are disclosed to Buyer or previously unknown defects that are discovered by Buyer or Buyer's inspectors. Seller shall make the Property available to Buyer for inspections.

C. AVAILABILITY OF UTILITIES FOR INSPECTIONS.

☐ Buyer ☐ Seller shall be responsible for paying any charges required by the utility companies to have utilities turned on for inspection purposes. In no event shall Buyer be responsible for bringing the Property up to code or for paying unpaid utility bills. **If utilities are on as of Date of Acceptance, Seller shall maintain utilities through Possession Date (Para. 10) or date otherwise stated in an Occupancy Agreement.**

D. INSPECTOR SELECTION. NOTWITHSTANDING PARA. 19, UNLESS OTHERWISE AGREED TO IN WRITING, BUYER SHALL HAVE THE RIGHT TO SELECT ALL INSPECTORS AND ORDER ALL INSPECTIONS EVEN IF SELLER HAS AGREED TO PAY FOR THE INSPECTION(S).



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E. PAYMENT OF INSPECTIONS. BUYER SHALL PAY FOR ALL INSPECTIONS EXCEPT THE FOLLOWING, WHICH SHALL BE PAID BY SELLER. _____

NOTE: THE PARTY WHO AGREES TO PAY FOR THE INSPECTION IS RESPONSIBLE FOR DOING SO, EVEN IF THE TRANSACTION DOES NOT CLOSE.

F. INSPECTION DEADLINES. Unless otherwise provided for in this Agreement, the following applies:

- i. **Delivery Deadline:** Inspections to be completed and reports delivered to Buyer(s) no later than: _____, _____ or _____ days from Date of Acceptance.
- ii. **Objection Deadline:** Objections to be delivered to Seller(s) no later than: _____, _____ or _____ days from Date of Acceptance.
- iii. **Resolution Deadline:** Written agreement for resolution of all objections to be agreed upon no later than: _____, _____ or _____ days from Date of Acceptance.

G. WAIVER OF INSPECTIONS. Buyer to initial if applicable.

_____ **Buyer waives ALL inspections unless required by law or Buyer's lender.**

_____ **Buyer waives ALL inspections.**
_____ **Buyer waives the following inspections:** _____

H. BUYER'S OBJECTIONS/TERMINATION.

- i. If Buyer has reasonable objections to any report or unsatisfactory condition disclosed by any document (Para. 18), survey or ILR (Para. 19) and/or inspection (Para. 21), **then no later than the applicable Objection Deadline**, Buyer may request that Seller cure Buyer's objections (RANM Form 5109 – Objection, Resolution, and Waiver Amendment to Purchase Agreement) or Buyer may terminate this Agreement (RANM Form 5105 – Termination Agreement). Buyer's objections or termination must be in writing and Buyer's OBJECTIONS MUST be accompanied by a copy of the document, survey and/or inspection report on which Buyer's objections are based. If Buyer timely elects to terminate, Earnest Money, if delivered, shall be refunded to Buyer. Buyer's failure to deliver to Seller his objection or termination by the Objection Deadline shall be deemed a waiver of both Buyer's right to object and the applicable inspection contingency.
- ii. If Seller is responsible for ordering a report or document, and Buyer does not receive that report or document by the Delivery Deadline, Buyer and Seller may agree to extend the Objection and Resolution Deadlines or Buyer may terminate the Agreement. If Buyer elects to terminate, Earnest Money, if delivered, shall be refunded to Buyer.
- iii. If Buyer is responsible for ordering a report or document, and fails to do so in a timely manner, so that Buyer does not have the report or document by the Objection Deadline, Buyer may not use the failure to receive the report or document as the rationale for terminating the Agreement.

I. RESOLUTION. If Buyer requests a cure of his objections, Seller may agree to Buyer's requested cure, provide an alternative cure, or refuse to correct/address Buyer's objections (Collectively Seller's Response). Buyer may not withdraw his objections and terminate the Agreement prior to Seller's Response; however, if Buyer and Seller are unable to reach a Resolution to Buyer's objections by the Resolution Deadline, then **THIS AGREEMENT SHALL TERMINATE**. Upon Termination, **the parties shall execute a Termination Agreement** (RANM Form 5105).

J. OBJECTIONS COMPLETION. In the event Seller agrees to complete or pay for any repairs prior to closing, Seller shall complete the repairs no later than _____ days prior to Settlement/Signing Date.

K. REASONABLE; DAMAGES. Seller shall provide reasonable access to Buyer and any inspectors. The party selecting the inspector shall be liable for any damages that occur to the Property as a result of such inspection.

22. SERVICE PROVIDER RECOMMENDATIONS. If Broker(s) recommends a builder, contractor, escrow company, title company, pest control service, appraiser, lender, home inspection company or home warranty company or any other person or entity to Seller or Buyer for any purpose, such recommendation shall be independently investigated and evaluated by Seller or Buyer, who hereby acknowledges that any decision to enter into any contractual arrangement with any such person or entity recommended by Broker shall be based solely upon such independent investigation and evaluation.



