

# FOR APPROVAL

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## FRANKLIN TOWNSHIP BOARD OF SUPERVISORS' MINUTES AUGUST 19, 2020

### **Call to Order:**

Vice Chairman McVeigh called the meeting to order at 7:07 p.m. In attendance via ZOOM were Chairman Morris and Supervisors Auerbach, Dea, and Gerstenhaber. Also, in attendance were Solicitor Mark Thompson, Township Manager/Treasurer Joan McVaugh, Assistant Manager Jeff Eastburn.

The Vice Chairman announced that there was an executive session held for personnel issues and another will be held this week for personnel issues.

Mrs. McVeigh urged the board to try to keep the meeting to 2 hours for the sake of the residents participating.

**Public Comment:** There was no public comment.

### **Reports:**

- a. Treasurer's Report for July 2020: Supervisor Auerbach moved, seconded by Supervisor Dea, that the Board approve the July 2020 Treasurer's Report which includes the following disbursements and transfers: The General Fund with disbursements and transfers of \$85,840.67; the Park and Recreation Fund with disbursements of \$5,987.39; the Open Space Fund with disbursements of \$50,493.74; the Capital Reserve Fund with disbursements of \$3,742.64; the Highway Aid Fund with disbursements of \$26,573.00; Emergency Services Fund with disbursements of \$514.00; and the Fire Hydrant Fund with disbursements of \$580.80; leaving a balance in all funds totaling \$1,200,140.31. Motion passed 5-0.
- b. Zoning Officer Report: Supervisor Auerbach reported that in the month of July, 6 permits were issued, and 15 inspections took place. Building Fees collected were \$6,301.00; Recreation, Open Space and Impact Fees were zero; and Miscellaneous Fees were \$575.00. There are 3 zoning issues currently being addressed by the Zoning Officer. Mgr. McVaugh updated the Board as follows: 1833 New London Road – the bank has taken over the property and is mowing the grass. The owner of 3327 Appleton Rd did not respond to last month's violation. He has applied for a demo permit which will need to go before the HARB. The property owner at 4 Duncan Lane is trying to secure a contractor to help deal with the bamboo.
- c. Planning Commission Report (PC): The PC did not meet in July.
- d. HARB/HC Reports: The HARB/HC did not meet in July.
- e. Park, Recreation and Open Space (PRO) Board: Greg Sachs, Chairman of the PRO reported that they are planning to replant the healing garden with low maintenance native plants in the Fall. He has reached out to local gardeners for help and PRO Board member Eli reached out to the school for possible volunteers. A Dog Park is planned for the grass area to the right of the driveway between the Healing Garden and the road. A candidate for Eagle Scout has narrowed his list of possible projects to "tree plantings" and "blue bird houses". Some trails were marked and cleared by PRO members in Banffshire Preserve.

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- f. Comprehensive Plan Task Force – Chairman Nan Latimer updated the board on the status of the Community Value Survey questions and the cost of printing signs and postcards and the mailing of the post cards. The Task Force will meet next Tuesday to finalize the questions. The task force will share the survey questions with the board for information only. There will be no further edits. Supervisor Auerbach moved, seconded by Chairman Morris, that the Board of Supervisors authorize the staff to move forward with the design, printing and mailing of the notice to residents informing them of the Community Value Survey and the Community Workshop at a cost not to exceed \$2,000. Motion carried 4 to 1 with Supervisor Auerbach voting nay.

