

# TOWN OF STRATTON

## **Ordinance Regarding Street Naming & Street Addressing**

### **Section I - Purpose**

a.) In accordance with 24 V.S.A. § 2291 (16) and 24 V.S.A. § 4421 the Board of Selectmen of the Town of Stratton hereby establish the following ordinance regarding: Street Naming & Street Addressing. The purpose of this ordinance is to help establish a more uniform street naming and street addressing system throughout the Town of Stratton. We believe that easily locatable addresses will have a number of beneficial results: 1) It will enable emergency services to arrive at a scene faster. 2) Deliveries will be easier to make. 3) The U.S. Postal Service will soon stop Rural Route deliveries and require a street address. 4) Visitors to our town will be able to find an address and know where they are in case of emergency. 5) When the State of Vermont begins Enhanced 911, the Town of Stratton will be ready for it.

### **Section II - Street Naming**

a.) Every public street and road, shall be assigned a name. The initial process of naming the streets shall be done by a special Task Force composed of representatives of the; Listers, Fire Dept, Road Foreman, Board of Selectmen, and Planning Commission. The Task Force shall solicit public input before submitting their recommendations to the Board of Selectmen for final approval.

b.) In the future any new development must meet the guidelines of this ordinance.

c.) All road names must be a unique and distinct name. No two roads shall have the same or similar sounding names. No new road shall have any currently used name in the Town of Stratton.

d.) The use of the words snow, mountain, maple, and deer shall be discouraged in the naming of any new streets or roads.

### **Section III - Administration**

a.) A uniform system for numbering properties is hereby adopted for use in the Town of Stratton.

b.) The Board of Listers, subject to the approval of the Board of Selectmen, shall number structures and significant features as necessary, update the address system and dispatch maps according to the method of numbering set forth in section IV. Existing numbering of parcels not in conformity with this ordinance shall be changed to conform to the system herein adopted to maintain the integrity of the overall system and to protect public safety.

c.) Prior to construction of a new structure which requires a building permit, an approved, identifiable number shall be posted.

d.) Prior to the issuance of a building permit, a developer shall furnish a plan for a naming and street numbering system in accordance with this policy to the Planning Commission. The Planning Commission, in conjunction with the Zoning Administrator and Board of Listers will then assign a number, prior to issuance of a building permit, so that satisfactory mail delivery and emergency systems will be maintained.

**Section IV - General Numbering System Guidelines**

- a.) All roads are to be given an official name by the Board of Selectmen and shall be measured in segments of fifty two point eight (52.8) feet from a designated starting point. Odd numbers shall be assigned to the **LEFT** side of the road and even numbers to the **RIGHT** side of the road. (Starting points for roads will be done under the guidance of said Task Force.)
- b.) Condominium complexes and properties with multiple primary buildings shall be assigned one street number corresponding to each primary entrance location. Units shall be internally numbered according to a logical pattern and manner as approved by the Board of Selectmen or their designee. Existing condominium developments present numbering system will remain in effect.
- c.) All numbers shall be properly affixed on or near the front entrance or in some other manner visible from the street. The numbers must be easily legible figures not less than four inches (4") high and in a color contrasting to the building background, visible from the road. (Emergency Services recommend reflective numbers). The home owner is responsible for the numbers on the house or unit. If a house is not visible from the road it needs a number at the driveway entrance. This number should be on the mailbox or on a separate post at the driveway entrance.

**Section V - Definitions**

- a.) **Apartment House** - A building under one ownership in which the rooms are arranged and rented as apartments. Apartment houses shall be numbered as follows: The apartment house shall be given one street number and each individual apartment shall be given an apartment number.
- b.) **Residential Condominium Complex** - A building with individual separately owned units in a multi-unit structure usually with land owned in common. These shall be numbered as follows: each condominium road shall be given a road name and each condominium unit within the complex shall be given its own street number.
- c.) **Commercial Complex** - A building or buildings under one ownership used for commerce or industrial use, shall be numbered as follows: each building shall be given its own street number, and each unit shall be given its own unit or suite number. Where there are multiple roads in a complex, each road shall be named and each building given its own number. In the case of commercial condominiums each separately owned unit in the building should have a unit number and further leased/division should be given a letter.
- d.) **Combined Commercial and Apartment Complex** - A building or buildings used for commercial use in which there is also apartments, shall be numbered as follows: each building shall be given its own street number; each commercial unit shall be given a respective unit or suite number and each apartment number a respective apartment number. At no time shall a unit or apartment be given the same numbers.
- e.) **Duplex Apartment** - An apartment with rooms on two floors and a private inner stairway, shall be numbered as follows: each building shall be given its own street number and each apartment within that building shall be given its own apartment number.

f.) **Duplex House** - A dwelling, consisting of two separate family units that are separated from the adjoining units by a wall that extends from foundation thru roof, shall be numbered as follows: each family unit shall be given its own street number.

g.) **Single Family Dwelling** - A detached one family house, shall be given its own street number.

h.) **Single Family Unit with an Apartment** - A detached one family house with an apartment shall be numbered as follows: each single family dwelling unit shall be given a street number and each apartment shall use that street number along with a respective apartment number.

#### **Section VI - Street Signs**

a.) The Board of Selectmen, upon adoption of this ordinance, shall institute a program for the installation and maintenance of Street Name Signs in accordance with the names established by this ordinance. All street signs, shall be installed and maintained by the Town, with the exception of the Stratton Mountain Ski Area.

#### **Section VII - Penalties**

a.) A violation of this ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. sections 1974a and 1977 et seq. A civil penalty of not more than two hundred and fifty (\$250) dollars may be imposed for a violation of this ordinance. The waiver fee shall be set at one hundred ( \$100.00) dollars.

b.) There will be a five hundred (\$500.00) fine for any vandalism (stealing, defacing, or destroying) of public signs within the Town of Stratton.

#### **Section VIII - Public Notice and Implementation**

a.) Public Notice: The Town of Stratton, Board of Selectmen shall make reasonable efforts to ensure that the public is notified of the existence of this Ordinance: *Street Naming & Street Addressing*.

b.) The Town of Stratton shall ensure, through cooperative efforts with the United States Post Office, that each property owner is notified of the ordinance.

c.) This ordinance: *Street Naming & Street Addressing*, shall be: 1) entered into the Selectmen's minutes, and 2) shall be posted in at least three (3) conspicuous places within the Town of Stratton, and 3) be noted in two newspapers not more than fourteen (14) days following the date specified below when this ordinance is adopted.

d.) This Ordinance is hereby adopted by the Board of Selectmen of the Town of Stratton on this *13th* day of *May, 1996* and shall, unless a petition is filed as provided by law, become effective upon the expiration of sixty (60) days after said date.

e.) Citizens have the right to petition for a vote on this ordinance at an annual or special town meeting as provided in 24 V.S.A § 1973.

Section IX - Severability

a.) If any portion of this Ordinance and Amendments is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance and Amendments shall not be affected.

*Liana Suggs*  
\_\_\_\_\_

*Ray Hambley*  
\_\_\_\_\_  
*[Signature]*  
\_\_\_\_\_

*Mont J. O'Neil*  
\_\_\_\_\_

\_\_\_\_\_  
Selectmen, Town of Stratton