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23. HOME WARRANTY CONTRACT. Buyer is advised to investigate the various home warranty plans available for purchase. The parties acknowledge that different home warranty plans have different coverage options, exclusions, limitations and service fees and most plans exclude pre-existing conditions. Neither the Seller, nor the Broker, is responsible for home warranty coverage or lack thereof. The parties acknowledge that a Home Warranty Service Contract provider may conduct an inspection of the Property but does not always do so.

☐ A Home Warranty Plan shall be ordered by ☐ Buyer ☐ Seller to be issued by _____
at a cost not to exceed \$ _____, to be paid for by ☐ Buyer ☐ Seller.
☐ Buyer declines the purchase of a Home Warranty Plan.

24. DISCLAIMER. The Property is sold in its current condition including, but not limited to, the nature, location, amount, sufficiency or suitability of the following: current or future value; future income to be derived therefrom; current or future production; condition; size; location of utility lines; location of sewer and water lines; availability of utility services or the possibility of extending improvements (paving, sewer, water, utilities, access) to the Property; easements with which the Property is burdened or benefited; lot boundaries; adjacent property zoning; physical and legal access; soil conditions; permits, zoning, or code compliance; lot size or acreage; improvements or square footage of improvements; and water rights. **Broker has not investigated and is not responsible for the forgoing aspects of the Property, among which lot size, acreage, and square footage may have been approximated, but are not warranted as accurate.** Buyer shall have had full and fair opportunity to inspect and judge all aspects of the Property with professional assistance of Buyer's choosing prior to settlement Buyer and Seller acknowledge that Brokers' only role in this transaction is to provide real estate advice to Broker's respective client and/or customer and real estate information to the parties. For all other advice or information that may affect this transaction, including but not limited to financial and legal advice, the parties shall rely on other professionals.

_____ **Buyer(s) Initials.** _____ **Seller(s) Initials.**

25. MAINTENANCE. Until the Possession Date, Seller shall maintain the Property and all aspects thereof including, but not limited to the following: heating; air conditioning; electrical; roofs; solar; septic systems; well and well equipment; gutters and downspouts; sprinklers; plumbing systems, including the water heater; pool and spa systems; appliances; and other mechanical apparatuses. **If utilities are on as of Date of Acceptance, Seller shall maintain utilities through Possession Date (Para. 10) or date otherwise stated in an Occupancy Agreement. It is the Buyer's responsibility to arrange to transfer utilities into Buyer's name on Possession Date or date otherwise stated in an Occupancy Agreement.** Seller shall deliver the Property, all of the foregoing, and all other aspects thereof to Buyer in the same condition as of the Date of Acceptance, reasonable wear and tear excepted. The following items are specifically excluded from the above:

26. PRE-CLOSING WALK-THROUGH. Within _____ days prior to Settlement/Signing Date, Seller shall allow reasonable access to conduct a walk-through of the Property for the purpose of satisfying Buyer that any corrections or repairs agreed to by the Seller have been completed, warranted items are in working condition and the Property is in the same condition as on the Date of Acceptance, reasonable wear and tear excepted. See RANM Form 5110 - Walk-Through Statement.

27. CONSENT TO THE ELECTRONIC TRANSMISSION OF DOCUMENTS AND TO THE USE OF ELECTRONIC SIGNATURES. The parties ☐ do ☐ do not consent to conduct any business related to and/or required under this Agreement by electronic means, including, but not limited to the receipt of electronic records and the use of electronic signatures. Subject to applicable law, electronic signatures shall have the same legal validity and effect as original hand-written signatures. Nothing herein prohibits the parties from conducting business by non-electronic means. If a party has consented to receive records electronically and/or to the use of electronic signatures, that party may withdraw consent at any point in the transaction by delivering written notice to the other party.

28. ASSIGNMENT. Buyer ☐ may ☐ may not sell, assign or transfer the Buyer's rights or obligations under this Agreement, or any interest herein.



