

## MILFORD TOWN COUNCIL MEETING

MONDAY, JANUARY 10, 2022

7:00PM AT THE MILFORD COMMUNITY BUILDING

Present: Doug Ruch, Ken Long and Bob Cockburn

Doug opened the meeting with the pledge of allegiance followed with a prayer.

A motion was made by Ken Long to approve the memorandums from the prior meetings. Seconded by Bob Cockburn. All agreed and motion carried.

Election of Officers: Bob moved to keep the same town council officers as the prior year. Ken seconded. All agreed. 2022 Officers will be: President, Doug Ruch; Vice President, Ken Long.

Attorney Report:

- Question was asked about the 410 W Catherine Street property. Jay stated that Steven can bring quotes to the March meeting for approval by the council.
- Tricia Gall presented the EMS Service Agreement. Ken moved to accept the agreement and Bob seconded. All agreed.
- Tricia Gall presented the Milford Volunteer Fire Department Agreement. Ken moved to accept the agreement and Bob seconded. Doug abstained. Both agreed.

Public Input:

- Question was asked by resident, Jay Urbin, regarding status of Maple Street property. Jay Rigdon responded that it is currently in litigation and waiting for the judge's judicial advisement.
- Jay Urbin also asked about the status of the Catherine Street property and why it is taking so long to get the house taken care of. Jay Rigdon answered that there is a process that needs to be followed and minimum times that need to be given to people to take care of their own properties.
- Jay Urbin also asked if there is anything that can be done about the backup of traffic at the school pick up line on Emeline Street.

Fire Department:

- The fire chief was unable to attend the meeting, however, Tricia Gall requested from the council approval to pay for pagers for the Milford Volunteer Fire Department in an amount not to exceed \$7,000. This is the same as what Van Buren and Jefferson Township have committed to the project. This is the amount left after Kosciusko County has approved to purchase all other necessary radios needed for the communication upgrade project. Thanks was given to the county government for their generosity providing relief to the fire department to purchase the needed radios. Ken moved to pay an amount not to exceed \$7,000 for pagers for the Milford Volunteer Fire Department. Bob seconded. Both agreed. Doug abstained.

Police Report:

- RJ Plummer is at Academy.
- Matt Carter is currently attending the Reserve Academy.

Wastewater:

- Mark Brubaker reported he needed to replace circulation fan on one of the pumps that went out on Friday.
- He is worked toward starting repair the clarifier next Monday.
- He is working on SOPs for operation of the plant.
- He also reported he needed to purchase a new heater for the screen room.
- Mark and John at Biowaste are looking into ways to assist the town in their solid waste removal.
- Mark has not received word from Wealing Brothers as to when they will be here to complete the pond closure project.

Street:

- Steven requested permission to have USI Consultants complete our PASER rating on our streets at a cost of \$6,000. Ken moved to approve the PASER rating work from USI Consultants in the amount of \$6,000 and Bob seconded. All agreed.
- Steven also reported a concern of ADA sidewalks on the corners of Fourth & Henry Street having a 12-inch drip off edge of sidewalk. He presented a quote from Pulver Asphalt Paving in the amount of \$1,580 to install handrails. Ken moved to approve the Pulver Asphalt quote in the amount of \$1,580.00 once Steven verifies that the height and toe kick is compliant with ADA standards. Bob seconded. All agreed.

Water:

- Water Superintendent, Steven Marquart, requested approval for cellular router service renewal through BL Anderson in the amount of \$1,200.00. Ken moved to approve. Bob seconded. All agreed.

Park

- No report.

Clerk:

- Tricia Gall, Clerk-Treasurer, presented the December Bank Reconciliation for approval. Ken moved to accept the bank reconciliation. Bob seconded. All agreed.
- Tricia Gall requested approval for the Worker's Compensation insurance through IPEP in the amount of \$15,315.00. A decrease from last year. She stated the insurance agent is in quarantine and was not able to come to the meeting. Ken moved to approve the IPEP Worker's Compensation Insurance in the amount of \$15,315.00. Bob seconded. All agreed.
- Tricia Gall presented Resolution 2022-1 for Dormant Funds. Ken moved to adopt Resolution 2022-1. Bob seconded. All agreed.
- Tricia Gall reminded everyone that it is an election year. Dates to File to run for office are: January 5<sup>th</sup> - February 4<sup>th</sup>.



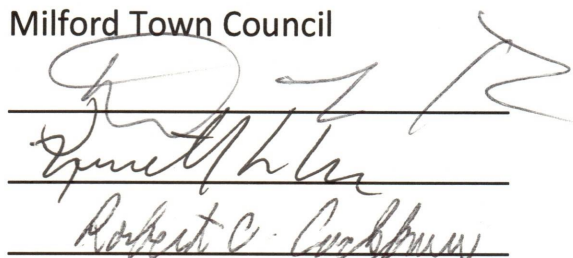
- The Governor has renewed the public health disaster emergency. Discussion was held on whether or not the council would like to start charging late fees again or continue to waive them. Tricia will let the council know the amount of the late fees in the past.

Accounts Payable Voucher:

- Tricia Gall did not have a voucher log to present due to timing with closing the year and updating the chart of accounts, which is a requirement of the State Board of Accounts.

There was no further business, Ken moved to adjourn and Bob seconded. All agreed.

Milford Town Council

  
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Robert C. Cochran

Attests:

  
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