***Pleasant Township Board of Trustees Meeting Highlights***

**Date \_\_November 9, 2021 Next Resolution No.\_\_ 75---11-09-21\_\_\_\_\_\_\_**

**BE ADVISED: THIS IS NOT OFFICIAL MINUTES. THIS IS ONLY A RECAP OF NOTES TAKEN DURING THE MEETING BY TRUSTEE HUNTER. MINUTES ARE TAKEN BY THE FISCIAL OFFICER THEN APPROVED WITH CORRECTIONS IF NEEDED BY THE BOARD OF TRUSTEES.**

* **Call to Order**
* **Please stand for moment of silence----Pledge of Allegiance-----Roll Call**

*UPDATED 7-13-21--SPECIAL NOTE: THE GOVENOR’S REQUIREMENTS FOR COVID RESTRICTIONS HAS BEEN LIFTED, WE WILL CONTINUE TO CONDUCT A VIRTUAL MEETING FOR THE PUBLIC TO JOIN USING WEBX, IF THEY CHOOSE, ALL BOARD MEMBERS ARE REQUIRED TO ATTEND IN PERSON.*

* **Minutes to approve**- no minutes
* **Financial Reports** – Motion to pay expenditures.
* **Visitors** *– (Hannah Poling with the Messenger via WebX)*
  + Guest Speakers via WebX--Nathan Ralph with Franklin County Public Health and Dave Reutter with Franklin Soil and Water Conservation District.---*They have the PDS updates and the new 5-yr storm water permit for the county. Annual reporting time training for staff online. They do site inspections quarterly statewide for storm water. Any sewage complaints can be reported to Nathan Ralph, he reports them to Ohio EPA.*
  + Anyone else in attendance via WebX
* ***Department Reports***
* **Franklin County Sheriff’s Report-** Deputy Hamilton

Blue is On going/unresolved

* Dealing with complaints of speeders and ATVs riding on the roads in the area of Gardner, Robroy and Riebel Roads.
* The Sheriff’s Dept. is being called numerous times to one house on Dawn Dr. for many things such as loud parties all night, revving cars all day and night, large groups of people among other things. As of March 2021, the Franklin County Building Dept. put a condemned order on this property.
* Request from a resident for the speed trailer on Beatty Rd. due to speeders in general and the higher volume of traffic from road construction on 62 and semis especially are speeding.—*Deputy Hamilton said he would get the trailer scheduled for Beatty Rd.*
* Received complaint of high volume of accidents at Lambert and 665.-*Deputy Hamilton will look into this and see if it has been flagged for accidents.*
* Received several complaints of speeders consistently on Riebel Rd and Rob Roy. Especially around 3:00 am to 4:30 am, speeding in a black truck several times during that time period most every day.—*Will pass this on*
* *The last 2 weeks Pleasant Twp. had 101 total calls.*
* *Deputy Hamilton reminded everyone to lock your vehicles that sit outside. There were a few thefts from unlocked vehicles in the township.*
* **Road Department- Robert Bausch** 
  + Unresolved from, 8787 Alkire Rd. about drainage caused by The Rails to Trails project behind his house. His backyard floods and so does his two neighbors to the west of him problems (7-14-20 -- I talked to these residents couple weeks ago, the heavy rain we had seemed to back up the standing water more but I went away in a couple days.)