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- 29. HEIRS AND ASSIGNS.** This Agreement shall apply to, be binding upon and enforceable against and inure to the benefit of the parties hereto and their respective representatives, successors, permitted assigns, heirs and estates.
- 30. DEFINITIONS.** The following terms as used herein shall have the following meanings:
- A. APPRAISAL** means a current estimated market value of the Property as established by a licensed real estate appraiser. In the event the Buyer is obtaining a loan, the term refers to an appraisal conducted by a real estate appraiser approved by the lender.
 - B. BROKER** includes the Buyer's and Seller's brokers.
 - C.** If a specific **DATE** is stated as a deadline in this Agreement, then that date **IS** the **FINAL** day for performance; and if that date falls on a Saturday, Sunday or a legal Holiday, the date **does not** extend to the next business day.
 - D. DATE OF ACCEPTANCE** is the date this Agreement is fully executed and delivered.
 - E. DAY(S)** shall be determined on a "calendar day" basis and if the **FINAL** day for performance falls on a Saturday, Sunday or legal Holiday, the time therefore shall be extended to the next business day. Legal Holidays are described as New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas.
 - F. DELIVERED** means personally delivered or by any method where there is evidence of receipt. In the event the parties have agreed to electronic transmission of documents, a facsimile or e-mail transmission of a copy of this or any related document shall constitute delivery of that document. When an item is delivered to the real estate Broker who is working with or who represents the Buyer or Seller, it is considered delivered to the Buyer or Seller respectively, except if the same Broker works for or represents both Buyer and Seller, in which case, the item must be delivered to the Buyer or Seller, as applicable. **EXCEPTION: For the purposes of the TOM Fee, delivery of the TOM Fee to the Listing Broker or Listing Brokerage constitutes delivery to the Seller, EVEN if the same Broker/Brokerage is working with both Buyer and Seller.**
 - G. DEADLINES.** Any "deadline(s)" can be expressed either as a calendar date (See Para. 30(C)) or as a number of days (See Para. 30(E)).
 - H. ELECTRONIC** means relating to technology having electrical, digital, magnetic, wireless, telephonic, optical, electromagnetic or similar capabilities and includes, but is not limited to, facsimile and e-mail.
 - I. ELECTRONIC RECORD** means a record created, generated, sent, communicated, received or stored by electronic means.
 - J. ELECTRONIC SIGNATURE** means an electronic sound, symbol or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.
 - K. FIXTURE** means an article which was once personal property, but which has now become a part of the Property because the article has been fastened or affixed to the Property.
 - L. MASCULINE** includes the feminine.
 - M. PERSONAL PROPERTY** means a moveable article that is NOT affixed or attached to the Property.
 - N. RESOLUTION** means the Buyer and Seller have a written agreement regarding how all Buyers' objections shall be resolved.
 - O. SINGULAR** includes the plural.
 - P. STANDARD EXCEPTIONS** means those common risks as set forth in the title commitment for which the title insurance policy does NOT provide coverage. These printed exceptions are matters outside the Title Company's search of the public records, and therefore special requirements must be met in order to delete them and provide the insured with the additional/extended coverage.
- 31. RISK OF LOSS.** Prior to Funding Date, Seller shall bear the risk of fire or other casualty, and in the event of loss, Buyer shall have the option (to be exercised by written notice to Seller within **5 days** after receipt of notice of loss) of terminating this Agreement and receiving a refund of the Earnest Money, if delivered, or closing and receiving assignment of Seller's portion of the insurance proceeds, if any, at Funding Date. If Buyer fails to timely notify Seller of Buyer's election, Buyer shall be deemed to have elected to proceed to Closing.
- 32. FLOOD HAZARD ZONE.** If the Property is located in an area, which is designated as a special flood hazard area, Buyer may be required to purchase flood insurance in order to obtain a loan secured by the Property from any federally regulated financial institution or a loan insured or guaranteed by an agency of the U.S. Government.
- 33. MEDIATION.** If a dispute arises between the parties relating to this Agreement, the parties shall submit the dispute to mediation, jointly appoint a mediator and share equally the costs of the mediation. If a mediator cannot be agreed



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upon or mediation is unsuccessful, the parties may enforce their rights and obligations under this Agreement in any manner provided by New Mexico law. For more information, see RANM Form 5118 - Information Sheet - Mediation Information for Clients and Customers.

