

**SANTA MONICA REGIONAL CONSORTIUM FOR ADULT EDUCATION 2020 - 2021  
GENERAL MEETING: Monday, November 16, 2020 | 3:00 PM – 4:30 PM | Location: Zoom Meeting**

TIME (PM)	AGENDA ITEM	SPEAKER
3:00 – 3:05	Welcome, establishment of meeting norms	Anthony Fuller
3:05 – 3:25	Calendar Year-End Annual Plan Progress Report Professional Development, Marketing, Partnerships, Remote Instruction, Budget Expenditures.	Ashley Mejia Anthony Fuller Lizbeth Koenig Dr. P Hernandez
3:25 – 3:40	Winter and Spring 2021 Offering of Classes at SMC and AEC	Ashley Mejia Anthony Fuller
3:40 – 3:55	Community Outreach in a Remote Environment How to Engage our Community and Industry Partners.	Dr. Devon Smith Dr. Scott Silverman
3:55 – 4:10	Professional Development Agenda for Spring 2021	Ashley Mejia Anthony Fuller
4:10 – 4:25	Google Referral & Tracking Tool Expansion to Community Partners Pilot the interagency SMRC Referral and Tracking tool with SMC and AEC.	Dr. Devon Smith Dr. Scott Silverman
4:25 – 4:30	Closing Comments	Anthony Fuller

The SMRC is comprised of two voting members, the AEC and SMC. Members consult with campus constituencies, community members and community partners to inform decision-making. CAEP member expenditures are distributed at all general consortium meetings and reviewed in detail by Governing Board members. Minutes from meetings are made available on the consortium website, [www.santamonica4adultEd.org](http://www.santamonica4adultEd.org).