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## PROJECT MANAGER POSITION

### ALVADA CONSTRUCTION

Alvada Construction is growing! Apply today to the Alvada Advantage Team and be a part of our Smarter Way to Build!

### JOB RESPONSIBILITIES

- Oversee and manage construction projects
- Evaluate bids and perform post bid reviews to determine best qualified bidder
- Write purchase orders and subcontracts
- Oversee the budget of a project including oversight of monthly billings
- Conduct job meetings
- Analyze project resource needs
- Oversight and direction of our workforces as well as subcontractors
- Communication with the owner's team including architects and construction managers

### APPLY TODAY!

All resumes can be mailed or emailed to the following:

Tammy Spoon, Human Resources

ACI Const. Co., Inc., 2959 S. US Highway 23, Alvada, Ohio 44802

Phone – 419.595.4028 Email – [t.spoon@AlvadaConstruction.com](mailto:t.spoon@AlvadaConstruction.com)