- 34. EARNEST MONEY DISPUTE.** Generally, title or escrow companies will not release Earnest Money without first receiving an Earnest Money Distribution Agreement signed by all parties to this Agreement (RANM Form 5105B). If the parties cannot come to an agreement on the how Earnest Money shall be distributed, Para. 33 shall apply. If the parties cannot reach a resolution through mediation and proceed to litigation, at the conclusion of the litigation the court shall issue a judgment setting forth how Earnest Money shall be apportioned. Either party may present this judgment to the title or escrow company for distribution of the Earnest Money in accordance with the judgment. Parties to all Earnest Money disputes are urged to review RANM Form 2310 – Earnest Money Dispute Information Sheet, and to consult an attorney to fully understand all their rights and remedies.
- 35. DEFAULT.** Any default under this Agreement shall be treated as a material default, regardless of whether the party's action or inaction is specifically classified as a default herein. Additionally, time is of the essence and failure of a party to timely make payment, perform or satisfy any other condition of this Agreement in accordance with this Agreement shall be considered a material default. Generally, a material default relieves the non-defaulting party from further performance under this Agreement; however, the non-defaulting party may elect *not* to terminate this Agreement. If the non-defaulting party elects to terminate this Agreement, he may also elect to retain the Earnest Money, if delivered, and pursue any additional remedies allowable by law, including specific performance. In the event, however, the non-defaulting party elects to treat this Agreement as being in full force and effect, the non-defaulting party remains responsible for all obligations and retains all rights and remedies available under this Agreement.
- 36. ATTORNEY FEES AND COSTS.** Should any aspect of this Agreement result in arbitration or litigation, the prevailing party of such action shall be entitled to an award of reasonable attorneys' fees and court costs.
- 37. FAIR HOUSING.** Buyer and Seller understand that the Fair Housing Act and the New Mexico Human Rights Act prohibit discrimination in the sale or financing of housing on the basis of race, age (this covers protection for people with children under age 18 and pregnant women), color, religion, sex, sexual orientation, gender identity, familial status, spousal affiliation, physical or mental handicap, national origin or ancestry.
- 38. COUNTERPARTS.** This agreement may be executed in one or more counterparts, each of which is deemed to be an original, and all of which shall together constitute one and the same instrument.
- 39. GOVERNING LAW AND VENUE.** This Agreement is to be construed in accordance with and governed by the internal laws of the State of New Mexico without giving effect to any choice of law rule that would cause the application of the laws of any jurisdiction other than the internal laws of the State of New Mexico to the rights and duties of the parties. Each party hereby irrevocably consents to the jurisdiction and venue of the state and federal courts located in the county in which the Property or any portion of the Property is located in connection with any claim, action, suit, or proceeding relating to this Agreement and agrees that all suits or proceedings relating to this Agreement shall be brought only in such courts.
- 40. SEVERABILITY.** If any portion of this Agreement is found by any court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.
- 41. MULTIPLE BUYERS.** Each Buyer to this Agreement is jointly and severally liable for all obligations under this Agreement. In the event any buyer should be unable to perform under this Agreement (due to death or incapacity) the remaining Buyer(s) shall continue to be obligated under this Agreement.
- 42. AUTHORITY OF SIGNORS.** If Buyer or Seller is a corporation, partnership, estate, trust, limited liability company or other entity, the person signing this Agreement on its behalf warrants his authority to do so and to bind the Buyer or Seller for which he is signing.
- 43. BUYER AND SELLER AUTHORIZATIONS.** Unless otherwise instructed in writing, with respect to the real estate transaction that is the subject of this Agreement, Seller and Buyer hereby authorize the following: the Title Company, Lender, Escrow Agent and their representatives to provide a copy of any and all loan estimates, closing disclosures, other settlement statements and title documents to the Seller's and Buyer's respective Brokers; the Title Company to



REALTORS® ASSOCIATION OF NEW MEXICO PURCHASE AGREEMENT – RESIDENTIAL RESALE – 2018

deliver any Title Company generated settlement statement(s), in its entirety (Seller and Buyer's information) to both the Seller and Buyer and their respective Brokers; and his respective Broker to be present for the Closing

44. SURVIVAL OF OBLIGATION. The following paragraphs will survive Closing of the Property: 5(D) and (E), 10-14, 20-23, 30, 33-34, 36, 39-40 and 44.

45. ENTIRE AGREEMENT AND AMENDMENTS IN WRITING. The parties understand that this offer, if accepted in writing by Seller and delivered to Buyer, constitutes a legally binding contract. This Agreement, together with the following addenda and any exhibits referred to in this Agreement, contains the entire Agreement of the parties and supersedes all prior agreements or representations with respect to the Property, which are not expressly set forth herein. **THIS AGREEMENT MAY BE MODIFIED ONLY BY WRITTEN AGREEMENT OF THE PARTIES.**

- | | |
|---|---|
| <input type="checkbox"/> Addendum No. _____ (RANM Form 5101 or 2300) | <input type="checkbox"/> Occupancy Agreement – Buyer/Seller (RANM Form 2201/2202) |
| <input type="checkbox"/> Buyer's Sale Contingency Addendum (RANM Form 2503) | <input type="checkbox"/> Real Estate Contract Addendum (RANM Form 2402) |
| <input type="checkbox"/> Buyer's Closing & Funding Sale Contingency (RANM Form 2503A) | <input type="checkbox"/> Residential Resale Condominium Addendum (RANM Form 2302) |
| <input type="checkbox"/> Estimated Property Tax Levy Exhibit _____ | <input type="checkbox"/> Septic System Contingency Addendum (RANM Form 5120A) |
| <input type="checkbox"/> Lead-Based Paint Addendum (RANM Form 5112) | <input type="checkbox"/> Seller's Financing, Mortgage or Deed of Trust Addendum |
| <input type="checkbox"/> Public Improvement District Act Info Sheet (RANM Form 4500) | (RANM Form 2507) |
| <input type="checkbox"/> Public Improvement District Disclosure (RANM Form 4550) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

46. EXPIRATION OF OFFER. This offer shall expire unless acceptance is delivered in writing to Buyer or Buyer's Broker on or before _____, at _____ ☐ a.m. ☐ p.m. Mountain Time. NOTE: UNTIL SELLER ACCEPTS THIS OFFER AND DELIVERS THE AGREEMENT, BUYER MAY WITHDRAW THIS OFFER AT ANY TIME.

