

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday April 9, 2020 via Go-to-Meetings

Budget Hearing for the proposed budget rescheduled for May 14, 2020

MEMBERS PRESENT: Mayor Richardson; Trustees: Pepper, Barr, Del Plato, Kempf

OTHERS PRESENT: Clerk Treasurer Swartwood, DPW Super. Ahouse, Police Chief Anderson

PUBLIC PRESENT: C Peterson and L Blossom (invitation sent for inclusion in go to meeting)

Mayor Richardson called the meeting to order at 7:03 PM

APPROVAL OF MINUTES: Motion made by K Barr to approve March 12, 2020 minutes 2nd J Pepper, carried. Motion by T Del Plato to approve April 1, 2020 Organization Meeting Minutes, 2nd R Richardson, carried

There was no public comment

Library: No report Mayor Richardson reported the light had slid down the flag pole

Fire: Mayor Richardson read Chief Borden's report

- There were 10 calls in March
- Short crews keeping up with equipment checks
- All training and meetings are on hold
- Both the annual banquet and chicken BBQ was cancelled
- Ordered 2 air bottles per Mayor and Trustee Barr's approval
- Regarding Trustee Del Plato's email on foam AFFF – Chief is looking at alternatives to meet Interlaken Fire Dept. needs

Water:

- chlorine delivery: updated emergency plan for coronavirus (health dept.)
- Posted annual Water Quality Report at Village businesses
- Water sampling done at Mama Mia's
- Assisted AquaLogic move telemetry from old tower to new tank site
- Switched to Verizon for telemetry from Trumansburg Tele
- AquaLogic put our telemetry on computer at shop
- Sent certification to state for the annual Water Quality Report
- Ross valve failures on Pump 2 had to rebuild solenoid valve
- Cross trained with Ovid – they are our backup water operators and we are their backup
- Flushed new water tank put new tank in service on March 24, 2020
- Shut off old tower but valve isn't closing 100%
- Completed and sent in water withdrawal report to DEC
- Took VOC's sample in new tank per State Health Dept. request
- Read water meters

- Replacing some meters that stopped working
- Shut water service off at Mbata due to leak
- County Health Dept. requested Tom and I no longer work together due to coronavirus
- K Barr commented Seneca Street resident's vast improvement in water, no odor or bad taste
- Mayor indicated that FP Kane is off site due to coronavirus, water tower will be taken down at a later date

Sewer:

- Still having heat issues
- Getting a lot of grease
 - K Barr – from homes or another issue
 - W Ahouse – No ole stuff coming off the lines
- Cleaning trickle filters more often
- Normal samples and pumping
- De winterized main discharge valve
- Replaced thermostat for heater – worked for 3 days, now intermittent
- Called in for sewer plug at 8381 Main St – was customers lateral line not our main

Streets:

- Switched tractor over for spring clean-up (took plow off) loader and York rake back on
- Lot of leaves and brush pickups
- F250 to Pott's garage for tension and new belt, also NYS inspection. Will need new tire very soon

Police:

- Traffic Stops – 4
- UTT's Issued – 3
- Complaints - 9
- **The complaint total above includes all Police Interdictions including "Traffic Tickets"
**
- COVID 19/ Social Distancing – Officers have received instruction on what calls they should respond to in person and what calls they should contact complainant via phone.
- Town Court Security Detail – Officer Worrell and I worked the Court detail on March 2, 2020 without incident. As you all may or may not know all Courts in New York are shut down until further notice.
- Patrol – Officer Worrell has been out on Patrol. He has had to respond to two calls in person during this time. He was advised that it is recommended that he wear masks that are located in the trunk of each patrol car when responding to in person calls.
- Code Enforcement/Zoning Enforcement Officer – I am currently setting up a tough book and printer for Jean Jay to be able to use after this COVID 19 situation has passed. This

will allow her to enforce through the NYS Tracs system our Parking codes along with other Village codes.

- Training – As I stated last month as soon as the social distancing situation is over, we will have a training in regards to accusatory instruments.