Blue is On going/unresolved

* + Updates for 5590 Thornhill Ct. drainage problems.
  + 9300 Gerich Lilly right of way
  + Blacktop has been sealed
  + Equipment maintenance
  + 1 burial

**Fire Dept. – Chief Taylor is attending a conference, Lt Johnson presenting**

* Run Stats
  + 128 runs for October
  + Through October 31, we stand at 1041 runs for 2021, which is a 2% increase in total runs from this time in 2020, a 4% increase in runs from this time in 2019, and an 8% increase from this time in 2018.
* Apparatus Maintenance
  + E-231
    - Brake inspection completed. All is good for now but will be getting rear brakes after the return of T-231
  + E-232
  + T-231
    - Is at All American for the tank repair estimated to be 4-6 weeks.
  + GF231
  + M-231
    - Prairie borrowed unit for several days due to mechanical issues on their trucks
  + M-232
  + CH-231
  + U-231
  + Boat-231
* Station Projects
  + Hydrants around township pumped and being checked for winter
  + Hose testing is finishing
  + Pump Testing scheduled for Nov. 12
  + Will be getting underbodies of vehicles sprayed later this month in conjunction with Jefferson and Prairie Townships. As of now both engines, medic 2, and the grass truck will be done.
  + On duty crews attended live burns in Jackson Township on Zuber Road.
  + Crews attended trick or treat events in Timberlake and Harrisburg as well as hitting neighborhoods throughout the township.
  + Had members completing NIMS 300 & 400 classes at FCSO academy

For Your Information

* Trailer for the UTV was purchased from Southern Ohio Equipment at a cost of $2,075.80. This was the best price for a trailer that we were able to find. Other quotes were over $2,500.00 or more.
* The UTV is off station getting equipment installed including new tires, lift kit, and lighting. Additionally, it will be getting painted red at no charge to the township. Once that work is completed we will begin training and be putting the unit in service.

Requests

* Resolution\_\_\_75\_\_\_\_\_ to adjust the hire date of Harvey Price from April 8, 2015 to August 15, 2007 for the purposes of vacation accrual due to moving his PERS to Ohio Police and Fire.
  + FF Price had his retirement time moved from PERS to Ohio Police and Fire, and is making this request. After discussing with legal, the request is consistent with Ohio law.
* **Old Business-**
  + Received the following complaint: What can be done about chickens and chicken coop at 6581 Rolling Hills PL. From my understanding, since they are on a .5 acre lot, having chickens is against current zoning codes for that neighborhood. The following is the Zoning Regulation in regards to chickens. *(Code enforcement was sent out months ago but could not see in the back of property)*

**115.084 - Establishment and Applicability** – No person shall engage in the keeping of chickens, ducks or rabbits without a certificate of zoning compliance that specifically identifies such use in compliance with the requirements of SECTION 115.08 – REGULATION OF CHICKENS, DUCKS AND RABBITS.

**115.086- Types and Number of Animals**

a) Prohibited poultry – No person shall keep any roosters, geese, peafowl, or turkeys on lots

smaller than 5 acres.

b) Allowed densities for keeping any combination of chickens, ducks, and rabbits – When both

poultry and rabbits are kept on a parcel smaller than 5 acres, the method for determining the

allowed numbers of animals shall be as follows: each one (1) chicken, duck or rabbit shall count

as one (1) point. It shall be unlawful to keep more animals than the point system below allows:

1) Smaller than 0.5 acres – 4 points maximum

2) 0.5 acres to less than 1.0 acres – 8 points maximum

3) 1.0 acres to less than 2.5 acres – 16 points maximum

4) 2.5 acres to 5.0 acres – 24 points maximum

115.088 - Development Standards

a) Yards and Location on Lot – Any sheltering structure and outdoor areas used for keeping

chickens, ducks or rabbits shall comply with the following yard and setback requirements:

1) Be located on a property containing a principal structure.

2) Be located in a side or rear yard.

3) Be located at least 10 feet from any property line.

b) Sheltering Structures and Outdoor Areas – All chickens, ducks and rabbits shall be kept in a

sheltering structure or fenced outdoor area at all times.

1) All chickens, ducks and rabbits shall be provided with a covered, predator-proof sheltering

structure, which shall be kept in sound and usable conditions. Sheltering structures shall be

thoroughly ventilated, designed to be easily accessed and cleaned, and of sufficient size to

permit free movement of the animals.

