

HIGHVIEW FIRE PROTECTION DISTRICT

7308 Fegenbush Lane

Louisville, KY 40228

May 10, 2021

The GoToMeeting/Live meeting was called to order at 19:00 p.m. with the following members present:

Kenny Craigmyle, Bud Harbsmeier, Paul Weber, Denise Drexler, Cheryl Justice, Nate Ingersoll, and Junior Craig. Guests were, Deputy Chief Rob Dwyer, Major Roger Cecil, Attorney Richard Head, and Joyce Shelton.

Bud Harbsmeier made a motion to approve the April minutes. Motion seconded by Paul Weber. Motion carried.

Junior Craig made a motion to accept the April Financial Reports. Motion seconded by Cheryl Justice. Motion carried.

**OLD BUSINESS:**

Deputy Chief Rob Dwyer presented the 2021-22 Budget and explained various increases/decreases from previous year.

The budget will be reviewed with discussion and approval held over for the June meeting

Nomination Forms were received from Sergeant Doug Kelly and Sergeant Jerry Keener for the upcoming election of Firefighter Trustee.

Those eligible for voting in the Election are the members listed on the current roster which is attached to the Chief's Report each month with the exception of Recruits and the members who are named in the minutes as being released or resigned. The list will be (is) updated for changes for the Election and for each month's Chief's Report.

The Election Committee reported that they have not received any names for interested persons for the open Appointed position.

It is noted that two 2021 Ford Explorers have been leased for Deputy Chief Dwyer and for Assistant Chief Cecil.

It is noted that Firefighter/EMT Max Willen started on April 4, 2021 as expected and voted on in April's meeting.

The new Ambulance #1186 is still in the building process.

Chairman Craigmyle gave a report of the Handbook Committee. A third draft was received from HR Associates and is being reviewed section by section with Ms. Agee and the Handbook Committee. The next meeting is set for Tuesday May 12. Once the Handbook Committee completes the review and update, the Benefits Committee will discuss possible benefit changes.

Chief's Report was given by Deputy Chief Rob Dwyer.

Discussion held regarding the new dorm construction at Station #3. Chief Goldsmith and Deputy Chief Dwyer have authorization to move forward in the process based on the floor plan that has been provided.

Personnel Report was given.

Junior Craig made a motion to accept the failure to appear at the meeting by the following Volunteers as their resignation: Cody Brown, Elijah Delaquis, and Gaston Franchi. Motion seconded by Cheryl Justice. Motion carried.

Cheryl Justice made a motion to accept the retirement resignation from Volunteer Joe Barrow. Motion seconded by Nate Ingersoll. Motion carried.

EMS Report was given.

Nate Ingersoll made a motion to approve the hiring of Christian 'Lucas' Widman as Full Time EMT (position approved for hiring in April's meeting). Motion seconded by Junior Craig. Motion carried.

Nate Ingersoll made a motion to accept the resignation of Full Time Paramedic Guy Estes. Motion seconded by Denise Drexler. Motion carried.

### **NEW BUSINESS:**

Cheryl Justice made a motion to hire a full time Administrative Assistant. Motion seconded by Denise Drexler. Motion carried.

Junior Craig made a motion to hire a Full Time Paramedic to replace Paramedic Estes. Motion seconded by Bud Harbsmeier. Motion carried.

Bud Harbsmeier made a motion to purchase the following items:

- 16 sets of fire gear with excess funds (Budget Amendment to follow)
- 3 Replacement Computers with budgeted funds
- Air Purifier for Office Area from Building & Grounds
- Light packages for new #1102 and new #1104 with budgeted funds

Motion seconded by Nate Ingersoll. Motion carried.

Bud Harbsmeier made a motion to adopt the following updated SOPs:

- SOP 100.8 – Changes made to update and reflect the current procedure/process for calculating pay for Volunteers.
- SOP 104.1 – Addition made to include CBD Oil in the list of controlled substances.
- SOP 104.2 – Additions made to include vaping.
- SOP 116.03 – Paramedic Scholarship (New SOP)

Motion seconded by Junior Craig. Motion carried.

Bud Harbsmeier made a motion to accept the Budget Amendment as presented. Motion seconded by Paul Weber. Motion carried.

Junior Craig made a motion to pay off the Magnolia Bank ambulances lease. Motion seconded by Nate Ingersoll. Motion carried.

At 21:12 Paul Weber made a motion to go into Closed Session to discuss personnel matters. Motion seconded by Bud Harbsmeier. Motion carried.

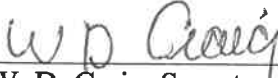
Open Session resumed at 21:27 with no action taken.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Denise Drexler made a motion to approve and pay bills. Motion seconded by Nate Ingersoll. Motion carried.

Junior Craig made a motion to adjourn. Motion seconded by Cheryl Justice Weber. Motion carried.

The meeting adjourned at 21:29.

  
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W. D. Craig, Secretary of the Board of Trustees  
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

*Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.*