**Minutes of Mandalay at South Mountain (Quintessa), Phase II, HOA**

**Quintessa Board Meeting—Saturday, June 6, 2020**

**Prepared by Wendy Sandor**

**Members in Attendance:**

Camilo Acosta, President

Wendy Sandor, Secretary

Jeff Pena, Member at Large

**Call to Order:** The Board of Director’s regular session meeting of the Mandalay at South Mountain, Phase II, HOA held at the community Ramada on 23rd Street, Phoenix, Arizona was called to order at 9:02 a.m. with President Camilo Acosta presiding.

**Approval of Minutes:** The minutes of the Saturday, March 7, 2020 Regular Session were approved.

**Financial Report:** The financial report reflected an Operating account of approximately $13,573.76. The Reserve account balance reflected approximately $39,640.71. The Total Asset balance was reported as approximately $52,214.47. It was reported that April was on or under budget in all categories and May was on or under budget except water in the approximate amount of $200.00.

**Architectural Requests:**

* None

**Issue/Response Tracking:**

* 5 cases were closed over the past 2 months that included irrigation, gate, and tree issues.
* 1 case remains open for grate repair due to vendor delays.
* 1 CCR violation was issued for parking on the street overnight.

**New Business:**

* Officer Appointments—Camilo Acosta, Wendy Sandor, and Jeff Pena were reelected to the Board of Directors for the 2020-2021 fiscal year.
* North Retention Basis Redesign—Bid came in high and the idea has been tabled.
* Winston Entrance Gate Gear Box Replacement—Bid was $1775.00 for 2 gear boxes. It was motioned and approved.
* Pedestrian Gate Redesign—Steele Creations and Fabrication, Inc. will be out next week to examine gates and give bid on redesign/modification.
* Irrigation System—Irrigation concerns were discussed among homeowners which included dry or dying plants in courtyards, lack of water, etc.
* Summer Tree Maintenance—Tree Maintenance is scheduled for July with Tree Pros to cut back and thin 40 trees in Community.
* Sidewalk Repairs—Extreme difficulty in finding a company that will conduct repairs. Contractors stand us up, never return bids, or only construct new sidewalks. The Board will continue to seek out vendors.
* Street Parking—The Board will start chalking tires for repeat offenders of street parking and charge fees accordingly.
* Neighborhood Safety—In light of recent wildfires in Arizona, Wildfire Community Preparedness is needed to remove dead vegetation and trash in the wash, and to remove branches from mature trees that are lower than 4 feet from the ground in the wash area. The Board will seek out opportunities with the City of Phoenix for dumpster and equipment use and possible coordination with surrounding neighborhoods.

**Old Business:**

* Block Watch Grant Updates—Block Watch Grant was award for full amount requested $7524.00.

**Open Forum:**

* Homeowners are requesting playground equipment in the Community Ramada Area. The Board will seek out suitable equipment.

**Next Meeting:** Saturday, August 1, 2020 at 9:00 a.m. for the Regular Session HOA meeting.

**Meeting Adjourned:** The Board of Director’s regular session meeting of the Mandalay at South Mountain, Phase II, HOA adjourned at 10:10 a.m. at the satisfaction of all homeowner attendees.

Respectfully submitted,

Wendy Sandor, Secretary