Invitation Letter—November 1st, 2024

Dear Riverside Band Students and Parents,

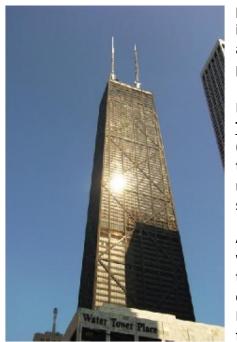
As you may know, the bands have a rich tradition of educational travel. In the past we have traveled to Toronto, Florida (Disney), Chicago and Cincinnati. This year will be a non-performing trip to Chicago. Like last year, we are planning on traveling with any student in a band class in grades 9 through 12. Students must be enrolled in a campus band class all year.

The time has come to reserve your spot as a participant in the 2025 Riverside Bands trip to Chicago! The trip includes transportation via Chartered Motorcoaches, 2 nights accommodation at the Doubletree Oak Brook, 2 breakfasts at the hotel, 2 dinners (Chicago-style pizza at Giordano's (AWESOME!) and the Hard Rock Chicago), Blue Man Group show, Museum of Science and Industry (and Ominimax movie), John Hancock Tower Observation Deck, "10 Pin" upscale bowling & video center, and security guards on duty in the evenings.



Trip participation is on a first-come (first paid deposit and form turned in), first-served basis. There is a limited number of spaces on the buses. Chaperones will be taken the same way and yes, we need chaperones. We will take as many adults as we have room for!

The tour begins on Sunday morning, April 13th, 2025 and concludes on Tuesday evening, April 15th, 2025. As with any field trip experience, there are a number of important items that potential



participants will need to know prior to tour commitment. This invitation letter is designed to give each student and his/her parents all the necessary information needed to make a decision for participation.

Each student who elects to participate in the trip must return the **Tour Commitment Form** (last page of this packet), register online (see include registration sheets) and pay the deposit online. All of this (payment included) is on the Bob Rogers Website listed on the registration sheet. Parents will NOT be paying on the band boosters' site for this trip.

As the tour draws near, we will have a parent meeting two to four weeks prior to departure to review the tour in greater detail. Until that time, please feel encouraged to contact us via email with any question you may have. Please use

David.Schwartz@riversideschools as your primary contact. We look forward to seeing all of you with us in Chicago!

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Who is Eligible?

All students in grades nine (9) through twelve (12) enrolled in the Riverside Campus Band Department and interested parents that may be able to chaperone.

What does the tour look like and include?

Below are the highlights of the trip. While all items listed will be included in this tour, there could be minor adjustments made to the sequence due to scheduling considerations. Please take a moment to review all the exciting events scheduled for this year's tour.

Highlights:

• Transportation via first-class, DVD-equipped, air-conditioned motor coaches • First-class accommodation for two nights with deluxe continental breakfast buffets at the hotel • Dinner at Giordano's famous deep dish pizza • Dinner at the Hard Rock Cafe Chicago • Admission to the Blue Man Group show • Museum of Science and Industry, including Omnimax movie • Visit to the Navy Pier • Time to explore Michigan Avenue also known as the Magnificent Mile • 360 Chicago Observation Deck at the John Hancock Building • Visit to Millennium Park (Famous for the "Cloud Gate" sculpture or the "bean") • Lincoln Park Zoo • "10 Pin" Upscale Bowling and Video Center • 1 Security guard at hotel

Who will be supervising the students?

Mr. Schwartz and Mr. Allen will be the primary chaperones for the trip. The primary contact for the trip is Mr. Schwartz. We will need chaperones to assist with student management, bus management and general activities. We will take as many parents as we have room for. If you are interested in going on the trip, please fill out the attached chaperone interest form. **DO NOT REGISTER ONLINE** until we know how much space is available. Once the student deadline has passed, we will send home a Chaperone registration sheet confirming your spot. Only at that time should a chaperone register and pay. Chaperone cost is the same as the student, even though chaperones are in double rooms, not quads. Space is on a first-come, first-served basis.

As a student, what are my responsibilities regarding the tour?

First and foremost, it is important for each participating student to be aware that he/she must abide by all Riverside School District policies regarding behavior and conduct for the entire duration of the tour. The Riverside administration wishes to make clear that any infraction on this tour will not be tolerated. Second, we want to make all students aware that the code of conduct for this trip (which you will receive as the tour draws nearer) is also in effect for the duration of the tour.

