**EAST RANGE WATER BOARD**

**Regular Meeting Minutes**

**Wednesday, May 21, 2025**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Doug Gregor, David Skelton, Dennis Schubbe.*

***Appointed Board Members for the Town of White:****Jon Skelton, Clark Niemi*

***Appointed Board Members for the City of Hoyt Lakes****: Dave Jarvela, Jake Berndt*

***Absent Board Members:***

***Others Present:*** *Kimberly Berens (COA), Luke Heikkila (COA), Jim Gentilini (COA), Hannah Patenaude (Bolton & Menk); Jodi Knaus (TOW), Brian Guldan (Bolton & Menk)*

1. Call to Order/Roll Board meeting was called to order by Chair Gregor at 4:30 pm.

a. Approval of May 21, 2025 Regular Meeting Minutes

b. Treasurer’s Report – Fund Balances

c. Approval of Disbursements and Payroll for April 2025

1. Employee wages, FICA/Medicare - $64.60

2. Magney Construction Application for Payment No. 7 – Intake - $19,950.00 – pages 3-5

3. Magney Construction Application for Payment No. 11 – Plant - $447,554.58 – pages 6-8

4. Bolton & Menk – Invoice #0361039 - $46,362.50 – pages 9-11

5. Bolton & Menk – Invoice #0361036 - $4,573.00 – page 12

6. Bolton & Menk – Invoice #0361037 - $11,400.00 – page 13

d. Correspondence – None

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY JON SKELTON APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED.  MOTION CARRIED**

3. Legal Matters –Updates Including but not limited to:

1. Creation of New Legal Entity Timeline & Guidance – Tabled to later in the Project;
2. Hoyt Lakes Joining Water Board & Administrative Meetings – topics in Joint Powers Agreements are being worked through; Hoyt Lakes Council will be deciding at the June Council meeting.

4. Guests - None

5. Construction Management Updates – Bolton & Menk – May 2025 memo was reviewed

1. Funding Initiatives & Financing

b. Engineering Work

1. Construction Updates – 12-inch line coming into Town to supply Hoyt Lakes with design changes being looked at by Bolton & Menk

c. Permitting & Other Pending Items Discussion

1. Permit updates – none

2. Water Modeling Presentation – in process

6. Community Outreach – none planned

7. Other Business

1. St. James Pit & Current Water Plant updates – Jim Gentilini – DNR shut off dewatering; plant is good.

8. Next Meeting Date: Wednesday, May 21, 2025, 4:30 p.m.

9. Adjournment

**MOVED BY CLARK NIEMI, SUPPORTED BY DENNIS SCHUBBE TO ADJOURN AT 4:52 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder