



U.S. Small Business
Administration

Economic Injury Loan Program

Wichita District Office

March 26, 2020

Next Webinars are scheduled for:

Tuesday, March 31st at 2:00 p.m.

Thursday, April 2nd at 9:00 a.m.

Monday, April 6th at 2:00 p.m.

Wednesday, April 8th at 1:00 p.m.

SBA's Economic Injury Disaster Loan Basics

What businesses are eligible to apply?

SBA's Economic Injury Disaster Loans (or working capital loans) are available to small businesses, small agricultural cooperatives, small aquaculture businesses and most private private non-profit organizations

This includes:

- Businesses directly affected by the disaster
- Businesses that offer services directly related to the businesses businesses in the declaration
- Other businesses indirectly related the industry that are likely to likely to be harmed by losses in their community
(Example: Manufacturer of widgets may be eligible as well as well as the wholesaler and retailer of the product.)

SBA's Economic Injury Disaster Loan

Basics

What is the criteria for a loan approval?

Credit History-Applicants must have a credit history acceptable to SBA.

Repayment –SBA must determine that the applicant business has the ability to repay the SBA loan.

Eligibility- The applicant business must be physically located in a declared county and suffered working capital losses due to the declared disaster, not due to a downturn in the economy or other reasons.



SBA's Economic Injury Disaster Loan

Terms

How much can I borrow?

Eligible entities may qualify for loans up to \$2 million.

The interest rates for this disaster are 3.75 percent for small businesses and 2.75 percent for nonprofit organizations with terms up to 30 years. **Loan payments will be deferred for 12 months.**

Eligibility for these working capital loans are based on the size (must be a small business) and type of business and its financial resources.

How can I use the loan funds?

These working capital loans may be used to pay fixed debts, payroll, accounts payable, and other bills that could have been paid had the disaster not occurred. The loans are not intended to replace lost sales or profits or for expansion.

SBA's Economic Injury Disaster Loan

Terms

How is the amount I can borrow calculated?

The loan is for six months of operating expense - basically what the business needs to stay in business right now by covering operating expenses. Decisions are made on a case by case basis by the loan officer.

At this time, what is provided will be accepted.

*Loans over \$200,000 may require additional analysis

How will funds be disbursed?

Funds will be disbursed all at once.

Economic Injury Disaster Loan Terms



What are the collateral requirements?

- Economic Injury Disaster Loans over \$25,000 require collateral.
- Business assets will be secured
- *SBA is NOT securing real estate as collateral, including including personal residences.*
- SBA will not decline a loan for lack of collateral

SBA's Economic Injury Disaster Loan Basics

What kinds of small businesses can apply?

Examples of eligible industries include but are not limited to the following: hotels, recreational recreational facilities, charter boats, manufactures, manufactures, sports vendors, owners of rental property, restaurants, retailers, souvenir travel agencies, and wholesalers.



What other criteria is involved?

The applicant business must have a physical presence in the declared disaster area. An applicant's economic presence alone in a declared area does not meet this requirement. The physical presence must be tangible and significant. Merely having a P.O. Box in the disaster area would not qualify as a physical presence.

Ineligible Entities

What are some of the businesses that are ineligible for an Economic Injury Disaster Loan?

- Agricultural Enterprises -If the primary activity of the business (including its affiliates) is as defined in Section 18(b)(1) of the Small Business Act, neither the business nor its affiliates are eligible for EIDL assistance.
- Religious Organizations
- Charitable Organizations
- Gambling Concerns (Ex: Concerns that derive more than 1/3 of their annual gross revenue from legal gambling activities)
- Casinos & Racetracks (Ex: Businesses whose purpose for being is gambling (e.g., casinos, racetracks, poker parlors, etc.) are not eligible for EIDL assistance regardless of 1/3 criteria above.

SBA's Working Capital Loans are Different from Other SBA Loans

SBA's Economic Injury Disaster Loan (EIDLs) funds come directly from the U.S. Treasury.

Applicants do not go through a bank to apply. Instead apply directly to SBA's Disaster Assistance Program at: DisasterLoan.sba.gov

There is no cost to apply.

There is no obligation to take the loan if offered.

The maximum unsecured loan amount is \$25,000.

Applicants can have an existing SBA Disaster Loan and still qualify for an EIDL for this disaster, but the loans cannot be consolidated.

