

1 **Rockford Town Council Regular Meeting and Public Hearing**
2 **November 6, 2024, 7pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Roecks opened the Public Hearing stating that the purpose of the hearing was to take input on the
9 2025 Preliminary Budget. There was no public comment. The hearing was closed at 7:01pm.

10 Ms. Roecks called the regular meeting to order with the Pledge of Allegiance.
11

12 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
13 Fricke, Micki Harnois and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson
14 were also in attendance.
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16 **Mr. Fricke made a motion to excuse Walt Whitman from the meeting. Ms. Harnois seconded the**
17 **motion. Motion carried.**
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19 **Mr. Fricke made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**
20 **Motion carried.**
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22 **Mr. Fricke made a motion to approve the minutes from the 10/16/2024 meeting. Ms. Harnois**
23 **seconded the motion. Motion carried.**
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26 ANNOUNCEMENTS

- 27 - 2025 Final Budget Public Hearing 11/20 at 7pm
- 28 - Town Hall will be closed 11/11, 11/28 and 11/29
- 29 - 2024 Budget Amendments Public Hearing 12/04 at 7pm
- 30 - McIntosh Grange will be hosting a free Thanksgiving Dinner on 11/14 from 6-8pm. RSVPs needed.
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32 COUNCIL REPORTS

33 Ms. Harnois asked if RMSA has sent the \$500 Cybersecurity Grant she earned while attending a meeting in
34 Chelan. Mrs. Johnson said it has not yet been received.
35

36 COMMISSION

37 Gregg Tenner, Planning Commission President, said that the commission received additional information on
38 the intended "RV Park" project at 320 S River Street. He read the Recommendation to Council the Planning
39 Commission prepared after meeting with the owners, Kim and Lee Bauder. The current plan is for 4 tiny
40 houses to be installed as short term rentals. There was discussion about how many sewer connections the
41 town could allow for this type of project, what would be required by the state and county, and engineering
42 plans. Mr. Thompson said he would talk to the town's engineers to see if there is a formula or way to figure
43 out if a short term rental in a tiny house would be less than or equivalent to a permanent residence. The
44 council's consensus was for Mr. Thompson to speak with the engineers and for Bauders to start the
45 Conditional Use Permit process before any decisions can be made. Mrs. Johnson will be in contact with the
46 Bauders with the requested information.
47

48 COMMITTEE REPORTS - None

49 PUBLIC COMMENT

- 50 - Lorrie Engle reminded Council that there will be a special Veteran's Day lunch at St. Joseph's
51 Catholic Church on Friday, November 8, 11:30am-1pm.
52

53 ORDINANCES/RESOLUTIONS - None

54 OLD BUSINESS - None

55 NEW BUSINESS

56 - 2024 Sewer Improvements – Weaver Street

57 **Mr. Fricke made a motion to accept JUB’s Recommendation of Payment #2, for \$86,431.14,**
58 **for the project. Mr. Stevenson seconded the motion. Motion carried.**

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60 - Updates to Building Requirements

61 Mr. Stevenson suggested adding something to the town’s policies that will prohibit placing new
62 utilities during the winter months or when the ground is too wet. He also suggested requiring new
63 buildings to have the water and sewer installed/connected before the building is started. Town staff
64 will look into this.

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66 STAFF REPORTS

67 Public Works

68 - Mr. Thompson said that both he and Ms. Harnois attended the Infrastructure Assistance
69 Coordinating Council (IACC) conference in Wenatchee. He said the biggest take away for him was
70 all the networking available. He said it was nice to learn that most other towns are having issues
71 with I&I in their sewer system and no funding to take care of the issues.

72 Ms. Harnois said that Cynthia Wall, Dept of Commerce, formerly Dept of Ecology, received the
73 “Heart and Soul” award at the conference. Ms. Wall has been a big advocate for small cities,
74 including Rockford, and It was agreed that she deserved the award.

75 - Public Works has been busy getting the plow epoxy-ed and primer-ed and ready for installation.

76 - Mr. Thompson ditched the road leading to Lagoon 3.

77 Clerk/Treasurer

78 - **Ms. Harnois made a motion to approve the October Utility Bill Adjustment Report. Mr. Fricke**
79 **seconded the motion. Motion carried.**

80 - The Past Dues list was reviewed.

81 - Mrs. Johnson gave the Treasurer’s Report, stating that the total amount in all funds at the end of
82 October was \$801,299.88.

83 - The 2025 Preliminary Budget was reviewed. Ms. Roecks had some questions regarding the water
84 and sewer utility excise taxes. Mrs. Johnson will update the numbers before the next meeting.

85

86 PUBLIC COMMENT

87 - Lorrie Engle said that the electrical project in the town park is complete. Everything was updated
88 and she even gave some of the grant money back to the Dept of Agriculture.

89

90 APPROVE CHECKS

91 **Mr. Stevenson made a motion to approve checks 18735-18760, and 18652 being voided, and 4 EFTs**
92 **for a total of \$127,034.96. Ms. Harnois seconded the motion. Motion carried.**

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94 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion**
95 **carried.**

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97 Meeting was adjourned at 8:26pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor