

Trinity Learning Center (TLC) 2022-2023 Registration Form

Please complete this form in its entirety. Please write legibly and in black ink.

Priority for Placement:

1. Currently Enrolled Students
2. Siblings of Currently Enrolled Students
3. Members of FFUMC
4. New Families

Section 1: Family Information

Child's Full Name: _____ Preferred Name _____

Birthdate (mm/dd/yr) _____ Child is: Boy Girl (circle)

Calculate child's age in months as of August 15, 2022 = _____ Months

Mother's Name: _____ Father's Name: _____

Marital Status: _____ Custody Held by: _____

Home Address: _____ City: _____ Zip: _____

Mother's Phone: _____ Father's Phone: _____

Mother's Email: _____ Father's Email: _____

What program was your child enrolled in last year? _____

How did you hear about TLC? _____ Did someone refer you to TLC? Please tell us who. _____

Are you a member of First Farragut United Methodist Church? Yes No (circle)

Section 2: Preferred Days

Please mark all preferences by 1st, 2nd, and 3rd choices where available. If you are wishing to enroll in 2 classes to attend 5 days, please mark 1st by both classes.

Ages 1 - 2

_____ 2 day - Monday/Wednesday

_____ 3 day - Tuesday/Thursday/Friday

Age 3

_____ 2 day - Monday/Wednesday

_____ 3 day - Tuesday/Thursday/Friday

Age 4

_____ 2 day - Monday/Wednesday

_____ 3 day - Tuesday/Thursday/Friday

_____ 3 day - Monday/Wednesday/Thursday

_____ 4 day- Monday/Tuesday/Wednesday/Friday*

_____ 5 day - Monday-Friday

(New Class * see special note below)

**We are considering the possibility of opening a 4 day/week 4's class. This class may or may be an option depending on enrollment and interest. If you would be interested in the class, please include it in your choices, but also indicate other classes in case it is not available.*

Age 5

_____ 5 day - Monday-Friday

Children enrolling in a 3's or older classroom must be potty trained and wearing underwear before the first day of school. We will check in with potty-training families later in the summer to ensure the best placement for child.

Is your child potty trained? Yes _____ No _____ In Progress _____

Please write down any information that might help us place your child in a class – example: special days needed, special educational needs, development challenges, health or dietary restrictions, etc.

Section 3: Extended Care (for children ages 2 and up)

Please check the hours and number of days you would like your child enrolled in extended care. **If enough children do not sign up and we have to close extended care, you will be notified by February 28, 2022.**

	1 day/ week	Every Day Attended	Certain Days: Please Note
8:00-9:00 am only			
2:00-3:15 pm only			
Both 8-9 am & 2-3:15 pm			

Please note any specific extended care needs: _____

Section 4: Payment and Parent Signature

A registration fee of \$150 per child is required to complete this registration process. Registration for additional siblings is discounted to \$100. (i.e. 1 child=\$150, 2 children= \$250, 3 children= \$350) New families can pay with cash or a check at the time of registration. Current TLC families will be billed through brightwheel. This fee must be paid within 48 hours to confirm your placement. Your registration fee is non-refundable for any reason if your child is placed in a class. If your child is not placed in the program, you will be placed on the waitlist and there will be no charge.

Once enrolled, you will receive an enrollment packet in March that is due back by April 15th. Your first tuition payment will be due by June 1, 2022 in order to confirm your commitment for the upcoming school year. This tuition payment is non-refundable. Tuition will be due on the 15th of each month beginning in August 2022 and running through March 2023. TLC tuition rates are based on the number of class days offered, with holidays and school closings days factored into the fees. Tuition is divided into 9 equal monthly payments and payments are made one month in advance.

I have read and understand the policies above and have filled out all information to the best of my knowledge. I understand that if TLC is unable to provide my first choice class, I will automatically be enrolled in my second or third choice class in the order indicated and can be added to a waitlist for my first choice. If no class is available, we will notify you and confirm if you would like to be added to our waitlist.

Parent Signature: _____