Basic Filing Requirements

- Completed SBA loan application (SBA Form 5).
- Tax Information Authorization (IRS Form 4506T) for the applicant, principals and affiliates.
- Complete copies of the most recent Federal Income Tax Return-
 - *Non profits only. Small businesses will not be required to submit return with the application*
- Schedule of Liabilities (SBA Form 2202).
- Personal Financial Statement (SBA Form 413).

Other Information may also be requested.

**Filing through the portal is not currently available – email or mail completed paper forms*

U.S. Small Business Administration
DISASTER BUSINESS LOAN APPLICATION
 FOR SBA INTERNAL USE ONLY

Physical Declaration Number: _____ Date Received: _____ Location: _____ By: _____
 Economic Injury Declaration Number: _____ Filing Deadline Date: _____
 FEMA Registration Number: _____ SBA Application Number: _____

1. ARE YOU APPLYING FOR:
 Physical Damage -- Indicate type of damage
 Real Property Business Contents Military Reservist EIDL (MREIDL)
 Economic Injury (EIDL) * Name of Essential Employee: _____ * Employee's Social Security Number: _____

PLEASE PROVIDE ALL INFORMATION OR DOCUMENTATION REQUESTED IN THE ATTACHED FILING REQUIREMENTS.
 Apply online at <https://disasterloan.sba.gov/portal> or mail completed applications to:
 U.S. Small Business Administration, Processing and Disbursement Center, 14325 Kingsport Road, Fort Worth, Texas 76155

2. ORGANIZATION TYPE *Sole Proprietors should complete form SC
 Partnership Limited Partnership Limited Liability Entity
 Corporation Nonprofit Organization Trust Other: _____

3. APPLICANT'S LEGAL NAME **4. FEDERAL E.I.N. (if applicable)**

5. TRADE NAME (if different from legal name) **6. BUSINESS PHONE NUMBER (including area code)**

7. MAILING ADDRESS Business Home Temp Other
 Number, Street, and/or Post Office Box: _____ City: _____ County: _____ State: _____ Zip: _____

8. DAMAGED PROPERTY ADDRESS(ES) **BUSINESS PROPERTY IS**
 (if you need more space, attach additional sheets) Same as mailing address Owned Leased
 Number and Street Name: _____ City: _____ County: _____ State: _____ Zip: _____

9. PROVIDE THE NAME(S) OF THE INDIVIDUAL(S) TO CONTACT FOR:
 Loss Verification Inspection Information necessary to process the Application
 Name: _____ Name: _____
 Telephone Number: _____ Telephone Number: _____

10. ALTERNATE WAY TO CONTACT YOU
 Cell Number E-mail
 Fax Number Other

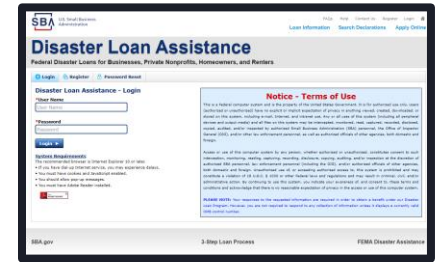
11. BUSINESS ACTIVITY: **12. NUMBER OF EMPLOYEES (pre-disaster):**

13. DATE BUSINESS ESTABLISHED: **14. CURRENT MANAGEMENT SINCE:**

15. AMOUNT OF ESTIMATED LOSS: Real Estate Inventory
 Machinery & Equipment Leasehold Improvements

16. INSURANCE COVERAGE (OF ANY):
 (if you need more space, attach additional sheets.) Coverage Type: _____
 Name of Insurance Company and Agent: _____
 Phone Number of Insurance Agent: _____ Policy Number: _____

Additional Filing Requirements



Other information that may be requested:

- Complete copy, including all schedules, of the most recent Federal income tax return for principals, general partners or managing member, and affiliates (see filing requirements for more information).
- If the most recent Federal income tax return has not been filed, a year-end profit-and-loss statement and balance sheet for that tax year .
- A current year-to-date profit-and-loss statement .
- Additional Filing Requirements (SBA Form 1368) providing monthly sales figures. (This is especially important for Economic Injury Disaster Loans.)



How to Apply

SBA's Customer Service Representatives are ready to serve.

- **NOT CURRENTLY AVAILABLE** Applicants may apply online using the Electronic Loan Application (ELA) via SBA's secure website at <https://disasterloan.sba.gov/ela>
- Paper loan applications can be downloaded from www.sba.gov/disaster. Completed applications should be mailed to: U.S. Small Business Administration, Processing and Disbursement Center, 14925 Kingsport Road, Fort Worth, TX 76155 or emailed to disasterloans@sba.gov
- Disaster loan information and application forms may also be obtained by calling the SBA's Customer Service Center at 800-659-2955 (800-877-8339 for the deaf and hard-of-hearing) or by sending an email to disastercustomerservice@sba.gov.

