

Fruitland Special Service District

Board Meeting Minutes

Date: September 11, 2025

Time: 10:00 a.m. – 12:10 p.m.

Location: FSSD Office

1. Call to Order

The meeting was called to order at 10:00 a.m. by Chair Vicki Savage.

2. Roll Call

Board Members Present:

- Vicki Savage
- Steve Hille
- Bart Morrill
- Michael Scheetz
- Mike Wilkerson
- Jeff Baker
- Brock Harrison
- Corbin Gordon

Staff Present:

- Judy Wilkerson, Clerk

Operator: Absent

3. Approval of Minutes

Motion: Mike Wilkerson moved to approve the minutes of the August 14, 2025 meeting.

Second: Bart Morrill seconded.

Vote: Motion carried unanimously.

4. Resolution – Cancel 2025 Election

The Board reviewed and adopted a resolution canceling the 2025 local district election due to insufficient candidates. Qualifying candidates were declared elected per Utah Code §20A-1-206.

5. Engineer's Report – Jones & DeMille

Representatives Jeff Baker and Brock Harrison presented updates:

- **Chlorination Project:** Awaiting DDW clarification. Jeff will contact Sarah Page next week and provide a project timeline. Proposed design includes a 20x30 building with foundation/slab to house pumps, media filters, chlorination, and backwash system.
- **Title Search:** Judy will research land title at the tank site and provide documents to Jeff.
- **Procurement:** All contracting will follow state procurement policies.
- **Progress Report:** CIB final progress report for Lower Mill Hollow and SCADA has been completed.
- **Impact Fees:** The 1999 Impact Fee Analysis will be scanned and provided to Jeff for Zions Bank to begin a new analysis.

6. Clerk's Report

- **IRS Penalties:** Clerk reported outstanding IRS penalties and interest due to non-payment of Form 941 payroll taxes, dating back to 2018 through 2024.

- **Policy on Liens:**

Motion: Bart Morrill moved to adopt a policy authorizing the District to file liens against properties when customers are delinquent on water bills.

Second: Steve Hille seconded.

Vote: Motion carried unanimously.

7. Other Business

The Board discussed the use of District cemetery irrigation shares for watering the cemetery.

Bart Morrill suggested leasing the shares to the cemetery.

The Board decided against sharing in the cost of a mower with the cemetery.

8. Closed Meeting

Motion: Mike Wilkerson moved to enter a closed session.

Second: Vicki Savage seconded.

Vote: Motion carried unanimously.

Closed session convened at 11:05 a.m. and adjourned at 11:40 a.m.

Note: The closed session was held in accordance with Utah Code §52-4-205 for the purpose of discussing water rights negotiations and related contracts.

9. Reopened Regular Meeting

The regular public meeting reconvened at 11:41 a.m.

- **Water Purchase:**

Resolution: The Board authorized the purchase of 47.7 water shares using reserve funds.

Motion: Mike Wilkerson moved to make an offer on the shares.

Second: Bart Morrill seconded.

Vote: Motion carried unanimously.

- **Budget Review & Financial Approval:**

Bart reviewed current budget standings with the Board.

Motion: Bart Morrill moved to approve the financial reports and checks as presented.

Second: Michael Scheetz seconded.

Vote: Motion carried unanimously.

10. Adjournment

Motion: Mike Wilkerson moved to adjourn the meeting at 12:10 p.m.

Second: Steve Hille seconded.

Vote: Motion carried unanimously.

Meeting adjourned at 12:10 p.m.