WIRE FRAUD ALERT. Criminals are hacking email accounts of real estate agents, title companies, settlement attorneys and others, resulting in fraudulent wire instructions being used to divert funds to the account of the criminal. The emails look legitimate, but they are not. Buyer and Seller are advised not to wire any funds without personally speaking with the intended recipient of the wire to confirm the routing number and the account number. Buyer and Seller should not send personal information such as social security numbers, bank account numbers and credit card numbers except through secured email or personal delivery to the intended recipient. Buyer _____

OFFER BY BUYER

Buyer acknowledges that Buyer has read the entire Purchase Agreement and understands the provisions thereof.

| | | | |
|--------------------------|-------------------------------------|----------------------------|-----------------|
| Buyer Signature _____ | If Entity, Title of Signatory _____ | Offer Date _____ | Time _____ |
| Buyer Signature _____ | If Entity, Title of Signatory _____ | Offer Date _____ | Time _____ |
| Buyer Name (Print) _____ | If Entity, Name of Signatory _____ | Email Address _____ | |
| Buyer Name (Print) _____ | If Entity, Name of Signatory _____ | Email Address _____ | |
| Buyer Address _____ | City _____ | State _____ | Zip Code _____ |
| Buyer Home Phone _____ | Buyer Cell Phone _____ | Buyer Business Phone _____ | Buyer Fax _____ |



**REALTORS® ASSOCIATION OF NEW MEXICO
PURCHASE AGREEMENT – RESIDENTIAL RESALE – 2018**

**Seller acknowledges that Seller has read the entire Purchase Agreement and understands the provisions thereof.
Seller (select one):**

☐ **SELLER ACCEPTS** this Offer and agrees to sell the Property for the price and on the terms and conditions specified in this Agreement.

SELLER

| | | | |
|--------------------|-------------------------------|-----------------------|------------|
| Seller Signature | If Entity, Title of Signatory | Date | Time |
| Seller Signature | If Entity, Title of Signatory | Date | Time |
| Seller Name (Print | If Entity, Name of Signatory | Email Address | |
| Seller Name (Print | If Entity, Name of Signatory | Email Address | |
| Seller Address | City | State | Zip Code |
| Seller Home Phone | Seller Cell Phone | Seller Business Phone | Seller Fax |

☐ **REJECTS & SUBMITS** a Counteroffer (RANM Form 5102).

☐ **REJECTS & SUBMITS** an Invitation to Offer (RANM Form 5103).

IF SELLER IS REJECTING THIS OFFER AND SUBMITTING EITHER A COUNTER OFFER, OR AN INVITATION TO OFFER, SELLER SHOULD NOT SIGN THIS AGREEMENT, BUT SHOULD INITIAL ALL PAGES.

INITIALS: SELLER _____

☐ **REJECTS** this offer.

IF SELLER IS REJECTING THIS OFFER, SELLER SHOULD NOT SIGN THIS AGREEMENT AND DOES NOT NEED TO INITIAL ANY/ALL PAGES BUT SHOULD INITIAL BELOW.

INITIAL HERE: SELLER _____



**REALTORS® ASSOCIATION OF NEW MEXICO
PURCHASE AGREEMENT – RESIDENTIAL RESALE – 2018**

**THE FOLLOWING IS PROVIDED FOR INFORMATION PURPOSES ONLY.
BROKERS ARE NOT PARTIES TO THIS AGREEMENT.**

BUYER'S BROKER

| | | | |
|---|--------------|---|----------|
| Buyer's Broker Name | | Buyer's Broker's NMREC License No. | |
| If different, Buyer's Broker's Qualifying Broker's Name | | Buyer's Broker's Qualifying Broker's NMREC License No. | |
| Buyer's Brokerage Firm | Office Phone | Fax | |
| Buyer's Brokerage Address | City | State | Zip Code |
| Email Address | Cell Number | Broker <input type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® | |

SELLER'S BROKER

| | | | |
|--|--------------|---|----------|
| Seller's Broker Name | | Seller's Broker's NMREC License No. | |
| If different, Seller's Broker's Qualifying Broker's Name | | Seller's Broker's Qualifying Broker's NMREC License No. | |
| Seller's Brokerage Firm | Office Phone | Fax | |
| Seller's Brokerage Address | City | State | Zip Code |
| Email Address | Cell Number | Broker <input type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® | |



**REALTORS® ASSOCIATION OF NEW MEXICO
FIRPTA - AFFIDAVIT -- NON-FOREIGN SELLER - 2018**

NOTICE TO SELLER: If you need any assistance to understand the Foreign Investment in Real Property Act and its application to you, please consult with your own tax advisor. Real estate Brokers are not permitted to give advice with respect to such matters.

Section 1445 of the Internal Revenue Code provides that a Buyer of United States real property must withhold tax if Seller is a foreign person. To inform Buyer that withholding of tax is not required upon the disposition of the Property described below, the undersigned Seller executes this Affidavit. Seller understands that this certification may be disclosed to the Internal Revenue Service by Buyer and that any false statement may be punished by fine, imprisonment or both.