Assistance From SBA Partners

Free assistance with reconstructing financial records, preparing financial statements and submitting the loan application is available from any of SBA's partners: Small Business Development Centers (SBDCs), SCORE, Women's Business Centers (WBC), and Veteran's Business Outreach Centers and local Chambers of Commerce.

For the nearest office, visit: <https://www.sba.gov/local-assistance>

Submit Your Application As Soon As Possible

Recheck the filing requirements to ensure that all the needed information is submitted.

The biggest reason for delays in processing is due to missing information. Make sure to complete all filing requirements before submitting the application and forms.

If more funds are needed, applicants can submit supporting documents and a request for an increase. If less funds are needed, applicants can request a reduction in the loan amount.

If the loan request is denied, the applicant will be given up to six months in which to provide new information and submit a written request for reconsideration.

Disaster Loan Application Portal (DLAP)



[FAQs](#) [Help](#) [Contact Us](#) [Register](#) [Login](#)

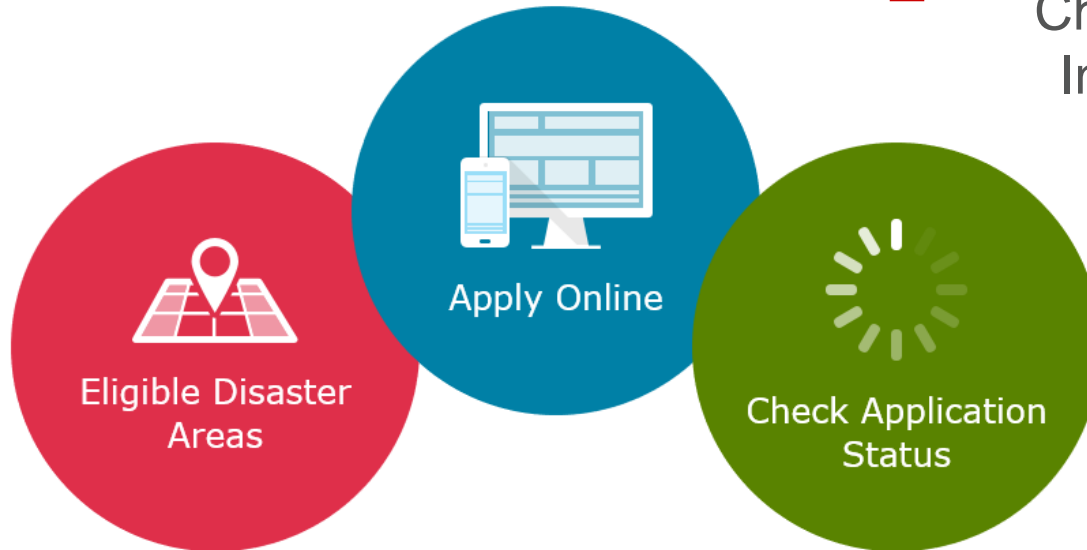
[Loan Information](#) [Search Declarations](#) [Apply Online](#)

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters



Choose Loan Information



Disaster Loan Application Portal

This presentation will provide guidance on how to complete an Electronic Business Application utilizing SBA Form 5 and SBA Form 5C. Before starting this process, please insure you have the filing requirements as defined in this document. These documents are required for processing and EIDL application.



Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

The Disaster Loan Assistance Portal Apply Online functionality is temporarily unavailable.

To apply for disaster assistance, fill out the applicable paper forms listed below. These completed forms may be uploaded electronically using [this link](#).

Alternatively, you may mail them to:
U.S. Small Business Administration
Processing and Disbursement Center
14925 Kingsport Rd.
Ft. Worth, TX 76155-2243

Or you may email them to: disasterloans@sba.gov.

SBA Disaster Home / Sole Proprietor Loan Application (paper forms)

Please see attachments below to download corresponding forms.

- [SBA Form 5C](#). Download, print loan application and complete.
[SBA Form 5C \(en Español\)](#)
- [IRS Form 4506-T](#). Download, Print form and complete or complete version online and print. Please see instructions.
[IRS Form 4506-T Instructions](#). Follow example to complete form.
[IRS Form 4506-T Instructions \(en Español\)](#)
- **PUERTO RICO ONLY: Modelo SC 2907: Release of Inheritance and Donation (en Español)**
[PUERTO RICO ONLY: Hacienda Statement of Authorization](#)

SBA Disaster Business Loan Application (paper forms)

Below are instructions for the SBA Disaster Business Loan Application (paper forms). Please see attachments below to download corresponding forms.

