



Executive Committee Agenda
August 10, 2021 from 8:30am-9:30am
Virtual Meeting Via Zoom or Phone

- I. 8:30am: Call to Order - Gary North, Chair**
 - a) Consent Agenda: Minutes from July Executive Committee Meeting – vote required
- II. 8:35: July Quarterly Board Meeting Debrief – Gary North, Chair**
- III. 8:45: EC Works New Staff Introductions – Heather Ficht, Staff**
- IV. 8:55am: Funding Updates – Heather Ficht, Staff**
 - a) City of Bend
 - b) State Funds
- V. 9:05am: WORKing Together Conference Updates – Stephanie Tarantino, Staff**
 - a) Attendance from Board – Scholarships Available
 - b) RFP
 - c) Dates
 - d) Reception Dinner
- VI. 9:10am: WIOA Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) – Heather Ficht**
- VII. 9:20am: Other Updates – All**

Attachments:

- Draft July Executive Committee Meeting Minutes



DRAFT: Executive Committee Minutes

August 10, 2021 from 8:30am-9:30am

Zoom or Call in ONLY- 1-408-638-0968

Meeting URL: <https://us02web.zoom.us/j/89773299793?pwd=cjdhVVhtSjJLTndkMlEveXpZalg1dz09>

Meeting ID: 897 7329 9793

Passcode: 682196

Board Members Present: Gary North (Chair), Martin Campos-Davis (Treasurer)

COWC Members Present: None

Others Present:

Staff Present: Heather Ficht, Jessica Fitzpatrick, Jamie Kendellen, Stephanie Tarantino

Board Members Absent: Dr. Marta Cronin (Vice Chair)

- **Consent Agenda:** Meeting called to order at 8:32 am by Chair Gary North. The minutes of the July meeting were presented and the Chair asked for a motion to approve the minutes.

Motion: Martin moved to approve the minutes as presented, Gary seconded, and the minutes were unanimously approved.

- **July Quarterly Board Meeting Debrief:** The Committee agreed the meetings are getting better with regards to content and interactions and no areas of improvement were cited. Particular highlights were how others are dealing with safety, Damon's presentation, and hearing from Martin about OSHA - who is coming out with smoke regulations now to be enforced at end of the month that employers will have to train for. Heather added that Board Member Matt Bogatay helped lead a great meeting around construction needs in the Klamath Basin, and the City of Klamath Falls created a revitalization fund trying to incentivize builders to do residential work locally. Heather, Gary and Martin also checked in about mask supplies, which Heather can request from SOWIB. Heather will follow up with Gary as Martin as enough.
- **EC Works New Staff Introductions:** Heather let the Committee know that we filled the open accounting position with Matthew Koch, who lives in PA, will work remotely, has lots of experience and started yesterday. Jamie confirmed with state he can support monitoring even as an out-of-state employee because we are completely digital. Additionally, the Consortia Director for HOWTO grant, Adam Dickey, will be starting full time this month and we will soon be going out to hire the coordinator position to support Adam.
- **Funding Updates:** Heather provided funding updates:
 - City of Bend: we submitted a proposal, which will be voted on later this month by City Council, per the City's request, we codeveloped a proposal with COCC for delivery of: Construction cohort and Early Learning Educator cohort. We are hopeful these will get approved.



- **State Funds:** we are advocating for a \$50million state American Rescue Plan investment to go to local boards to support on the job training, incumbent worker and cohort training to get Oregonians back to work. The state may not be meeting until November to make decisions, but we are hoping they meet sooner to get some of the funds currently not in use. We will be asking for board members to support this request.

While we have some momentum locally, Gary asked about county funds. Heather and Gary will reach out to Tony to talk about how to make workforce development a priority as well as affordable housing in our area.

- **WORKing Together Conference Updates:** Heather and Stephanie provided updates on the following:
 - **Attendance from Board & Scholarships:** we want all Board members to attend and scholarships are available for those who need them. Please contact Heather or Stephanie.
 - **Request for Proposals (RFP):** was released for proposals for presentations. The deadline got extended to the end of August based on feedback. We have secured Chris Wilson as our key note speaker. Suggestion to look into Constructing Hope to get them on a panel.
 - **Reception Dinner:** we are hoping to convene local and state board members at Worthy Brewing with the goal of connecting state and local board members.
 - **Questions or concerns about COVID and safety and doing in-person event:** we have added verbiage to all posts and emails about complying with CDC guidelines and will update as needed.
- **WIOA Memorandum of Understanding MOU & Infrastructure Funding Agreement IFA):** Heather updated the Committee that people signed the IFA and that the WIOA MOU is being edited right now for compliance. We will get that out soon, likely in the next month, as it just reiterates the law and how we manage our services.
- **Other Updates:**
 - a) Jess provided updates on successes around the work we have done with partners over the past year as it becomes more critical during trying times. Highlights:
 - Provided work experiences to 34 young people receiving Temporary Assistance for Needy Families (TANF) benefits, despite COVID restrictions and difficulty with referrals. We also worked with our providers' fiscal departments to ensure that all eligible expenses were reported and spend-out occurred.
 - Served 53 people with the Disaster DWG fund and 52 with the Employment DWG fund. Exceeded the Measurable Skills Gains indicator, with our current % reporting at a near 90% (target is 53.6%). In addition, we have already hit our Credential Attainment indicator within the first quarter of exit (70.3%)



- Enabled COIC, through the GED Wrap-around grant, to graduate 101 students with their GED or HS diploma
 - Established the North Cascades Youth Engagement Network (YDD Grant), and in 6 short months provided critical reengagement activities that resulted in 11 HS Diplomas and 4 GED Certificates
 - Worked with COCC to increase enrollment in their Allied Health Programs; and train/upskill 77 CNAs through an in-house training program partnership with St. Charles Health System.
 - Layoff aversion funds – awarded 80 @ \$5k grants to struggling employers to bring back employees which helped 658 employees either come back or stay on.
- b) We are working on getting better at sharing more comprehensively our successes, and Heather and Stephanie are working on a newsletter to be more visible to talk about the work we are doing.
- c) Heather will be reaching out around county funds and advocating at state level.
- The meeting was adjourned by Chair Gary North at 9:11 am.