

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of the Regular Meeting of Village Council, Province of Alberta, held on Tuesday, May 8, 2018 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

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Present: Mayor John Rimmer; Councillors, Mary Bugbee, Bill Sumyk, Kim Ceasor, Corby Parsons; Chief Administrative Officer, Melissa Beebe; Front Desk Clerk, Cindy Cunningham-Recording Secretary

Delegation:  
Tim Lipp, Sun Country

1. Call to Order Mayor Rimmer called the meeting to order at 7:03 pm.
2. Adoption of Agenda Motion 102 05 18  
Moved by Councilor Ceasor to adopt the agenda as presented.  

CARRIED
3. Adoption of Minutes
  - 3.1. Council Regular Meeting Minutes April 10, 2018  
Motion 103 05 18  
Moved by Councilor Bugbee to accept the April 10, 2018 Regular Council Minutes as presented.  

CARRIED
  - 3.1. Special Council Meeting Minutes April 24, 2018  
Motion 104 05 18  
Moved by Councilor Sumyk to accept the special council minutes of April 24, 2018 as presented.  

CARRIED
4. Delegation(s)
  - 4.1 FCSS Delegation  
Delegation cancelled.
  - 4.2 Sun Country  
Todd Lipp, Sun Country presented a presentation for council consideration that outlined the requirements and costs involved in installation of electric vehicle charging stations within the municipality. Council thanked Mr. Lipp for the presentation and look forward to reading the additional information that requested to answer the questions that were posed through the discussion. Todd Lipp thanked council and withdrew from meeting at 7:30 pm.  
Motion 105 05 18

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Moved by Councillor Sumyk to accept as information.

CARRIED

5. Staff Reports:

5.1 CAO Report

The CAO provided a written report on meetings attended through April and May 2018 on the following:

- LGAA Conference
- Regional Waste, ICF Workshop and Wildrose School Joint Tri-Council meeting
- RV Park Campground reservation system and operations
- Joint Regional Meeting and school division
- GIS Training
- Asset Management Workshop
- Council calendar updates on events and future committee meetings of council.

5.2 Financial Report

Administration presented a written updated report of the Cash Asset Statement ending March 2018 and a department budget summary to date.

5.3 Public Works Report

Public Works provided a written report on the following:

- roads and streets pothole repair, grading of back lanes, etc.
- utilities no issues reported
- village community street cleanup has started as conditions to continue to dry.
- season maintenance and miscellaneous work on RV Park picnic table replacement ongoing. Village has moved winter equipment for storage down to Lagoon Yard Shop that assumed from county this year.

Motion 106.05.18

Moved by Councillor Ceasor to accept the written CAO, public works and Financial reports as presented.

CARRIED

2012304 Alberta Ltd. Developer joined meeting at 7:55 pm

6. Committee/  
Board Reports

6.1 Mayor and Council Reports

Mayor Rimmer – verbal report as presented.

- Seniors Initiative Steering Committee meeting met to discuss options for housing in Caroline.
- Mayor met with Caroline motel owner in regards to potential plans.
- Mayor and Councillor Ceasor met with Fog Dog in Red Deer and forwarded a letter of intent from Fog Dog to Council for discussion of Council. Mayor advised that if council was to anything with this initiative it would be a full meal deal that would encompass a larger project that would incorporate large amounts of waste converted to possible bio-fuel refining. Mayor presented the information gathered to

the rest of Council for discussion and support. Administration advised that with such short notice for members of council that this should be tabled for further discussion and investigate the Fog Dog Letter of Intent through a legal review and to do public consultation prior to entering into any letter of intent that binds the community to provide any sort of possible funds. Council had further discussion of the letter of intent request from Fog Dog.

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Motion 107 05 18

Moved by Councillor Ceasor to approve a letter of support for the Fog Dog Initiative indicating Council's interest in the project and to move forward with investigating this project for possible development through public consultation.

CARRIED

Mayor called a short recess at 8:15 pm

Mayor reconvened the meeting at 8:27 pm

Councilor Parsons – nothing to report

Councilor Sumyk – provided a written report on the following meetings attended: Regional Waste.

Councilor Bugbee – provided a written report on the following meetings Westview Lodge, Asset Management Strategic Basics session, FCSS, etc.

Councilor Ceasor – provided a verbal report on attended Westview Lodge meeting as alternate.

Motion 108 05 18

Moved by Councilor Sumyk to accept councillor reports as presented.