- [SBA Form 5](#). Download, print loan application and complete.
[SBA Form 5 \(en Español\)](#)
- [SBA 159D](#). Fee Disclosure Form and Compensation Agreement.
- [SBA Form 1368](#). Download, print form and complete.
[SBA Form 1368 \(en Español\)](#)
- [SBA Form 413D Personal Financial Statement](#). Download, print form and complete or complete version online and print.
[SBA Form 413D Personal Financial Statement \(en Español\)](#)



Filing Requirements

Electronic Loan Application (Form 5)

Electronic Loan Application (Form 5C) Sole Proprietorship Only

Tax Authorization (Form 4506-T) 20% Owners/GP/50% Affiliate

Most recent Business Tax *Return-non profits only*

Personal Financial Statement (Form 413) 20% Owners/GP

Schedule of Liabilities (Form 2202)

Form 5 – Page 1

Choose Economic Injury (EIDL)

Fill in the information on this page as necessary, items with a red * are mandatory field and you will not be able to advance to NEXT until these sections are completed.

Disaster Loan Application #200003701 Progress Save

SBA Form 5 - Page 1 of 3

If you know your 9 digit FEMA Registration Number, please enter it here:

1 ARE YOU APPLYING FOR:

Physical Damage -- Indicate type of damage
 Real Property Business Contents Military Reservist EIDL (MREIDL)
 Economic Injury (EIDL) Name of Essential Employee
Employee's Social Security Number

2 ORGANIZATION TYPE *Sole Proprietors should complete form 5C

Partnership Limited Partnership Limited Liability Entity Other
 Corporation Nonprofit Organization Trust

3 *APPLICANT'S LEGAL NAME **4 *Tax Identification Number (including dashes)**

5 TRADE NAME (if different from legal name) **6 *BUSINESS PHONE NUMBER (including area code)**

7 MAILING ADDRESS

Business Home Temporary Other

***Number, Street, and/or Post Office Box** ***Zip** ***City** ***State** **County**

8 DAMAGED PROPERTY ADDRESS(ES)

***BUSINESS PROPERTY IS:** Owned Leased
Make this Address the same as Applicant's Mailing Address entered in Section 7
***Number and Street Name** ***Zip** ***City** ***State** ***County**

Coverage Type Insurance Company Agent Name
Phone Number of Insurance Agent Policy Number

[Add Another Insurance](#)

[Add Another Damaged Property](#)

9 PROVIDE THE NAME(S) OF THE INDIVIDUAL(S) TO CONTACT FOR:

Loss Verification Inspection Information necessary to process the Application

***Name** ***Name**
***Telephone Number** ***Telephone Number**

10 ALTERNATE WAY TO CONTACT YOU

Cell Number E-mail
Fax Number Other

11 BUSINESS ACTIVITY: **12 NUMBER OF EMPLOYEES: (Pre-disaster)**

13 * DATE BUSINESS ESTABLISHED: **14 * CURRENT MANAGEMENT SINCE**

15 AMOUNT OF ESTIMATED LOSS: Real Estate Inventory
Machinery & Equipment Leasehold Improvements

16 *Do you own more than 50% or are you a Managing Member or General Partner of a corporation, partnership, limited partnership, or LLC? Yes No

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U.S. Small Business Administration DISASTER BUSINESS LOAN APPLICATION

OMB No. : 3245-0017
Expiration: 08/31/2021

FOR SBA INTERNAL USE ONLY

Date Received _____ Location _____ By _____

Physical Declaration Number

Economic Injury Declaration Number

FEMA Registration Number
(if known)

Filing Deadline Date

Filing Deadline Date

SBA Application Number

1. ARE YOU APPLYING FOR:

- Physical Damage** -- *Indicate type of damage*
- Real Property Business Contents
- Economic Injury (EIDL)**

- Military Reservist EIDL (MREIDL)**
(complete the following)
- * Name of Essential Employee _____
- * Employee's Social Security Number _____

PLEASE PROVIDE ALL INFORMATION OR DOCUMENTATION REQUESTED IN THE ATTACHED FILING REQUIREMENTS.

* For information about these questions, see the attached Statements Required by Laws and Executive Orders.

