

MINUTES
BOARD MEMBER STUDY SESSION
PUBLIC WELCOME
Forestville Water District

Date: **Tues, April 10, 2018**Time: **5:00 PM**

Location: District Office - 6530 Mirabel Road, Forestville, California

AGENDA – NO STUDY SESSION TONIGHT

- I. ROLL CALL
- II. **NO STUDY SESSION TONIGHT** for Forestville Water District Board Members. No formal action will be taken.
 - No Study Session will be held tonight:
- III. PUBLIC COMMENT
- IV. **NO ADJOURNMENT** was needed so no need to reconvene into Regular Public Meeting:

MINUTES
Regular Public Meeting
Of the
Board of Directors of the
Forestville Water District

Date: **Tues, April 10, 2018**Time: **5:30 PM**

Location: District Office - 6530 Mirabel Road, Forestville, California

AGENDA

- I. **CALLED TO ORDER:** @ 5:30 p.m. by Chair Bandettini
- II. **ROLL CALL:** Directors Bandettini, Benyo, Reha, McDermott, and Morgan were present
 OTHERS PRESENT: Dawn Leith, Gwen Taylor, Martin Hirsch-Perry Law Offices, David Long/Brelje & Race, Will Soper – Beel & Soper, LLC, Jeffrey Simi, and Alan Siegle – ASR “M”.
- III. **APPROVAL OF AGENDA: MOTION** was made by Director Reha seconded by Director Morgan and passed 5-0-0 to approve the Agenda.
- IV. STATEMENTS OF ABSTENTION: Director Reha abstaining from Action Item “A” – if involves his wife
- V. PUBLIC COMMENT:
 (The public may address the Board at this time. Testimony is limited to three minutes.)
 - Siegel, Alan re: billing/final notice practices – 30 yr. residence. Request the Board to review & amend current shut-off policy.
- VI. CONSENT ITEMS: **MOTION** was made by Director Reha seconded by Director McDermott and passed 5-0-0 to approve the following Consent Items as presented:
 - A. Payment of Bills-March 2018
 - B. Financial (Investments) & Administrative Report-March 2018 (Board would like to reimburse on a monthly basis to help report truer %)
 - C. Approval of Minutes from March 13, 2018 Regular Board Meeting
- VII. **ACTION ITEMS:**
 - A. **CLOSED SESSION (under Gov’t Code #54957.6 Employee Salaries and Benefits) TO DISCUSS FWD PERSONNEL**
 -- See ASR VII-“A”
 - Closed Session at 5:44 pm. Open Session at 6:31 pm
 - Counsel to draft letter to GM
 - Board approved for Cory to attend Utility Mgmt. courses
 - B. **EL MOLINO HIGH SCHOOL INTERN/VOLUNTEER PROGRAM**
 -- See ASR VII-“B”
 - FWD to compile list of tasks student would be assigned and Director Reha will be the liason.
 - C. **UPDATE: FWD BOARD ACCEPTANCE AND APPROVAL OF FINANCIAL STATEMENTS FROM THE INDEPENDENT AUDIT DONE BY BEELS-SOPER LLPS FOR FWD FISCAL YEAR ENDING JUNE 30, 2017**
 -- See ASR VII-“C”
 - **MOTION** was made by Director Reha seconded by Director Benyo to approve as presented after grammatical changes (due 4/19/18) & address update for Director Reha.
 - Will distributed FY 2016-17 & reviewed w/Board - Nothing out of the norm.

N. UPDATE: OFFICE POLICY MANUAL CREATION

-- See ASR VII-“N”

- Director McDermott went over w/Board & asked for advisement for grammatical corrections or changes
- Leak policy – overlapping w/current policy. Breaking up & incorporate in specific section & will subsume the current policy.

O. UPDATE: PROPOSE TO CHANGE FROM BANK OF THE WEST TO ANOTHER BANKING FACILITY

-- See ASR VII-“O”

- Still waiting for Exchange Bank’s proposal

P. EL MOLINO HIGH SCHOOL “THANK YOU” MAILER REQUEST:

-- See ASR VII-“P”

- **MOTION** was made by Director Reha seconded by Benyo to allow only the mailer insert for Mar/Apr. 2018 billing

Q. REVIEW: COPIER QUOTES

-- See ASR VII-“Q”

- **TABLED** – Director McDermott needs to investigate govt. pricing programs w/CDWG, NEW WAVE & Ingram Micro

R. REVIEW: ETHICS TRAINING FOR FWD BOARD OF DIRECTORS

-- See ASR VII- “R”

- Chair Bandettini expires 4/11/18

S. UPDATE: MAY 15, 2018 PUBLIC HEARING NOTICES FOR ORDINANCE #62 & #63

-- See ASR VII-“S”

- All posted & will be published in Sonoma West

T. 2017 Consumer Confidence Report

-- See ASR VII-“T”

- **CONSENSUS** - to send out mailer in Mar/Apr 2018 billing & post online

U. CORRESPONDENCE: ITEMS INCLUDED WITH FWD BOARD PACKAGES FOR FWD BOARD REVIEW

-- See ASR VII-“U”

- Legal confirmed FYI correspondence emailed out to Board OK. Just no actions via email.

IX. MONTHLY REPORT OF THE DISTRICT ENGINEERS, BRELJE AND RACE

- Hwy 116 valve – need to test to see if working since it has been shut off. Long to give CPO specs to replace

X. MONTHLY REPORT FROM OPERATIONS

- CPO requests a new resolution to clearly state who is responsible for replacing meter boxes. Legal to review current Ordinance
- Board consensus not our responsibility for specialty i.e. Fire line so owner’s responsibility

XI. SUB-COMMITTEE REPORTS:

- **UPDATE:** Next meeting is April 26, 2018 @ 5:00PM – Forestville Water District office



XII. DIRECTORS’ REPORTS AND ALL FOR FUTURE AGENDA ITEMS:

XIII. ADJOURNMENT: **MOTION** was made by Director Morgan, seconded by Director Benyo and passed 5-0-0 to adjourn the April 10, 2018 Regular Board Meeting at 8:46 p.m.

APPROVED: May 15, 2018

Submitted by: 
Dawn Leith, FWD Clerk

BY FWD BOARD OF DIRECTORS:

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