### **Business:**

- a. Congresswoman Houlihan: Sue Walker from Rep. Houlihan's office thanked the Board for the opportunity to address them. Ms. Walker relayed that Rep Houlihan is trying to touch base with all ninety-two organization in the 6<sup>th</sup> District. Their office is open and manning phones from 9 to 6 should their help be needed.
- b. MS4 Permit: The Notice for the revised MS4 permit application was advertised on August 4<sup>th</sup> in the Daily Local. Manager McVaugh explained the need for resubmitting the permit for the Total Maximum Daily Load (TMDL) for the White Clay Creek Watershed to now include land utilized for agriculture (as requested by the DEP) as well as a waiver request for the Pollution Reduction Plan (PRP) There were no questions from the public.
- c. Newsletter: On motion by Vice Chair McVeigh, seconded by Chairman Morris, the Board authorized the staff to move forward with the design, printing and mailing of the Township newsletter at a cost not to exceed \$1,400. The motion carried 5-0.
- d. RFP for new Auditor: – After comments from elected auditor Fred Scheing and from the board this motion was withdrawn
- e. Hess Mill Bridge Update: - Supervisor Auerbach updated the Board on the status of this project. The engineer approved the drawing for the bridge structure and Contech will begin the manufacturing shortly. Mr. Auerbach relayed that we may be three weeks ahead of schedule. If the other parties involved can adjust their schedule accordingly, the project may start before October 1<sup>st</sup>.
- f. 2020 Road Program Update: After the corings and re-evaluation of Auburn Road, Supervisor Dea moved seconded by Chairman Morris, to pave both the upper and lower sections of Auburn Road at a cost not to exceed \$105,000. Supervisor Dea also made a motion seconded by Mr. Gerstenhaber to fix storm related damage at a cost not to exceed \$23,350.00. Both motions passed unanimously.
- g. HARB: The HARB is looking for a volunteer to replace Tracey Schreiner who moved from the township. Information will be posted to our website and Facebook page.
- h. Digitization of File Records: Mrs. Morris discussed the electronic filing system and stated that we have approximately 18 months of work before it is completed. This project will be tracked on our project list. The staff will provide an estimate to finish the scanning and seek approval at the September meeting.

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- i. Website Operating Policy: Vice Chair McVeigh made a motion that the Board adopt the Website Operating Policy as presented at tonight's meeting. The motion was seconded by Supervisor Auerbach and passed 5 to 0.
- j. Cloud: Manager McVaugh updated the Board on the status of the cloud migration. It took a little longer than our IT company anticipated but it appears everything is accessible from the cloud.
- k. Township Truck: On motion by Chairman Morris, seconded by Supervisor Gerstenhaber, the Board of Supervisors authorized the purchase of a new Township truck not to exceed \$36,000. The motion passed 5 to 0.

### **Approval of the Minutes:**

- a. Board of Supervisors (BOS) Minutes of June 5, 2020: A motion by the Supervisor Gerstenhaber, seconded by Supervisor Dea, that the Board voted to approve the June 5, 2020 minutes as revised at tonight's meeting. The vote was 2-3 with Supervisors Morris, McVeigh and Gerstenhaber voting nay.
- b. Board of Supervisors (BOS) Minutes of June 17, 2020: A motion by Supervisor Gerstenhaber, seconded by Supervisor Dea, that the Board voted to approve the June 17, 2020 minutes as revised at tonight's meeting. The vote was 2-3 with Supervisors Morris, McVeigh and Gerstenhaber voting nay.
- c. Board of Supervisors (BOS) Minutes of July 15, 2020: A motion by Supervisor Gerstenhaber, seconded by Chairman Morris, that the Board voted to approve version 3 of the July 15, 2020 minutes. The vote was 3-2 with Supervisors Auerbach and Dea voting nay.
- d. Disposition of Records – Resolution 2020-16: Supervisor Gerstenhaber made a motion seconded by Mrs. Morris to adopt Resolution 2020-16, regarding the disposition of records for the Board of Supervisors meetings of June 5, 2020, June 17, 2020 and July 15, 2020. The vote was 3-2 with Supervisors Auerbach and Dea voting nay.

**Public Comment:** Resident Brent Van Lith commented on the minute discussion. Resident Michael O'Brien suggested that meetings operate using Robert's Rules of Order. Vice Chairman McVeigh stated she would investigate the rules for minutes. Supervisor Dea asked Solicitor Thompson about the Lexington Point agreement that Keystone's attorney revised.

**Adjourn:** The meeting was adjourned at 10:10 p.m.

Respectfully submitted,

Sharon Norris  
Township Secretary