Apply online at <https://disasterloan.sba.gov/ela/> OR send completed applications to:

U.S. Small Business Administration, Processing and Disbursement Center, 14925 Kingsport Road, Fort Worth, Texas 76155

2. ORGANIZATION TYPE ***Sole Proprietors should complete form 5C**

- Partnership Limited Partnership Limited Liability Entity
- Corporation Nonprofit Organization Trust Other: _____

<input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization <input type="checkbox"/> Trust <input type="checkbox"/> Other: _____					
3. APPLICANT'S LEGAL NAME			4. FEDERAL E.I.N. (if applicable)		
5. TRADE NAME (if different from legal name)			6. BUSINESS PHONE NUMBER (including area code)		
7. MAILING ADDRESS <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Temp <input type="checkbox"/> Other _____					
Number, Street, and/or Post Office Box		City	County	State	Zip
8. DAMAGED PROPERTY ADDRESS(ES) (If you need more space, attach additional sheets.)			BUSINESS PROPERTY IS:		
<input type="checkbox"/> Same as mailing address			<input type="checkbox"/> Owned <input type="checkbox"/> Leased		
Number and Street Name		City	County	State	Zip
9. PROVIDE THE NAME(S) OF THE INDIVIDUAL(S) TO CONTACT FOR:					
Loss Verification Inspection			Information necessary to process the Application		
Name			Name		
Telephone Number			Telephone Number		
10. ALTERNATE WAY TO CONTACT YOU					
<input type="checkbox"/> Cell Number			<input type="checkbox"/> E-mail		

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17. OWNERS (Individuals and businesses.)						Complete for each: 1) proprietor, or 2) limited partner who owns 20% or more interest and each general partner, or 3) stockholder or entity owning 20% or more voting stock.							
(If you need more space attach additional sheets.)													
Legal Name				Title/Office		% Owned		E-mail Address					
SSN/EIN*		Marital Status		Date of Birth*		Place of Birth*		Telephone Number (area code)		US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No			
Mailing Address				City				State		Zip			
Legal Name				Title/Office		% Owned		E-mail Address					
SSN/EIN*		Marital Status		Date of Birth*		Place of Birth*		Telephone Number (area code)		US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No			
Mailing Address				City				State		Zip			
* For information about these questions, see the attached Statements Required by Laws and Executive Orders.													
Business Entity Owner Name				EIN		Type of Business				% Ownership			
Mailing Address				City				State		Zip Code			
E-mail Address						Phone							
18. For the applicant business and each owner listed in item 17, please respond to the following questions, providing dates and details on any question answered YES (Attach an additional sheet for detailed responses).													
a. Has the business or a listed owner ever been involved in a bankruptcy or insolvency proceeding?										<input type="checkbox"/> Yes		<input type="checkbox"/> No	
b. Does the business or a listed owner have any outstanding judgments, tax liens, or pending lawsuits against them?										<input type="checkbox"/> Yes		<input type="checkbox"/> No	
c. In the past year, has the business or a listed owner been convicted of a criminal offense committed during and in													

Form 5 – Pages 2 and 3

Page 2 of Form 5 allows the business owner to provide information about any Partners or Affiliate Businesses.

Note: If a business is a partnership all members must listed with the % of ownership until the combined entries equal 100%

Disaster Loan Application #200903701 Progress

SBA Form 5 - Page 2 of 3

17 OWNERS (Individual and business) (Available for each: 1) Corporation, or 2) Partner partner who owns 20% or more interest in the business, or 3) Sole proprietor or partner owning 20% or more interest in the business.)

No Individual Owner (Individual Owner(s) required when SBA is used in Section 4)

Individual Owner #1 No Individual Owner

First Name: CHANDWICK, Last Name: NELSON, Suffix: , Title (Office): Partner, % Owned: 100, E-Mail Address: , Phone: (555) 1234, Market Status: , Date of Birth: (MM/DD/YYYY), Place of Birth: , Telephone Number: , A-12 Disabled: Yes No

Residence Address: , Zip Code: , City: , State: CA

Yes No

Individual Owner #2 No Individual Owner

First Name: , Last Name: , Suffix: , Title (Office): , % Owned: , E-Mail Address: , Phone: (555) 1234, Market Status: , Date of Birth: (MM/DD/YYYY), Place of Birth: , Telephone Number: , A-12 Disabled: Yes No

Residence Address: , Zip Code: , City: , State: CA

Yes No

Business Entity Owner No Business Entity Owner (Individual when SBA is used in Section 4)

Intentionally left blank

No Business Entity Owner(s)

18 For the applicant business and each owner listed in Item 17, please respond to the following questions, providing date and details on any question answered "Yes".

