



mirfield
town council

Minutes of Mirfield Town Council Meeting

Held on: Wednesday 20th September 2023 at 7.00pm

Held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

Councillors Present:

M Connell (Chairman), S Naisbett, V Lees-Hamilton, I Ali, I Ali, P Tolson, J Roberts, J Hirst, S Guy, M Brown, M Sullivan, D Hirst, B Harrison, M Bolt

In Attendance:

Clerk: L Staggs
Public: 1 resident
Press: None

MTC61/2023

Chairman's Welcome and Remarks:

The Chairman Cllr Connell welcomed Cllrs to the meeting and reported that he had attended the Meltham Civic Service, Hebden Royd Civic Service & at home with the Mayor of Morley at the beautiful Morley Town Hall. He reports that the Mirfield Civic Service will be 2.15pm Sunday 15th October and hopes all Cllrs can attend.

MTC62/2023

Apologies for Absence:

Councillors to send apologies and reasons for absence to the clerk or chairman for approval.

1. To receive apologies – Cllr M Hamilton sent apologies with reasons for absence. Cllr Naisbett **Proposed** to accept the apologies Cllr Guy **Seconded Vote: All in favour**
2. To approve reasons for absence – Cllr Naisbett **Proposed** to approve the reasons for absence Cllr Guy **Seconded Vote: All in favour**
Cllr Hinchliff was absent but did not send apologies

MTC63/2023

Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared on the members register of pecuniary interests.

Cllr Guy declared an other interest MTC65(3)

MTC64/2023

Confirmation of Minutes:

To approve the minutes of the Ordinary Town Council meeting of 6th September 2023 including payments of **Nil** as a true and correct record. Cllr Guy **Proposed** the minutes were a true & correct record of the meeting Cllr J Hirst **Seconded Vote: All in favour**

MTC65/2023

Matters Arising from the Minutes:

To receive information on the following ongoing issues and decide further

action where necessary.

1. To receive an update from Cllr Naisbett on Christmas Lights and decide any action necessary – Cllr Naisbett reported that he had emailed the customer service manager of Mirfield Library with regards to using for the crafters market but had not yet received a response.
2. To receive an update from Cllr Connell on Lamppost Banners and decide any action necessary – Clerk reports that the Mirfield Show banners should be taken down shortly. She confirms the Remembrance banners will be installed from 4th October.
3. To receive an update on Mirfield Library and decide any action necessary – Clerk had circulated an email report from Kirklees Library Services prior to the meeting. Cllrs discuss the update and retraction of the funding for Mirfield library in addition to the withdrawal of the Changing Places toilet grant. Cllr Bolt states that the accessible toilet could still be used by residents with a radar key, but that instead it is being used as storage by the street sweeper. He reports that Kirklees buildings are being “moth balled” and that some library buildings are to be moved or sold off. He states that the library is a community hub with a considerable number of volunteers running the library. Clerk to email Friends group for an update. Cllr Bolt **Proposed** Clerk send to Kirklees the following: This council has over the last 5 years maintained that public library provision is maintained within Eastthorpe Lodge. We have worked with Friends of Mirfield Library and hope to continue to do so, despite lack of information from Kirklees and the empty promises from the Head of Integrated Partnerships, regarding investment to Mirfield library, made in our Full Council meeting 24th November 2021. MTC would like an urgent update on Kirklees intent of Eastthorpe Lodge Cllr Connell **Seconded Vote: All in favour**
4. To receive an update on Remembrance Parade and decide any action necessary – Cllr Lees-Hamilton reports that Cllrs had met with Mr. Wood on Monday. There were 2 pro forma invoices for the bands and a quotation had been sent for the security. She confirms that 9 block vehicles are on order from Kirklees. There will be a further meeting on 30th October at 7.30pm at Old Colonial to finalise the parade. Cllr Tolson asks if there is a checklist available for future years if Mr. Wood is unable to assist with the parade arrangements. Cllr Connell states he intends to visit and create a spreadsheet with who/when/what for future years now that the full cost is born by MTC. Cllrs discuss traffic management training and companies that provide this service. Cllr Bolt **Proposed** to delegate payment of Security to the Clerk Cllr Lees-Hamilton **Seconded Vote: All in favour**

MTC66/2023

Finance:

To approve the following accounts for payment

1. To agree Clerk Sept Salary by Bacs
2. To agree Clerk Working Allowance Sept by Bacs
3. To agree HMRC Sept PAYE by Bacs
4. To agree Clerk Sept Pension contributions by D/D
5. To agree Trinity Methodist Sept Room Hire by Bacs £80.00
6. To agree Able Gardens Sept maintenance by Bacs £90.00
7. To agree PKF Littlejohn External Audit by Bacs £504.00
8. To note Wel-Medical defibs and batteries £837.18 paid under delegated powers during recess - **Noted**
9. To note receipt of VAT Refund of £9381.62 - **Noted**

10. To receive Bank Reconciliation to 31/07/23 – **Noted**

11. To receive Bank Reconciliation to 31/08/23 - **Noted**

12. To receive Monthly Budget to 31/07/23 - **Noted**

13. To receive Monthly Budget to 31/08/23 - **Noted**

Cllr Bolt **Proposed** to pay items 1-7 en bloc & note items 8–13 Cllr Lees-Hamilton **Seconded Vote: All in favour**

Cllr Guy reported that software had been updated on all the defibs last year and that now there was a new one at Battyeford Sporting Club, all have new pads and batteries. He asked for another Cllr to be a point of contact in case he was on holiday etc.

MTC67/2023

Internal Matters:

To receive information on the following matters and agree and decide any action where necessary

1. To receive, discuss & agree an updated Civic Protocol & Guidance (Circulated prior to the meeting) – Protocol advisor to the council is present having prepared the updated policy. He states that the Mayor should at all times act, dress and talk with respect & dignity. Cllrs discuss the new policy and Clerk recommends amendments that need making before it can be adopted. Cllr Tolson **Proposed** to accept and adopt the new Civic Protocol policy with the amendments recommended by the Clerk Cllr Naisbett **Seconded Vote: All in favour** Cllrs thank the protocol advisor for preparing the new policy and his advice.

MTC68/2023

Public Question Time:

None

MTC69/2023

The Date of The Next Town Council Meeting.

Date of next meeting: Wednesday 4th October 2023.

Time Meeting Closed.....**7.51pm**.....