ALL students are required to get ANY AND ALL work missed when we return by no later than Thursday, April 17th and turn it in ASAP. Late work is not acceptable. ALL students **MUST** be in school and on time on Wednesday following the trip. Yes, we will be getting back late but is not ok to take time off after. It's ok to be tired for a bit.

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Tell me about refunds.

Naturally, it is imperative that each family remains committed to this tour. However, unanticipated and rare events can occur which may adversely affect tour participation. We are stating, as concisely as possible, that the <u>ONLY</u> way to qualify for a refund is to enroll in our tour company's "<u>Travel Insurance</u> through TripMate Insurance" program. We have included information on the two packages available in this packet. The insurance requires enrollment online when you register your student for the trip. Enrollment in the insurance if you so choose, must be made at the time of registration. The Riverside Bands and Bob Rogers Travel, Inc. are HIGHLY recommending that you take advantage of the Enhanced Insurance program. The reason for this recommendation is this: if for some unforeseen reason, ie. Covid spread, Monkeypox, war, etc. and the school decides to cancel the trip, the insurance company will NOT reimburse any money if you have the standard insurance. That falls under a category in the fine print that excludes them from paying. The "Cancel For Any Reason" or "Enhanced" would cover that (up to the percentages listed) to within two days of the trip. The choice, however, remains with you.

What is the total cost and payment schedule?

We are thrilled to provide for each participating family a plan to make this trip more affordable. We have designed this plan to break up the total cost of the trip over a time period.

The total cost of the trip is approximately \$800.00. The Riverside Band Boosters have typically committed funds to trips that bands have taken. This amount will be decided soon. There are several other factors that will determine the final cost of the trip. (The cost should not rise above \$800.00. The cost has never risen in all the trips we have taken.) The first and biggest factor in the cost of the trip is the number of people attending. If more people attend than our initial estimate, the cost of the trip will decrease (this is typical.) The opposite is also true. If fewer people attend than our initial estimate, the cost of the trip could rise.

PAYMENT SCHEDULE

Payment Date	Description	
	Amount	
Monday, November 25, 2024	Trip Deposit	
	\$150.00	
Monday, December 23, 2024	Payment #2	
	\$150.00	
Friday, January 24, 2025	Payment #3	
	\$150.00	
Friday, February 21, 2025	Final Payment*	\$TBD*

^{*}The last payment could be different depending on RBB Contribution and the number of participants. An individual final payment amount will be given to each individual traveler.

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PLEASE RESERVE YOUR SPOT ON THIS TOUR WITH A DEPOSIT OF \$150.00 NO LATER THAN TUESDAY, NOVEMBER 25TH, 2024.

PARTICIPATION IS ON A FIRST-COME, FIRST-SERVED BASIS: that means registered and deposit paid.

It is very likely that this trip fills very quickly.

PAYMENTS MUST BE MADE ONLINE ONLY on the Bob Rogers Travel site. The insurance payment can ONLY be made when registering for the trip.

Registration Link:

https://bobrogerstravel.grcoll.co/v2/go/riversidehsb25

•PLEASE remember your login and password for the payment system. We have no way to help recover lost/forgotten passwords and logins. That must be done online with the travel company.

NO PAYMENTS CAN BE MADE ON THE RIVERSIDE BAND WEBSITE.

DO NOT PAY THE TRIP IN FULL

The final amount will change. Refunding from the travel company's site is not easy. It is best to make payments as the come up. You can set the payments for "Autopay".

This will be a unique experience for our band family. We hope that you will be able to take advantage of this great opportunity. We will help your students in any way we can



to participate in this awesome trip. Yes. Your student will have an opportunity to go to Chicago later in life but...they will not have that opportunity to go will so many awesome friends!

Tour Commitment Form

Please return this sheet (either way) with your deposit paid online by Friday, November 22nd.

<u>Chaperones:</u> Please write your full name in the appropriate place below and wait to be contacted before signing up and/or paying online.