18a. Has the business or listed owner ever been involved in a bankruptcy or insolvency proceeding?
 Yes No

18b. Does the business or a listed owner have any outstanding judgments, tax liens, or pending lawsuits against them?
 Yes No

18c. In the past year, has the business or a listed owner been convicted of a criminal offense committed during and in connection with a bid or civil disaster or other declared disaster, or ever been engaged in the production or distribution of any product or service that has been determined to be obscene by a court of competent jurisdiction?
 Yes No

18d. Has the business or a listed owner ever had or guaranteed a Federal loan or a Federally guaranteed loan?
 Yes No

18e. Is the business or a listed owner delinquent on any Federal taxes, direct or guaranteed Federal loans (SBA, FHA, VA, student, etc.), Federal contracts, Federal grants, or any other Federal payments?
 Yes No

18f. Does any owner, owner's spouse, or household member work for SBA or serve as a member of SBA's SCORE, ACE, or Advisory Council?
 Yes No

18g. Is the applicant/business currently suspended or debarred from contracting with the Federal government or receiving Federal grants or loans?
 Yes No

19 Regarding you or any joint applicant listed in Item 17:

19a. Are you currently subject to an individual, corporate, partnership, or other means by which formal criminal charges are brought in any jurisdiction, (1) have you been convicted in the past six months for any criminal offense, (2) are you currently on probation or parole, (3) have you been convicted of a crime within the past 12 months, (4) been placed on pretrial diversion, or (5) been placed on any form of parole or probation (including probation before judgment)?
 Yes No

20 PHYSICAL DAMAGE LOANS ONLY

20a. Upon completion or approval, you must be eligible for additional funds to cover the cost of mitigating measures (land property improvements or devices to mitigate or protect against insurance failures) and their financing.
 Yes No

20b. By checking this box, I am interested in having SBA consider this increase.
 Yes No

21 If anyone entitled you to completing this application, whether you pay a fee for this service or not, that person must print and sign their name in the space below.

Name and Address of representative (please include the individual name and their company)
(Print Individual Name)
Name of Company: , Phone number (including Area Code):
Street Address: , City: , State: , Zip Code: , Fax/Charge or Agent Upon: ,
Within the 90 days to check-in, I give permission for SBA to discuss any portion of this application with the representative listed above.
 No

AGREEMENTS AND CERTIFICATIONS

I certify that the information provided is true to the best of my knowledge.

I authorize my/our insurance company, bank, financial institution, or other creditors to release to SBA all records and information necessary to process this application.

If my/our loan is approved, additional information may be required prior to loan closing. I/We will be advised in writing what information will be required to obtain my/our loan funds.

I/We hereby authorize the SBA to verify income and asset information and other information as needed to process and approve a disaster loan.

SBA U.S. Small Business Administration

Disaster Loan Assistance
Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #200903701 Progress

SBA Form 5 - Page 3 of 3

22 ADDITIONAL SPACE:

Please refer to Item Number and Title

1000 characters remaining

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SBA.gov 3-Step Loan Process FEMA Disaster Assistance

Page 3 is used for any relevant comments



Personal Financial Statement

Complete, sign and date each **Personal Financial Statement (SBA Form 413)** shown below.

CHADWICK R NELSON

Start

CRAIG BLACKLEY

Start

You can use this form to complete your personal financial statement or upload a financial statement you already have by scanning and uploading that document

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Personal Income

Please provide the sources of personal income of CHADWICK R NELSON.

If you are unable to enter data for this Personal Financial Statement now, click [here](#) to download a paper copy to submit offline.

Income amounts should be based on annual whole dollar amounts. As of 12/15/2019 (MM/DD/YYYY)

Salary	\$45,000.00	Real Estate Income	\$175,000.00
Net Investment Income		Other Income ¹	

Description of Other Income (example - Alimony, Child Support, Disability, Pension, Social Security, etc.)
240 characters remaining

1 - Alimony or child support payments need not be disclosed in "Other Income" unless it is desired to have such payments counted toward total income.

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SBA.gov 3-Step Loan Process FEMA Disaster Assistance

If you indicated you have real estate you must complete this form, supplying additional information

Disaster Loan Assistance

Disaster Loan Application #2000003701 Progress

Personal Real Estate Owned

Please provide the information for real estate owned by CHADWICK R NELSON. List each parcel separately.