This Affidavit is executed in connection with the sale of the following Property:

Address _____ City _____ Zip Code _____
Legal Description _____
or see metes and bounds description attached as Exhibit _____, _____ County, New Mexico.

INDIVIDUAL SELLER

1. I am not a Foreign Person for purposes of United States income taxation.
2. My United States taxpayer identification number (Social Security Number) is: _____
3. My home address is: _____

Under penalties of perjury I declare that I have examined this certification and to the best of my knowledge and belief, it is true, correct, and complete.

Name of Individual Seller _____

Signature _____

Date _____ Time _____

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**REALTORS® ASSOCIATION OF NEW MEXICO
FIRPTA - AFFIDAVIT -- NON-FOREIGN SELLER - 2018**

ENTITY SELLER

1. _____ ("Seller")
is not a foreign corporation, foreign partnership, foreign trust, or foreign estate (as those terms are defined in the Internal Revenue Code and Income Tax Regulations).

2. Seller's United States employer identification number is _____

3. Seller's office address is _____

4. If a corporation, Seller's place of incorporation is _____
Under penalties of perjury, I declare that to the best of my knowledge and belief, the statements in this Affidavit are true, correct, and complete, and that I have authority to sign this document on behalf of Seller.

Name of Entity _____

By _____

Its _____

Date _____ Time _____

Buyer or Qualified Substitute, as applicable, must retain this Affidavit and make it available to the Internal Revenue Service upon request.

NOTICE TO SELLER OR BUYER: An affidavit should be signed by each individual or entity seller to whom or to which it applies. Any questions relating to the legal sufficiency of this form, or to whether it applies to a particular transaction, or to the definition of any of the terms used, should be referred to a certified public accountant, attorney, or other professional tax advisor, or to the Internal Revenue Service.

Received by ☐ Buyer ☐ Qualified Substitute

Signature _____

Date _____

Time _____



REALTORS® ASSOCIATION OF NEW MEXICO LEAD-BASED PAINT ADDENDUM TO PURCHASE AGREEMENT - 2018

Federal law requires Seller to provide to Buyer all disclosures set forth in this Addendum AND to receive acknowledgment from Buyer that Buyer has received these disclosures PRIOR TO full execution of the Purchase Agreement. Further, Buyer shall not be obligated to purchase the Property unless Buyer has been provided an opportunity to inspect the Property as set forth in this Addendum.

This Disclosure and Acknowledgment will be attached as Addendum No. _____ to the Purchase Agreement between the Buyer and Seller, dated, _____, _____,
Relating to the following Property:

_____ Address _____ City _____ Zip Code _____

Legal Description _____

or see metes and bounds or other legal description attached as Exhibit _____,
County, New Mexico.

1. LEAD WARNING STATEMENT.

Every Buyer of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The Seller of any interest in residential real property is required to provide the Buyer with any information on lead-based paint hazards from risk assessments or inspections in the Seller's possession and notify the Buyer of any known lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

2. SELLER'S DISCLOSURE.

A. Presence of lead-based paint and/or lead-based paint hazards (initial (i) or (ii) below as applicable):

_____ i.) Known lead-based paint and/or lead-based paint hazards are present in the housing (explain):

_____ ii.) Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

B. Records and reports available to the Seller (initial (i) or (ii) below as applicable):

_____ i.) Seller has provided Buyer with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below):

_____ ii.) Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

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REALTORS® ASSOCIATION OF NEW MEXICO
LEAD-BASED PAINT ADDENDUM TO PURCHASE AGREEMENT – 2018

3. BUYER'S ACKNOWLEDGEMENT. (both A and B should be initialed):

_____ A. Buyer has received the Lead-Based Paint Warning Statement set forth in Paragraph 1 above, the Seller's Lead-Based Paint Disclosures referenced in Paragraph 2(A) and if applicable, the records and reports accompanying Seller's Disclosures referenced in Paragraph 2(B).

_____ B. Buyer has received the pamphlet "Protect Your Family from Lead in Your Home."

4. BUYER'S RIGHTS. (initial A or B below as applicable):

_____ A. Buyer has received a ten (10) day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards; or

_____ B. Buyer has waived the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

5. BROKER'S CERTIFICATION. (both A and B should be initialed):

Both the Seller's Broker and the Buyer's Broker (if compensated by the Seller or Seller's Broker) are considered the "agents" under the Regulations and are required to certify as follows and sign this form, regardless of their brokerage relationships. Therefore, both the Seller and Buyer's brokers should initial below UNLESS the Buyer's Broker is being compensated entirely by the Buyer.

_____ A. Agent has informed Seller of Seller's obligations under Sec. 42 U.S.C.A. 4852d to:

- _____ 1) Provide Buyer with the federally approved pamphlet, "Protect Your Family from Lead in Your Home;"
- _____ 2) Complete this Lead-based Paint Addendum before giving it to Buyer;
- _____ 3) Disclose any known lead-based paint or lead-based paint hazards in the Property;
- _____ 4) Deliver to Buyer a list of and copies of all records and reports pertaining to lead-based paint and/or lead based paint hazards in the Property;
- _____ 5) Provide Buyer with a ten-day (10) period (or other period mutually agreed in writing by Buyer and Seller) to have the Property inspected;
- _____ 6) Retain a completed copy of this Addendum for at least three (3) years following the closing of the sale.