Yes, I am interested in chaperoning the Chicago Tour

Name_



Student Name(Print)
I have received the Chicago Tour information sheet. Listed in it are the dates, costs, payment dates
and refund information. I have received information attached to this sheet for the Travel Insurance
through TripMate as offered by Bob Rogers Travel. All payments are made online at
www.bobrogerstravel.com. No checks or cash will be accepted.
Please return this sheet and make sure you have registered AND paid online at
www.bobrogerstravel.com. A spot will not be reserved until payment has been received.
(Signature of Parent)
(Signature of Student)
YES. My student will be traveling to Chicago with the Band!
NO. Unfortunately, my student will NOT be traveling to Chicago.
Chaperone



BRT PAYMENTS

We are excited your group is traveling with us! Below is some information regarding registering and paying for your trip.

Group Name	Riverside High School Band	Destination	Chicago, IL
Group Leader	David Schwartz	Trip Dates	April 13-15, 2025

All package costs are based on projected participation and occupancy, and are subject to change.

Participant Type	Trip Price & Occupancy	
Student	\$800.00 (all students in quad occupancy)	
	Double	Single
Chaperone	\$800.00	N/A
Registration Link	https://bobrogerstravel.grcoll.co/v2/go/riversidehsb25	

Payment Details	Due Date	Amount Due
Registration Deadline	November 18, 2024	
Deposit + Insurance Premium (if selected)	November 25, 2024	\$150.00 + Insurance Premium (if selected) per traveler
Payment #2	December 23, 2024	\$150.00 per traveler
Payment #3	January 24, 2025	\$150.00 per traveler
Payment #4	February 21, 2025	Remaining Balance

Travelers are expected to be up-to-date with payments according to the schedule above in order to maintain a spot on the trip.



CANCELLATION POLICY

All money and fees paid to Bob Rogers Travel prior to cancellation are non-refundable. No refunds or credits will be issued for a canceled traveler without the additional purchase of travel protection. All cancellations must be confirmed via email by Bob Rogers Travel. No refunds or credits will be issued for a cancelled participant without the purchase of travel protection.



BRT PAYMENTS

INSTRUCTIONS – Must be 18 or older to create an account

STEP 1

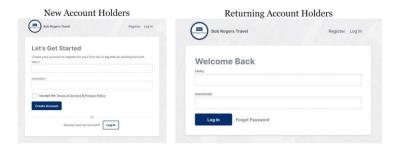
Option 1 (Registration Link)

Follow the registration link on page 1 and click "Register for this Trip"



Option 2 (Trip Code)

- www.brtpayments.com to begin the registration process.
- Click 'Register' and create an account by entering your email address and desired password, accept the Terms of Service and Privacy Policy by clicking the checkbox and click 'Create Account"
- If you are a returning user, select 'Log In' in the right-hand corner and enter your email and password to access your existing account. You'll be prompted to select an existing trip or enter a new trip code (found in the top right corner of these instructions).



STEP 2: To reserve your spot you must:

- Complete all of the required information by clicking "Add Missing Info" (including personal info, medical info, package type, insurance selection, BRT Terms and Conditions and emergency contact
- Save a form of payment (either a credit/debit card or bank information) Credit & debit card payments are charged a 3.0% convenience fee

A partial registration, or a registration without saving a form of payment does not reserve your spot.

STEP 3: Return to pay your deposit on or before the deposit due date (you can also pay at the same time as registration).

- All future notifications will come via email. (Check junk/spam folder if emails are not received.)
- If you need to register additional travelers, please login using your email and password, then click on the trip that you'd like to register additional passengers for and select "Add More Passengers".



BRT PAYMENTS

Information About Trip Protection Options

All payments made to Bob Rogers Travel are non-refundable without the purchase of additional trip protection, which is available during the registration process.