- Click "Add Another" to enter a new property
- Scroll buttons below the real estate section can be used to move between pages of real estate.
- To remove a property, click the red X next to that property.

I do not own real estate

Real Estate Owned	Property 1 X
Type of Property	Investment
Address	125 SIDNEY
City, State, Zip Code	ATLANTA, GA 30303
Date Purchased (MM/YYYY)	12/2018
Original Cost	\$145,000.00
Present Market Value ¹	\$450,000.00
Name of Mortgage Holder	
Street Address / PO Box	
City, State, Zip Code	
Mortgage Account Number	
Mortgage Balance ²	
Amount of Payment per Mo/Yr	
Status of Mortgage	

Page 1 of 1

1 - Market Value(s) will be totaled and displayed on the Personal Assets page.
2 - Mortgage Balance(s) will be totaled and displayed on the Personal Debts page.

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Personal Assets / Debts

The applicant and any partner would need to provide information on assets and debts

Disaster Loan Application #200003701 Progress Save

Personal Assets

Please provide the personal assets for CHADWICK R NELSON.

- Click "Add Another" to enter a new Security (Stocks and Bonds).
- To remove a Security, click the red ✖ next to the Security (Stocks and Bonds).

Stocks and Bonds

Delete	Number of Shares	Name of Securities	Cost	Market Value Quotation/Exchange	Date of Quotation/Exchange	Total Value
✖						\$0.00
Add Another						Total Value of Stocks & Bonds: \$0.00
						Total Value for All Stocks and Bonds will display in Assets section below.

Assets

Cash on Hand & in Banks	\$35,000.00	Stocks & Bonds (Total from Stocks and Bonds Section)	\$0.00
Savings Accounts	\$45,000.00	Real Estate (Total from Real Estate Section)	\$450,000.00
IRA or Other Retirement Account	\$1,000,564.00	Automobiles - Total Present Value (Describe below, and include Year/Make/Model)	
Accounts & Notes Receivable		Other Personal Property (Describe below)	
Life Insurance - Cash Surrender Value Only (Describe below)		Other Assets (Describe below)	
Total Assets			\$1,530,564.00

Life Insurance Held
(Give face amount and cash surrender value of policies - name of insurance company and beneficiaries.)

240 characters remaining

Other Personal Property and Other Assets
(Describe, and if any is pledged as security, state name and address of lien holder, amount of lien, terms of payment and if delinquent, describe delinquency.)

240 characters remaining

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Disaster Loan Application #200003701 Progress Save

Personal Debts

Please provide the personal debts for CHADWICK R NELSON.

- Click "Add Another" to enter a new Noteholder.
- To remove Noteholder, click the red ✖ next to the Noteholder.

Notes Payable to Banks & Others

Delete	Name and Address of Noteholder(s)	Original Balance	Current Balance	Payment Amount	Frequency (monthly, etc.)	How Secured or Endorsed Type of Collateral
✖						
Add Another		Total of Current Balances: \$0.00				
		Current Balances will display in the Debts Section below.				

Debts

Accounts Payable	\$4,500.00	Loan on Life Insurance	
Notes Payable to Banks & Others (total of Current Balance from above)	\$0.00	Mortgages on Real Estate (total from Real Estate Section)	\$0.00
Installment Account (Auto)		Unpaid Taxes (Describe below)	
Monthly Payment		Other Liabilities (Describe below)	\$45,000.00
Installment Account (Other)		Total Debts	\$49,500.00
Monthly Payment		Unpaid Taxes (Describe in detail, as to type, as to whom payable, when due, amount, and to what property, if any, a tax lien attached.)	
240 characters remaining			
Other Debts (Describe in detail.)			
240 characters remaining			

Contingent Liabilities

As Endorser or Co-Maker		Provision for Federal Income Tax	
Legal Claims & Judgments		Other Special Debt	


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Schedule of Liabilities – SBA form 2202

Applicant would click on Schedule of Liabilities and either complete the SBA form or upload the applicant's document

Complete each *Schedule of Liabilities* (SBA Form 2202) shown below.

CHADWICK G. NELSON [Start](#)



[FAQs](#) [Help](#) [Contact Us](#) [My Account](#) [Logout](#)

[Loan Information](#) [Search Declarations](#) [Apply Online](#) [Message Center](#)

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress
[Save](#)

Schedule of Liabilities - (Notes, Mortgages and Accounts Payable)

This form is provided for your convenience in responding to filing requirements in Item 2 on the application, SBA Form 5. You may use your own form if you prefer. The information contained in this schedule is a supplement to your balance sheet and should balance to the liabilities presented on that form.