_____ B. Agent is aware of Agent's duty to ensure compliance with the requirements of Sec. 42 U.S.C.A. 4852d.

Warning

Provisions of this form are required by Federal Regulations and should not be revised.

Certification

Each of the following parties has reviewed the information above and certifies, to the best of his or her knowledge, that the information provided by that party is true and accurate.

REALTORS® ASSOCIATION OF NEW MEXICO
LEAD-BASED PAINT ADDENDUM TO PURCHASE AGREEMENT – 2018

SELLER

| | | | |
|----------------------|----------------|------|----------------|
| Seller Signature | | Date | Time |
| Seller Signature | | Date | Time |
| Seller Names (Print) | | | |
| Seller Address | | City | State Zip Code |
| Seller Home Phone | Business Phone | Fax | Email Address |

BUYER

| | | | |
|---------------------|----------------|------|----------------|
| Buyer Signature | | Date | Time |
| Buyer Signature | | Date | Time |
| Buyer Names (Print) | | | |
| Buyer Address | | City | State Zip Code |
| Buyer Home Phone | Business Phone | Fax | Email Address |

SELLER'S BROKER

| | | | |
|----------------|--|---|----------------|
| Listing Firm | | | |
| By (Print) | | Broker <input type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® | |
| By (Signature) | | Date | Time |
| Address | | City | State Zip Code |
| Business Phone | | Fax | Email Address |

BUYER'S BROKER

| | | | |
|----------------|--|---|----------------|
| Selling Firm | | | |
| By (Print) | | Broker <input type="checkbox"/> is <input type="checkbox"/> is not a REALTOR® | |
| By (Signature) | | Date | Time |
| Address | | City | State Zip Code |
| Business Phone | | Fax | Email Address |



**REALTORS® ASSOCIATION OF NEW MEXICO
COUNTY ASSESSOR'S PROPERTY TAX LEVY
REQUEST AND CERTIFICATE – 2018**

_____, Listing Broker, on behalf of _____ Seller
requests that the _____ County Tax Assessor furnish the following information for the list price of
\$ _____ in accordance with the New Mexico Estimated Property Tax Levy Disclosure with respect to the
following property:

Property Address _____
Parcel ID _____
Legal Description _____

New Mexico law requires that upon request, a County Assessor must furnish in writing an Estimated Property Tax Levy with respect to a residential Property in the County, calculated at a Property value specified by the requestor. The County Assessor must comply with the request by the close of business of the business day following the day the request is received. A County may satisfy this obligation through an internet site or other automated format that allows a user to print the requested Estimated Property Tax Levy.

REQUESTED BY:

| | | |
|--------------------|------------|------------|
| Signature _____ | Date _____ | Time _____ |
| Printed Name _____ | Date _____ | Time _____ |

PLEASE RETURN VIA FAX TO THE ABOVE BROKER AT: _____
Or via email to: _____

**PROPERTY TAX LEVY CERTIFICATE
(To be completed by the County Assessor's Office)**

The following items are required to be provided by the County Assessor:

Actual amount of Property tax levied for the current calendar year: \$ _____ (or if not available) the amount of
Property tax levied for the prior calendar year: \$ _____

The ESTIMATED Property Tax Levy for the year following the current tax year based upon the above list price:
\$ _____

The Estimated Property Tax Levy is calculated using the stated price and estimates of the applicable tax rates. The County Assessor is required by law to value the Property at its "current and correct" value, which may differ from the listed price. Further, the estimated tax rate may be higher or lower than those that will actually be imposed. Accordingly, the actual tax levy may be higher or lower than the estimated amount. New Mexico law requires your real estate Broker or agent to provide you an Estimated Property Tax Levy on the Property you have submitted or intended to submit an Offer to Purchase. All real estate Brokers and agents who have complied with these disclosure requirements shall be immune from suit and liability from suit relating to the Estimated Property Tax Levy.

| | | |
|--|------------|------------|
| County Tax Assessor Representative _____ | Date _____ | Time _____ |
|--|------------|------------|

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**REALTORS® ASSOCIATION OF NEW MEXICO
OBJECTION, RESOLUTION, AND WAIVER NOTICE
AND AGREEMENT - 2018**

This Objection, Resolution and Waiver Notice and Agreement ("Notice and Agreement") is between _____ ("Buyer") and _____ ("Seller") and relates to the following Property ("Property").

| | | |
|-------------------------|--------------|----------------|
| Address _____ | City _____ | Zip Code _____ |
| Legal Description _____ | County _____ | State _____ |

This Notice and Agreement is subject to all existing deadlines in the Purchase Agreement dated _____ relating to the Property.