Bob Rogers Travel highly recommends you purchase the "Enhanced" plan, as it includes a Cancel For Any **Reason provision.** This allows you to cancel for any reason and receive a 75% refund. **Covered Cancellation Reasons**

Any reason up until 48
Only covered reasons as outlined in the plan document available at: https://bit.ly/TripMateStandard • Poor Grades • Disciplinary Issues • Moving to a new so • Scared to travel • COVID-19 Concerns • Illness of a non-travel family member • https://bit.ly/TripM

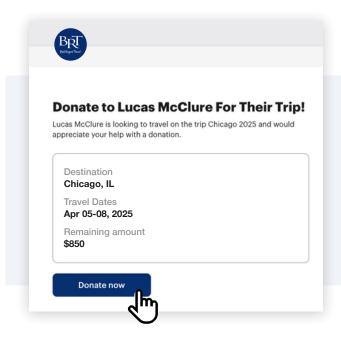
Please note that all insurance policies are sold by TripMate, Inc. not Bob Rogers Travel. All claims decisions are at the sole discretion of TripMate, and Bob Rogers Travel has no influence over the outcome. For further question regarding travel protection options, please contact TripMate at 844-777-6856.

> Thank you for choosing Bob Rogers Travel! Questions? Email: travelersupport@bobrogerstravel.com We look forward to helping you create lasting memories!



Trip Donations

FAST. EASY. ONLINE.





Friends, relatives and other supporters can now contribute money that will be immediately applied to the trip balance of a student traveler.

Donations can be made with a just a few clicks, and it's now part of every trip you book with Bob Rogers Travel!

With Trip Donations by BRT Payments...

- More students can travel. At BRT, we're committed to helping as many students as possible to enjoy the life-changing benefits of travel, and this is one more way to do that.
- Your trip is more likely to happen.
 When more students are able to travel, that means your trip is less likely to have to cancel.
- You'll have less fundraising to do. We're already seeing great results as we roll out this new feature, with some students receiving hundreds of dollars in donations. This reduces the overall fundraising burden.

It's Easy as 1-2-3!

1

After your trip deposit is paid, students and parents will receive a link they can share via email, social media, or however they like.

2

Then, anyone can safely donate to that student's trip by following a few simple steps. Donors can choose the amount they'd like to contribute, and, if they prefer, they can do so anonymously.

3

Donations will immediately appear on the traveler's payment timeline. *It's that easy!*

Today \$50.00
PAID Donated by Janielle Maso



To learn more, contact your BRT Travel Consultant.





Schedule of Insurance Benefits	Maximum Benefit Amount	Standard Plan F561S	Enhanced Plan F561E
Cancel For Any Reason Benefit*	75% of Non-Refundable Trip Cost		√
Trip Cancellation**	up to 100% of the non-refundable insured Trip Cost	√	✓
Single Supplement	included	✓	✓
Trip Interruption**	up to 100% of the non-refundable insured Trip Cost	√	✓
Single Supplement	included	✓	✓
Additional Trip Interruption	Included under Trip Interruption benefit Maximum	√	✓
Travel Companion Hospitalization	up to \$150 Per Day, Limited to 5 Days	✓	✓
Missed Connection	\$500	✓	✓
Trip Delay	up to \$150 Per Day, to a Maximum of \$750	✓	✓
Accident & Sickness Medical Expense	\$25,000	√	✓
Dental Expense Sublimit	\$750	✓	✓
Medical Evacuation & Repatriation of Remains	\$100,000	✓	✓
Additional Medical Evacuation: Transportation Of Children/Child Bedside Visit Transportation to Join You	included included included	* * * * * * * * * *	* * * *
Political or Security Evacuation & Natural Disaster Evacuation	\$25,000	√	√
Baggage and Personal Effects Passport, Visa or Other Travel Documents Replacement Credit Card Charges and Interest Per Article Limit Items Subject to Special Limitations	\$1,500 \$100 \$50 \$300 \$600 Maximum Combined	> > > > > > > > > >	>
Baggage Delay	\$300 Up to \$50 to expedite the Return	√	√ ✓

^{*}Not available to NY Residents. Additional terms apply.

^{**}Benefits are only payable if trip is cancelled/interrupted due to a covered peril.

Plan	Rate
Standard (F561S)	4.55% of Trip Cost
For Trips Under \$299	<i>\$14</i>
Enhanced (F561E)	7.60% of Trip Cost
For Trips Under \$299	\$23

CANCEL FOR ANY REASON BENEFIT* - If You cancel Your Trip for any reason not otherwise covered by this Plan, benefits will be paid for 75% of the unused, forfeited, prepaid non-refundable Payments or Deposits You paid for Your Trip provided: a) Your payment for this Plan is received within 14 days of the date Your initial Payment or Deposit for Your Trip is received; and b) You cancel Your Trip no later than 2 days prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover the failure of the Retail Travel Supplier to provide the bargained-for Travel Arrangements due to cessation of operations for any reason. These benefit(s) will not duplicate any other benefits payable under the plan or any coverage(s) attached to the plan.

