

Taste of Punta Gorda, March 3, 2019

Volunteer Application Form

Name: _____ T-shirt size: _____

Organization/School: _____

City/State/Zip: _____

Daytime Phone: _____ Email: _____

Areas of Interest (Please indicate 1st, 2nd, and 3rd choice):

Pre-Event SetUp Crew, Saturday, 3/2/18 (Williams)

Place directional signage, mark vendor and tent sites, rope off Harbor Walk and admissions entrance, hang banners, etc.

_____ **10 Needed** 9:30 a.m. until finish

Security and Trash Patrol (Sanders) Assign Utility Golf Cart

Monitor perimeters of park, tape, line and place trash receptacles, empty trash throughout the day, replenish restroom supplies, empty trash at end of event, ensure park is clean

_____ **3 Needed** 9:00 a.m. to 1:00 p.m.

_____ **3 Needed** 1:00 p.m. to close

Vendor and Site Management (Williams) Assign Golf Cart

Direct traffic at entrance, direct vendors to spaces, distribute wrist bands to vendors, attend to vendor needs

_____ **8 Needed** 7:30 a.m. to 12:00

Restaurant and Beverage Management (Rateau and Miller) Assign Golf Cart

Direct restaurants to designated locations, service with ice, food etc., attend to needs of restaurants and beer truck and tent

_____ **6 Needed** 9:00 a.m. to 1:00 p.m.

_____ **6 Needed** 1:00 p.m. to 5:00 p.m.

Volunteer Check-In and Coordination (Mayer)

Make sure positions are covered, distribute T-shirts, direct volunteers to their positions, and handle any issues arising

_____ **2 Needed** 7:30 a.m. to 11:30 a.m.

_____ **2 Needed** 11:30 a.m. to 1:30 p.m.

Beverage Tickets Tent #1 (Miller)

Sell beverage tickets

_____ **2 Needed** 11:00 a.m. to 2:00 p.m.

_____ **2 Needed** 2:00 p.m. to 5:00 p.m.

Beverage Tickets Tent #2 (Miller)

Sell beverage tickets

_____ **2 Needed** 11:00 a.m. to 2:00 p.m.

_____ **2 Needed** 2:00 p.m. to 5:00 p.m.

Admissions (Molitor)

Collect admission fees and place wrist bands

_____ **8 Needed** 10:00 a.m. to 1:30 p.m.

_____ **8 Needed** 1:30 p.m. to 5:00 p.m.

CashRunners (Goettler) Assign Golf Cart

Collect admission and ticket monies and for counting and safe keeping

_____ **Filled 1 Needed** 11:00 a.m. to 5:00 p.m.

Beer Truck (Durzak)

Collect tickets and serve beverages

_____ **4 Needed** 11:00 a.m. to 2:00 p.m.

_____ **4 Needed** 2:00 p.m. to 5:00 p.m.

Beer Tent (Miller)

Collect tickets and serve beverages

_____ **3 Needed** 11:00 a.m. to 2:00 p.m.

_____ **3 Needed** 2:00 p.m. to 5:00 p.m.

Interact Soft Drink Station (Blaine and Foley)

Sell soda and water on behalf of Interact

_____ **2 Needed** 11:00 a.m. to 2:00 p.m.

_____ **2 Needed** 2:00 p.m. to 5:00 p.m.

Silent Auction Tent (Cravens)

Manage and administer silent auction

_____ **3 Needed** 10:00 a.m. to 12:30 p.m.

_____ **4 Needed** 12:30 p.m. to 3:00 p.m.

Rotary Village (Eastburn)

_____ **2 Needed** 10:00 a.m. to 1:30 p.m.

_____ **2 Needed** 1:30 p.m. to 5:00 p.m.

Kids Zone (Vendor)

Help set up and manage area under Vendor direction

_____ **5 Needed** 10:00 a.m. to 1:30 p.m.

_____ **5 Needed** 1:30 p.m. to 5:00 p.m.

Stage/Hospitality Management (Marlowe)

Assist stage manager as needed, staff and service Rotary Angel Tent

_____ **3 Needed** 11:00 a.m. to 1:30 p.m.

_____ **3 Needed** 1:30 p.m. to 5:00 p.m.

Clean Up Crew (Sanders and Williams)

Physical job, taking down banners, emptying trash, leaving park as we found it, removing directional signs, rebar, stakes, etc.

_____ **10+ Needed** 5:00 p.m. to finish

Please return this form, completed, to:

Penelope Mayer, Volunteer Coordinator

By mail to:

25160 Harborside Blvd., Punt Gorda, FL 33955

By email to:

penelopemr8@ gmail.com

Or drop the completed form off at the check-in table at our regular Rotary Club meeting

All effort will be made to schedule you for your first or second choice, and you will be notified with your assignment and instructions as soon as the scheduling is complete.

Please let me know if you are a student volunteer and need your volunteer hours documented.