



“Serving Broward & Palm Beach County”.
(561) 623-7357.

Death Certificate Usage Template & Re-Order Form

Please Read: Our firm will file and obtain the initial order for death certificates as requested by the original contract. Therefore, requests for death certificate re-orders, amendments, corrections or an updated cause of death issued from a medical examiner’s office are not covered and will require business overhead expenses to be paid by the requesting party, as a new agreement.

Copies “With Cause of Death”, will be required for the following:

1. Life Insurance Policies, each individual company will require one for the claim process.
2. Pensions other than Social Security (we notify Social Security for you).
3. Annuities.
4. Family records (you may wish to keep one for your retention).

Copies “Without Cause of Death”, will be needed for:

1. Filing Probate.
2. Transfer of a title on an Automobile or other Items.
3. Financial needs, including checking, savings, mutual accounts, funds, stocks and bonds.
4. Transfer of title on property, home and mortgages.

Re-Order Fees:

*NOTICE: If more death certificates are requested following our initial filing, you will be required to pay the county charge for each copy, a courier fee of \$45 w/ a shipping and handling fee of \$20. per destination. Credit card is not accepted for re-orders.

Re-Order _____ Copies With Cause Plus _____ Copies Without Cause @ \$15 Each = \$_____.

Cost Of Death Certificates Above = \$_____ Plus CSBS Fees @ \$ 60. Total Due of \$_____.

Name of Deceased _____ Date of Death_____.