Treasurer: Balances in all accounts were read

Budget Modification

General **Motion by T Del Plato to approve General Fund modifications, 2nd K Barr carried**

Over spent A1620.41 – Village Hall reno (blacktop PkLot)
DR.A1990.4 7069.48
CR. A1620.41 Vill Hall reno [7069.48]

Over spent A3120.4 – police contractual
DR. A3120.2 (police equip) 54.30
CR. A3120.4 (police cont) [54.30]

Over spent A5110.5 CHIPS
DR.A1990.4 contingency 2866.28
CR. A5110.5 CHIPS [2866.28]

Revenues

Received FEMA funds
DR. A3960 State Aid 6757.66 FEMA
CR. A1990.4 contingency [6757.66]

Budgeting error Fire Contract
DR A 2262 11383.20
CR A3410.2 [5383.20]
CR A3410.4 [6000.00]

Fire grant revenue
DR A1589.1 1500.00
CR A3410.2 [1500.00]

Interest earned
DR A2401 712.54
CR A1990.4 [712.54]

Insurance revenue hydrant damages
DR A2680 3916.29
CR A5110.4 [3916.29]

Insurance revenue hazmat clean up
DR A2680 151.29
CR A3410.4 [151.29]

Mortgage Tax	
DR A3005	722.75
CR A1990.4	[722.75]

Water **Motion by C Kemp to approve water and sewer fund modifications, 2nd T Del**
Plato carried

Revenues	
DR F2140 unmetered sales	50.00
CR F1990.4	[50.00]
DR F2148 penalty	298.77
CR F1990.4	[298.77]
DR F2401 interest	227.71
CR F1990.4	[227.71]

Sewer

Revenues	
DR G2122 sewer charges	400.00
CR G1990.4	[400.00]
DR G2128 penalty	121.27
CR G1990.4	[121.27]
DR G2401 interest	203.91
CR G1990.4	[203.91]

Approval of Bills: Motion by K Barr to pay bills, 2nd T Del Plato carried

Old Business:

- Code Book – tabled until June 2020

New Business:

- Motion by J Pepper to approve 2020-2021 Budget, 2nd T Del Plato carried
- **TAX WARRANT – VILLAGE OF INTERLAKEN**
April 9, 2020

TO: Nancy Swartwood, Village Clerk/Treasurer and Tax Collector

YOU ARE HEREBY COMMANDED to receive and collect Village Property Taxes and other sums stated in the last column hereof opposite their respective names, being a total of \$292,241.00 for the following purposes:

For the Current Budget	\$292,241.00
For Releived Water Rents & Charges	\$ 2,338.62

For Releived Sewer Rents & Charges \$ 1,481.82

TOTAL \$296,061.44

YOU ARE HEREBY COMMANDED to receive and collect such sums without any additional charges between the first day of June and the first day of July 2020, both inclusive; and thereafter to collect with additional charge of five per centum for the first month and an additional one per centum will be added each month thereafter.

YOU ARE HEREBY COMMANDED to file with Seneca County Real Property on or before December 1, 2020, and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each person or persons to whom the parcel is assessed and showing as to each parcel the amount of tax unpaid to be levied to the Town and County Taxes.

Richard Richardson
Mayor

April 9, 2020

• **Tax Warrant**

Mayor Richardson offered the following resolution and moved it adoption 2nd by Trustee C Kempf

WHEREAS, real property taxes for general fund purposes in the amount of \$292,241.00 and WHEREAS any unpaid water charges of \$2,338.62, and unpaid sewer charges of \$1,481.82 for a total of \$3,820.44 be levied on the 2020 assessment roll in accordance with section 1420 of the real property tax law now therefore be it

RESOLVED Mayor Richardson and Tax Collector Nancy Swartwood execute the warrant for the collection of such Village taxes on June 1, 2020 in accordance with section 1426 of the real property tax law.

Nancy Swartwood
Village Clerk-Treasurer
April 9, 2020

Additional Comments:

- 8406 Leroy Street – property is deteriorating quickly. Clerk to write letter to Mr. Mosher inviting him to a board meeting to discuss.
- W Ahouse – should postpone Dumpster Day.
 - Mayor – new date to be determined later

- A discussion was held between T Del Plato and Chief Anderson on a private property issue
- Mayor working with Attorney on the Broadway Group issue
 - The Village will own the sewer line
 - Retail Store will own the grinder pump and lift station
 - Mayor will forward the agreement to Trustees for approval
 - J Pepper mentioned Broadway Group should pay our attorney fees
 - Mayor will let that go, we have made an agreement on the sewer line
 - C Peterson has concerns on the retail store: small aisles, retail items in middle of aisles, exit signage, inspections
 - Mayor indicated that inspections are done annually at random
 - C Kempf suggested that C Peterson contact Seneca Co. Code Enforcement with her concerns
- C Peterson inquired Safe Routes To School project contractor
 - This project has a different contractor and hopes to start the project in May. First steps would be removing old sidewalks
- W Ahouse would like the balances in the clothing allowance to roll over into next fiscal year – due to clothing stores are closed
 - Motion by R Richardson, 2nd T Del Plato to approve the roll over carried

Adjournment: Motion by K Barr to adjourn at 8:09 pm, 2nd T Del Plato carried