I. DEFINITIONS. The below terms used herein have the following meanings:

- A. WAIVES/WAIVER.** Buyer requested inspections and/or documents as outlined in the Purchase Agreement, but Buyer now waives his right to have the following requested inspections conducted and/or documents provided.
- B. SATISFIED/SATISFACTION.** Buyer has had the following inspections conducted and/or has reviewed the following documents provided per the Purchase Agreement and Buyer is satisfied with the results of the following inspections and/or documents and has NO objections.
- C. OBJECTS/OBJECTIONS:** Buyer objects to the following items on the inspection reports, survey/ILR, or documents and requests a cure of said objections as set forth in Section III.

II. INSPECTIONS / DOCUMENTS. Buyer either waives, is satisfied with or objects to the following inspections/ documents. If Buyer has objections, Buyer to complete Section III.

| TYPE OF INSPECTIONS/DOCUMENTS | WAIVE(S) | SATISFIED | OBJECT(S) |
|-------------------------------|----------|-----------|-----------|
| | | | |
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| | | | |
|-----------------------|------------|-----------------------|------------|
| Buyer Signature _____ | Date _____ | Buyer Signature _____ | Date _____ |
|-----------------------|------------|-----------------------|------------|

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REALTORS® ASSOCIATION OF NEW MEXICO
OBJECTION, RESOLUTION, AND WAIVER NOTICE AND
AGREEMENT – 2018



III. BUYER'S REQUESTED CURES. Buyer requests the following cures to objections as set forth in Section II. Per the Purchase Agreement, copies of the inspection report(s), survey/ILR or document(s) on which Buyer's objections are based **MUST** be attached hereto.

SAMPLE

Buyer Signature

Date

Buyer Signature

Date



REALTORS® ASSOCIATION OF NEW MEXICO
OBJECTION, RESOLUTION, AND WAIVER NOTICE AND
AGREEMENT – 2018



PARTIES MUST USE AN AMENDMENT TO THE PURCHASE AGREEMENT TO REDUCE PURCHASE PRICE OR CREDIT FUNDS AT CLOSING (RANM Form 2101); THIS NOTICE AND AGREEMENT IS NOT TO BE USED FOR THAT PURPOSE.

IV. SELLER'S RESPONSE TO BUYER'S REQUESTED CURES: (check all applicable)

- ☐ A. Seller **AGREES** to cure **ALL** of Buyer's objections as requested in Section III.
- ☐ B. Seller **AGREES** to cure **ONLY** the following of Buyer's objections as requested in Section III.

☐ C. Seller **AGREES** to the following: (check all applicable).

- ☐ 1. To reduce the purchase price of the Property as set forth in an Amendment to the Purchase Agreement. (RANM Form 2101).
- ☐ 2. To credit funds to Buyer at Closing as allowable by the lender and as set forth in an Amendment to the Purchase Agreement. (RANM Form 2101).
- ☐ 3. OTHER: _____

☐ D. Seller **DECLINES** to cure **ANY** of the Buyer's objections as requested in Section III.

Seller Signature _____

Date _____

Seller Signature _____

Date _____



REALTORS® ASSOCIATION OF NEW MEXICO
OBJECTION, RESOLUTION, AND WAIVER NOTICE AND
AGREEMENT – 2018



V. BUYER'S ACCEPTANCE AND/OR MODIFICATION.

- ☐ A. Buyer accepts the provisions of IV(B) as marked above **WITHOUT** changes.
☐ B. Buyer accepts the provisions of Section IV(B) as marked above **WITH** the following changes:

- ☐ C. Buyer accepts the provisions of Section IV(D) as marked above and **WITHDRAWS** his objections as set forth in Section III.

Buyer Signature

Date

Buyer Signature

Date

VI. SELLER'S ACCEPTANCE OR REJECTION.

Seller ☐ accepts ☐ does not accept the Buyer's changes in Section V(B) as marked above.

Seller Signature

Date

Seller Signature

Date



REALTORS® ASSOCIATION OF NEW MEXICO WALK-THROUGH STATEMENT – 2018

These terms amend the Purchase Agreement dated _____ (Date of Acceptance) between

relating to the following Property:

Address _____ City _____ Zip Code _____

Legal Description _____

County _____ State _____

☐ The Buyer acknowledges that a walk-through prior to Closing as provided in the Purchase Agreement was completed by the Buyer in person on the _____ day of _____, _____, at approximately _____ ☐ am ☐ pm.

The walk-through was attended by: _____
(print name or names)

Based on Buyer's examination of the Property, as provided in the Purchase Agreement, Buyer acknowledges that the Property is in the same conditions as on the Date of Acceptance, reasonable wear and tear excepted, and all agreed upon repairs and/or improvement have been completed.

☐ The Buyer elects not to conduct an in-person walk-through prior to Closing as provided in the Purchase Agreement.

BUYER SIGNATURE

DATE

BUYER SIGNATURE

DATE

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