

Kayla Rayburn

From: Les Ruark <leswruark@gmail.com>
Sent: Thursday, March 14, 2024 12:45 PM
To: Jed Crowther
Cc: Kayla Rayburn; Kathryn Greiner; ronwilsoncustomleather@gmail.com; timesjournal1886@gmail.com
Subject: Re today's agenda item 5.6 (the acquisition of new legal counsel).

14 March 2024

Jed Crowther, Executive Director
Port of Arlington
Arlington, Oregon

Jed:

As it's looking now, it doesn't appear I'll be able to partake in connecting up, electronically or telephonically, to this afternoon's Port of Arlington Commission meeting, as I'd hoped to be able to do.

Whether I do or not, however, I'd still appreciate learning, by email, at some point yet *prior* to the start of this afternoon's meeting, the following:

1. Which of the two responding law firms was the one your executive director's report prepared for this month's meeting indicates visited the port's facilities and met with port officials?
2. Who from the port did the firm's representatives meet with—yourself and Kayla; members of the commission?

If the visit included members of the commission, whom were the members and did they meet individually or collectively with the firm's representatives?

3. Did the visit(s) include discussion of matters (previous or pending) before the commission, or the detail of projects the port is helming or pursuing?
4. Does the commission anticipate deciding upon its new legal counsel at *today's* meeting as it certainly appears, and, if so, where's been placed on the table—the public disclosure of—the proposed contractual agreement (the Professional Services Agreement) for doing that, including the identification of its "Scope of Work", "fee or compensation amount(s) agreed to", and "deliverables" elements—whether or not that record would actually be signed-off on today or whether or not it may (or may not) be a contractual arrangement only the executive director may in the end need to sign off on?

I'm hopeful you can and will be able to reply to these asks before the start of today's meetings.

Also, I respectfully ask that this communication be made a part of the written record of today's meeting(s).

Thank you.

Sincerely,

Les

LES RUARK

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(541) 454-2511

c: commissioners Shannon, Krebs, Wilkins
others

Kayla Rayburn

From: Les Ruark <leswruark@gmail.com>
Sent: Thursday, March 14, 2024 1:31 PM
To: Jed Crowther
Cc: Kayla Rayburn; Kathryn Greiner; ronwilsoncustomleather@gmail.com; timesjournal1886@gmail.com
Subject: If not a PSA, then a LOA?

Jed—

If there's not a "PSA" per se involved, then where's been the disclosure, up front, of, say, a Letter of Agreement to Provide Legal Services, or other such commonly made use of record by attorneys and/or their firms for entering into such agreements to provide an entity (a public or governing body) legal counsel representation and services?

les