2) If the total area of sheltering structure does not exceed 65 square feet or if the sheltering

structure does not otherwise meet the definition of a building, the structure shall not be

considered an accessory building.

3) There shall be no more than one (1) sheltering structure 65 square feet or smaller in size.

4) If the sheltering structure exceeds 65 square feet and meets the definition of a building such

structure shall be considered an accessory building and must comply with the requirements

of SECTION 512 – ACCESSORY BUILDINGS and the setback requirements of Section

115.088(a).

5) Any outdoor areas accessible to chickens, ducks, or rabbits shall be adequately fenced or

otherwise bounded to contain the animals on the property.

c) Screening – Screening is required in accordance with SECTION 521.020(2), ARTICLE V.

d) Feed Storage – All feed shall be stored in rodent-proof containers.

e) Manure – Manure from chickens, ducks and rabbits must be disposed of in one of the following

manners:

1) Household trash collection

a. Manure must be bagged, placed in a waterproof container and disposed of with

household trash.

2) Composted and applied onsite

a. Manure must be kept in a rodent-proof container designed to limit odors.

b. Containers must be located in a side or rear yard a minimum of 10 feet from property

lines.

c. Finished compost may be applied onsite.

3) Directly applied onsite

a. Manure applied directly onsite must be done in such a way as to prevent nuisance and

polluted stormwater runoff.

* **New Business –**
* **Announcements-**
* **Clerk Updates- Paula-**
  + An incident that involved direct deposit of a Township employee for the current payroll of 11/9/21. Paula received a request electronically to change bank account information believed to be an employee. The new information was submitted to ADP. It was later discovered the request was from an unknown person and the employee was not aware of any such request.

Fortunately ADP and Fifth Third have a practice in place to enter the new account information but does not physically release any funds to said account until they do a verification process to match account numbers with names of the account holders.

Until such verification is completed, the involved employee is issued their pay in the form of a check from ADP. Therefore no funds were paid to an improper person and the employee received the pay via check for this payroll.

To further add security to the process and avoid any future incidents of this nature, all requests relative to banking account information and direct deposit will now need to be made via written format and placed in the Township mailbox rather than electronically.

* The following is an information email Paula sent. Chief Taylor and Robert are you working on this? *Yes, working on it.*

Dear Chief Taylor and Superintendent Bausch,

I previously forwarded you a copy of an email from Mr. Chase Dickson, Compliance Safety and Health Officer with Ohio Bureau of Workers Compensation.

The ORC requires employers to submit an annual report of injuries to the Ohio Bureau of Workers Compensation using prescribed forms. Until I received a phone call and the followup email from Mr. Dickson, I was unaware of this reporting requirement.

Included in the email were links to reporting requirements, instructions and forms. Mr. Dickinson reviewed this information with me today via zoom.

The Township will need to file an injury summary report for 2021 and all subseqent years by February 1st of the following year.

In addition, I was informed the Township needs to file past due reports for 2016, 2017, 2018, 2019 and 2020 as soon as possible. I informed Mr. Dickison that unless each Department has utilized internal injuiry logs, the only information that would be available for those five years would be injuries that actually resulted in a Worker Compensation claim having been filed.

Please provide me any information you have on injuries that would have occurred during the time period of 2016 through 2020 to the best of your ability and do so as soon as possible. A projected submission date is in two weeks.

Also, please make yourself familiar with the injury reporting information and forms as this will be an ongoing reporting process that needs to be implemented.

Each Department will need to maintain forms and logs of all injuries regardless of whether or not the injury resulted in a Workers Compensation claim. At the end of each year a summary report will then be completed and forwarded to the Bureau of Workers Compensation. Thanking you in advance for your assistance in this matter. Sincerely, Paula

* Are we doing the Additional Workers’ Comp Savings Available, see the email Paula sent us. – *Yes, we get these savings.*
* **Speaker Sheets-**
* **Adjourn** at 7:48 p.m.