

## D.O.T. - F.M.C.S.A. QUERY ORDER FORM

REQUESTING COMPANY:

Requesting D.E.R.:

Driver's Legal Name:

CDL Number:

Driver's D.O.B.:

CDL Issuing State:

Query Requested:                      FULL              LIMITED

Reason for Query:

Do you have Driver's written consent?:    Yes              No

Date shown on consent?:

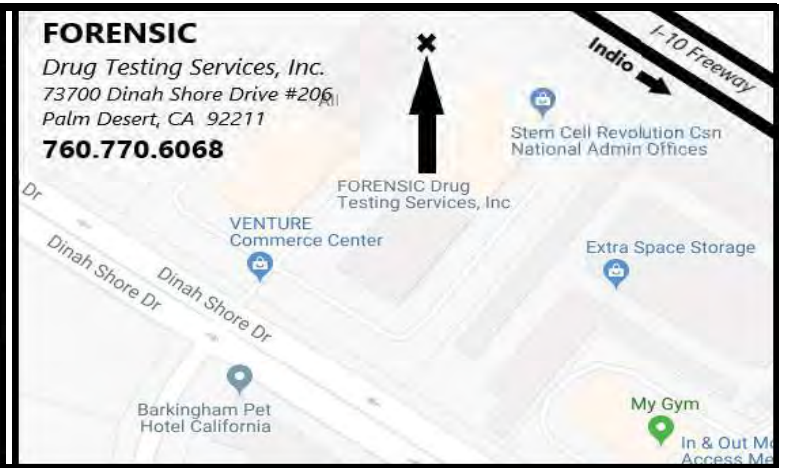
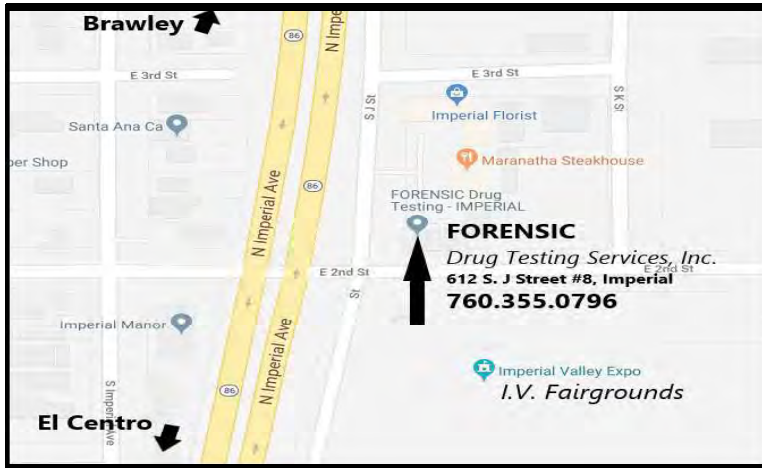
### Single-Event Driver Consent

*I, the above listed Driver, hereby give the above listed requesting company and their designated service agents my free and informed consent to conduct a full or limited query within the DOT-FMCSA Commercial Driver's Drug & Alcohol Clearinghouse database, in accordance with Title 49 CFR Part 382.701-727.*

*This is a one-time query consent and shall expire upon completion of said query process.*

Consenting Driver's Signature:

Date Approved:



### Reminder:

**All DOT-FMCSA New Hires require all the following to be completed PRIOR to placement into a DOT-FMCSA Safety-Sensitive duty (ie: Driving):**

- Obtain, signed **Summary Policy Statement** (Form FDTSI100) acknowledgement from the Driver, you keep original, copy to driver (Sample Template attached);
- Obtain, signed **Clearinghouse Acknowledgement** (Form FDTSI 200) from the Driver, concerning the Clearinghouse (Sample Template Attached);
- Obtain, signed **Authorization & Consent** (Form FDTSI 300) from Driver, one for each past employer, over the previous 3 years (Paper Query);
- Obtain, signed **Consent to Query** (Form FDTSI 400) from the Driver, prior to having the Driver register within the Clearinghouse (Sample Template attached);
- Have **Driver Register** within the Clearinghouse, at your office (so you can see it getting done);
- Ensure the Driver gives you(Employer) and us (C/TPA) permission to run a **FULL Query within the Clearinghouse site**;
- **Fax or E-Mail Consent to Query** (Form FDTSI 500) to FORENSIC DTS at 760-770-0806 or email it to: [results@fdtsi.com](mailto:results@fdtsi.com);
- **Order Pre-Employment, DOT-FMCSA Full Clearinghouse Query** (49 CFR Part 382.701) Order at: [www.fdtsti.com](http://www.fdtsti.com);
- **Order Pre-Employment, DOT Urine Drug Testing** (49 CFR Part 382.301) Schedule at: [www.fdtsti.com](http://www.fdtsti.com);

**DO NOT PLACE THE DRIVER into a DOT-FMCSA "Safety-Sensitive" function, until you've received a "Negative" Pre-Employment DOT Urine Drug test result AND placement approval from the Full Clearinghouse Query from Forensic Drug Testing Services, Inc.**