TRIP CANCELLATION - Protects the unused, forfeited, prepaid non-refundable Payments or Deposits for the Travel Arrangements You purchased for Your Trip in the event You have to cancel due to a covered reason.

TRIP INTERRUPTION - Provides You with a reimbursement for the unused, forfeited, prepaid non-refundable Payments or Deposits for land or water Travel Arrangements for Your Trip, plus the Additional Transportation Cost paid, if Your Trip is interrupted for a covered reason. **MISSED CONNECTION** - Provides You with a reimbursement for the unused, forfeited, prepaid non-refundable Payments or Deposits paid to the Travel Supplier for the land or water Travel Arrangements You purchased for Your Trip, plus the additional transportation cost to join Your trip, if You miss Your Trip departure because Your arrival at the Trip destination is delayed for 3 consecutive hours or more for a covered reason.

TRIP DELAY - Assists with Reasonable Expenses incurred when You are delayed 8 consecutive hours or more while en route to or from or during the course of Your Trip for a covered reason.

ACCIDENT & SICKNESS MEDICAL EXPENSE - Provides Medical Expense benefits for a covered Sickness or covered Injury incurred while on Your Trip.

MEDICAL EVACUATION & REPATRIATION OF REMAINS - Among other things, this reimburses transportation expenses incurred to transport you to the nearest medical facility where treatment is available if you incur a sickness or injury that is acute, severe or life threatening during Your Trip.

POLITICAL OR SECURITY EVACUATION & NATURAL DISASTER EVACUATION - Can cover reasonable Political or Security Evacuation or reasonable Natural Disaster Evacuation expenses and Related Costs incurred for Your transportation, if You must interrupt Your Trip for a covered Political or Security Event or Natural Disaster Event and while traveling outside Your Home Country.

BAGGAGE & PERSONAL EFFECTS - Provides reimbursement when your Baggage or personal belongings are damaged, destroyed, lost or stolen during Your Trip.

BAGGAGE DELAY - Provides reimbursement for the purchase of reasonable additional clothing and personal articles purchased by You if Your Baggage is delayed or misdirected by a Common Carrier for at least 12 consecutive hours or more.

Waiver of the Pre-Existing Medical Condition Exclusion: exclusion for Pre-Existing Condition will be waived provided: (a) Your payment for this Plan is received within 14 days of the date Your initial Payment or Deposit for Your Trip is received; and (b) You are medically able and not disabled from travel at the time Your plan cost is paid based on assessment of a Physician.

*See back for exclusions & limitations.







Exclusions and Limitations

Unless otherwise shown below, these exclusions apply to You, Your Traveling Companion, Family Member scheduled and booked to travel with You. The following exclusion(s) appl(y)(ies) to the Trip Cancellation and Trip Interruption and Medical Expense. We will not pay for any loss or expense caused due to, arising or resulting from: 1. a Pre-Existing Medical Condition, as defined in the plan. Death resulting from a Pre-Existing Medical Condition will not be excluded. Death must occur prior to the termination date of the benefit under which the claim is being made. The following exclusions apply to the Medical and Dental Expense benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. routine physical examinations or routine dental care; 2. traveling for the purpose or intent of securing medical treatment or advice; 3. any Trip taken against the advice of a Physician and any losses occurred during such Trip; 4. Elective Treatment and Procedures; 5. care or treatment which is not Medically Necessary, except for related reconstructive surgery resulting from trauma, infection or disease that first manifests or occurred during Your Trip; 6. any medical service provided by You, a Family Member, or Traveling Companion; 7. any treatment or medication which, at the time of Your Scheduled Departure Date, is required to be continued during Your Trip; 8. Alcohol or substance abuse or treatment for the same including admittance to a rehab facility; 9. Normal pregnancy (except Complications of Pregnancy) or childbirth, except as specifically covered under Trip Cancellation or Trip Interruption or elective abortion; 10. a Mental, Nervous or Psychological Condition or Disorder unless Hospitalized or Partially Hospitalized while the plan is in effect. Hospitalized requirement does not apply to dementia when death results; 11. any loss that results from an illness, disease or other condition, event or circumstance that occurs at a time when the plan is not in effect for You; 12. Your participat

In addition to any applicable benefit-specific exclusion, the following general exclusions apply to all losses and benefits. We will not pay for any loss or expense caused due to, arising or resulting from: 1. suicide, attempted suicide or any intentionally self-inflicted injury of You, a Traveling Companion, Family Member or Business Partner booked and scheduled to travel with You, while sane or insane; 2. being under the influence of drugs, marijuana or narcotics, unless administered upon the advice of a Physician as prescribed; 3. activities, losses, or claims involving or resulting from possession, production, processing, sale, or use of marijuana, illegal drugs, alcohol or substances are excluded from coverage; 4. war or act of war, including invasion, acts of foreign enemies, hostilities between nations (whether declared or undeclared), or civil war, except as the plan specifically provides otherwise; 5. the commission of or attempt to commit a felony or being engaged in an illegal occupation by You, a Traveling Companion, Family Member, or Business Partner. The sole exception to this exclusion is for situations where a Family Member commits, or attempts to commit, an act of violence against another Family Member. In such cases, the Family Member who is the victim, or the intended victim, of the act of violence is still eligible to have his or her loss or losses covered under the plan; 6. piloting or learning to pilot or acting as a member of the crew of any aircraft; 7. a loss or of damage caused by detention, confiscation or destruction by customs; 8. failure of any tour operator, Common Carrier, or other travel entity, person or agency to provide the bargained-for Travel Arrangements for reasons other than Bankruptcy or Default. Important: there is no coverage for losses due to, arising or resulting from the Bankruptcy or Default of Your Travel Supplier or any entity that sold, solicited, negotiated, offered or disseminated this plan to You or Your Traveling Companion.

Additional Limitations and Exclusions Specific to Baggage and Personal Effects.

There are also specific limitations for Political or Security Evacuation and Natural Disaster Evacuation.

Excess Insurance Limitation: Insurance provided by this plan shall be in excess of all other valid and collectible insurance or indemnity or as required by state law. If at the time of the occurrence of any loss there is other valid and collectible insurance or indemnity in place, We shall be liable only for the excess of the amount of loss, over the amount of such other insurance or indemnity, and applicable deductible. Recovery of losses from other parties does not result in a refund of plan cost paid.

Additional Terms and Conditions apply. Please refer to your plan document for complete description of coverage.

Information You Need To Know:

This advertisement contains highlights of the plans developed by Trip Mate, a Generali Global Assistance & Insurance Services brand, which include travel insurance coverages underwritten by United States Fire Insurance Company, Principal Office located in Morristown, New Jersey, under form series T7000 et al, T210 et al and TP-401 et al and non-insurance Travel Assistance Services provided by Generali Global Assistance and FootprintID®. The terms of insurance coverages in the plans may vary by jurisdiction and not all insurance coverages are available in all jurisdictions. **Insurance coverages in these plans are subject to terms, limitations and exclusions including an exclusion for pre-existing medical conditions.** In most states, your travel retailer is not a licensed insurance producer/agent and is not qualified or authorized to answer technical questions about the terms, benefits, exclusions and conditions of the insurance offered or to evaluate the adequacy of your existing insurance coverage. Your travel retailer may be compensated for the purchase of a plan and may provide general information about the plans offered, including a description of the coverage and price. The purchase of travel insurance in required in order to purchase any other product or service from your travel retailer. CA DOI toll free number is 800-927-4357. The cost of your plan is for the entire plan, which consists of both insurance and non-insurance components. Individuals looking to obtain additional information regarding the features and pricing of each travel plan component, please contact Trip Mate, an Generali Global Assistance & Insurance Services brand; We are licensed in all states. P.O. Box 527, Hazelwood, MO 63042; 1-844-777-6856; assistancefees@tripmate.com. While Trip Mate markets the travel insurance components of the plans were added to the plans by Trip Mate and Trip Mate does not receive components from USF for providing the non-insurance components of the plans.

