



**Emmons County
Local Emergency Planning Committee
100 4th St NW
Linton, ND 58552
(701) 222-6727**

**LEPC Meeting
Minutes
December 5, 2016**

Present: Mary Senger, Emmons County Emergency Management
Acacia Stuckle, Emmons County NDSU Extension Service
DelRae Baumgartner, Emmons County Public Health
Bev Voller, Emmons County Public Health
Gary Sanders, Emmons County Sheriff's Department
Mark Pearson, Strasburg Fire Department/Emmons County Sheriff's Department

Approval of October 29, 2015 Meeting Minutes

The minutes were sent after the last meeting and again with the agenda notice for this meeting. Bev Voller made a motion to approve the October 29, 2015 Meeting Minutes. The motion was second by Gary Sanders. Motion carried.

Community Right to Know Act

The Section 324 notification is published in the Emmons County Record on an annual basis to inform the public of their right to review Tier II forms on file and available in the County Auditor's Office. This year the notification will be published in a December edition of the Emmons County Record.

Tier II Reports

Reports are required to be filed by March 1st of every year. Reports are sent to the appropriate Fire Department and local Emergency Management. Emergency Management has reconciled reports with the ND Department of Emergency Services. A summary report and copies of the Tier II reports were sent to each fire department within Emmons County as well as the Emmons County Sheriff's Department and available for review at the meeting. One entity has been removed from the report: South Central Grain - Hazelton ID 14749 (no longer have chemicals stored at this location).

Committee Membership

Members present reviewed the membership and provided changes in personnel names. No other additions were made; however, it was noted that Dakota Access Pipeline should be included if the pipeline is completed.

Financial Report

Mary Senger reported the balance in the fund: \$3,701.11. The "Community Right to Know Act" publication in the Emmons County Record is an annual expense.

Requests for Expenditures

DelRae Baumgartner made a motion to expend \$1,000 to the Linton Fire Department to offset the cost of purchasing a new monitoring device. Several members of the fire department are already certified in the equipment, and MDU will calibrate it for free every year. The motion was second by Bev Voller. Motion carried.

Bev Voller made a motion to expend up to \$300 to the Strasburg Fire Department to offset the expense of installing a radio in an older Linton Hospital Ambulance that was donated to them. The motion was second by Acacia Stuckler. Motion carried.

Public Education

The Shelter-in-Place brochures remain available at the Emmons County Courthouse, Public Health, and the local fire departments. Mary Senger will make sure the brochure is also available on the Emmons County website.

A request was made to publish an article in the Emmons County Record regarding winter safety tips, carbon monoxide poisoning, and ensuring house vents are clear of snow and ice. Mary Senger will provide the information for publication.

Election of Officers

A motion was made by Bev Voller to cast a unanimous ballot for the current officers to retain their positions: Mark Pearson as Chairperson, Nolan Anderson as Vice Chairperson, and Mary Senger as Secretary/Treasurer. The motion was second by Acacia Stuckler. Motion carried.

Other Items

Mary Senger stressed the need to have grant applications ready to submit for short-notice grants as well as the yearly, competitive State Homeland Security Grant Program. You'll have more time to put into the application and acquire bids—making the process less hurried.

No other items were presented for discussion. Bev Voller made a motion to adjourn the meeting. The motion was second by Gary Sanders. Motion carried.

Respectfully submitted,

Mary H. Senger, Secretary/Treasurer