

Concannon Townhomes Homeowners Association  
Request for Architectural Approval

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**Request:** \_\_\_\_\_

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**Description of Materials:**

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**Planned Start Date:** \_\_\_\_\_ **Planned Completion Date:** \_\_\_\_\_

**Attach drawings, maps, pictures or additional information. A plot plan and rendering are REQUIRED on all applications.**

I understand that this application will be reviewed by the Board of Directors (or it's Architectural Committee). I further understand that the Board of Directors (or it's Architectural Committee) has the authority to approve, approve with conditions or deny this request. In the event that the Board of Directors (or Architectural Committee) fails to approve such submission made by any lot owner within thirty (30) days after said plans and specifications have been received by the committee, the request will be approved. Any approval is good for 120 days. If you project does not begin within that timeframe a new request must be made.

I also understand that it is the homeowner's responsibility to validate and adhere to all guidelines and codes established by Concannon Townhomes HOA and obtain the appropriate permit(s) if needed.

**Homeowner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved:** \_\_\_\_\_ **Approved with Conditions:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

**Comments/Conditions:**

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**Board Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Submit via email to [info@wakehoa.com](mailto:info@wakehoa.com) (fastest turnaround)

You may send through USPS to Wake HOA Management, 10224 Durant Rd., #109,  
Raleigh, NC 27614

Email: [info@wakehoa.com](mailto:info@wakehoa.com)

Phone: 919-790-5350