CARRIED

9.1 In Camera – Subdivision Development Agreement 2012304 Alberta Ltd.

Motion 109 05 18

Moved by Councillor Parsons to move the in camera agenda item up and go in camera at 8:32 pm with 2012304 Alberta Ltd Developer for discussion under FOIP Section 16, Disclosure harmful to business interests of a third party

CARRIED

Motion 110 05 18

Moved by Councillor Sumyk to come out of camera at 9:00 pm

CARRIED

Motion 111 05 18

Moved by Councillor Parsons to approve 2012304 Alberta Ltd Development Agreement with the following schedule amendments:

Schedule C:

**Water and Sewer**

The Developer is responsible for installation of all required municipal services within the subdivision development and all costs related to the Developers Development. The Village will pay for all costs related to the installation of municipal services within the 30ft access and utility easement to the west property line for future development.

Schedule H:

Offsite Levy deferred payment schedule timeline

Developer to enter into public access right of way agreement and utility right of way agreement with the village on the 30 ft. wide easement and developer to register all agreements with land titles.

CARRIED

2012304 Alberta Ltd. Developer withdrew from meeting at 9:10 pm.

7. Business:

7.1 Tree Removal

Administration presented a three-year plan on critical tree removal required on public property.

Motion 112 05 18

Moved by Councilor Parsons to approve the IntegriTree Services quote for 2018 tree removal management plan received March 22, 2018 for the removal of the Village Office's two spruce trees from beautification 2018 budget and for the removal of the cemetery's one spruce tree and nine large dried out poplar trees from the 2018 cemetery budget.

CARRIED

7.2 Lagoon Feasibility studyMotion 113 05 18

Moved by Mayor Rimmer to accept the April 25, 2018 Village of Caroline Lagoon Upgrade Feasibility Study prepared by Stantec Engineering as information.

CARRIED

7.3 Regular Council Meeting Dates and TimesMotion 114 05 18

Moved by Councilor. Sumyk to keep regular council meeting dates and times

as is and review at a later date.

CARRIED

7.4 Animal Control

Administration advised that require more time to finish review

Motion 115 05 18

Moved by Councilor Bugbee to table Animal Control Amendment Bylaw 2018-002 for further review and amendments to a later date.

CARRIED

7.5 FCM Membership

Motion 116 05 18

Moved by Mayor Rimmer to reconsider the FCM Membership renewal and to approve the FCM membership renewal for 2018 in the amount of \$242.48.

CARRIED

7.6 Caroline Infrastructure and Asset Management Profile

Administration presented a list of the Village of Caroline infrastructure assets. Administration will continue to work on the list and putting in lifespan of the assets and to assess service levels of the services that we provide for council review in the future.

Motion 117 05 18

Moved by Councilor Parsons to accept as information and to bring back Strategic Plan information to next meeting.

CARRIED

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| 8. Discussion/<br>Correspondence<br>/Information<br>Items | 8.1 Red Deer Airport AGM Invitation<br>8.2 Council and School Division Joint Meeting Clarification Issues Discussed<br>8.3 Rocky Seniors Housing Council Board Minutes – Feb 21, Mar 22 & Apr 6, 2018<br>8.4 Municipal Affairs Builder License Implementation Memo April 26/18<br>8.5 FCM National Housing Strategy<br>8.6 Police Community Seminar Request of Interest<br>8.7 Joint Council Workshop ICF Framework and IDP MA Orientation<br>8.8 Fortis Alberta Rate Information<br>8.9 Declaration for Seniors Week<br>8.10 Municipal Leaders Caucus AUMA |
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Motion 118 05 18

Moved by Mayor Rimmer to support the letter of interest for a Police Community Seminar focusing on Crime Prevention for the fall.

CARRIED

Motion 119 05 18

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Moved by Councillor Bugbee to declare June 3 to 9<sup>th</sup> as Seniors Week in Caroline.

CARRIED

Motion 120 05 18

Moved by Councilor Sumyk to accept Discussion, Correspondence and Information Items as information.

CARRIED

## 9 In Camera

In Camera – Subdivision Development Agreement 2012304 Alberta Ltd.

Council moved in camera up to after Council and Board Reports in the agenda pkg.

## 10 Adjournment

Motion 121 05 19

Moved by Councilor Ceasor to adjourn the meeting.

CARRIED

Time of Adjournment: 9:50pm

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 MAYOR

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 CHIEF ADMINISTRATIVE OFFICER