If you are unable to enter data for the Schedule of Liabilities now, click [here](#) to download a paper copy to submit offline.

Name: CHADWICK G. NELSON
 Date of Schedule:

I have NO Debts

- Click "Add Another" to enter a new creditor.
- To remove a creditor, click the red **X** next to the creditor.

Delete	Name of Creditor	Original Amount	Original Date (MM/YYYY)	* Current Balance	Current?	Maturity Date (MM/YYYY)	* Payment Amount	* Month or Year	How Secured
X	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Add Another](#)

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SBA.gov
3-Step Loan Process
FEMA Disaster Assistance



Electronically file 4506T

Each Applicant and Partner must submit a 4506T

Complete each **Request for Transcript of Tax Return** (IRS Form 4506-T) shown below.

CHADWICK G. NELSON

Start

CHADWICK R NELSON

Start

CRAIG BLACKLEY

Start



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Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

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Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

Name shown on tax return. If a joint return, the name shown first. **First SSN, individual taxpayer identification number, or employer identification number**
CHADWICK G. NELSON 415-31-1234

Current address (including apt., room, or suite no.), city, state, and ZIP code
123 MAIN, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address
Address Line 1 Address Line 2 City State Zip Code

Title (of taxpayer or person authorized to obtain the tax information requested)

Tax Form Number(s) Year or period requested
12/31/2018 12/31/2017 12/31/2016
Enter the ending date of the fiscal year or period using the MM/DD format for each of the years shown below.

Signature of taxpayer(s).
I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

NOTE: For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Nonprofits, Homeowners, and Renters

Disaster Loan Application #2000003701 Progress

Save

Request for Transcript of Tax Return

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Please use this page to enter the additional data needed to populate IRS Form 4506-T.

Name shown on tax return. If a joint return, the name shown first. **First SSN, individual taxpayer identification number, or employer identification number**
CHADWICK G. NELSON 415-31-1234

Current address (including apt., room, or suite no.), city, state, and ZIP code
123 MAIN, HERNDON, VA 20170

Previous address shown on the last return filed if different from current address
Address Line 1 Address Line 2 City State Zip Code

Title (of taxpayer or person authorized to obtain the tax information requested)

Tax Form Number(s) Year or period requested
12/31/2018 12/31/2017 12/31/2016
Enter the ending date of the fiscal year or period using the MM/DD format for each of the years shown below.

Signature of taxpayer(s).
I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer.

NOTE: For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T.

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OMB Control No. 1545-1872

SBA.gov

3-Step Loan Process

FEMA Disaster Assistance

Instructions for Completing the IRS Tax Authorization Form 4506-T

SBA requires you to complete the IRS Form 4506-T as a part of your disaster loan application submission. The form authorizes the IRS to provide federal income tax information directly to SBA. Although the form can be completed online, you must print and sign the form, then submit to SBA.

The IRS Form 4506-T must be completed and submitted with each SBA disaster loan application, even if you are not required to file a federal income tax return.

A separate IRS Form 4506-T must be returned with the SBA disaster loan application for:

- (1) each disaster loan applicant (individuals filing joint returns may use a single IRS Form 4506-T),
- (2) each corporation or partnership in which the disaster loan applicant holds a 50% or greater interest,
- (3) each individual or entity which holds a 20% or greater interest in the disaster loan applicant,
- (4) each general partner, and
- (5) each affiliate business.

Where To Send Form 4506-T (Include your full name and your Application Reference # on all correspondence submitted to the SBA.)

Submit your completed document(s) to:
Fax: 202-481-1505
 or
 E-mail: ELA_DOC@sba.gov

Mail to: U.S. Small Business Administration
 Processing & Disbursement Center
 Attn: ELA Mail Department
 P.O. Box 156110

U.S. Small Business Administration

Wichita District Office

316-269-6571

www.sba.gov/ks

Sarah Haymaker, Deputy District Director
sarah.haymaker@sba.gov

Cell – 316-250-5612

Janelle Jones, Lender Relations Specialist
janelle.jones@sba.gov

Cell – 202-845-4184

Christie Henry, Lender Relations Specialist
christie.henry@sba.gov

Cell – 316-272-6023

Any Questions?



More information concerning
SBA and its programs
visit our website at:
www.sba.gov/disaster