



LIFE PATTERNS INC.

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Holiday Office Hours

December 23rd & 26th

CLOSED

January 2nd, 2023

CLOSED

Employee Updates

We will be going through all employees here at end the year. If you plan to have any employees work that have not worked in sometime, please call our office to ensure that background checks are up to date before you have them start clocking in and out.

New employees must complete a hire packet.

Topeka: 785-273-7189

Montezuma: 620-846-2658

Life Patterns Lowdown

W-2 Forms

We are nearing the end of the year and will be sending out 2022 W-2's. Please inform your employees that we will be mailing their W-2's the week of January 23rd.

If any past or current employees have had a change of address in the last year or since being hired, please have them update it with our office to ensure they receive their tax documentation.

Excess Funds Distribution

The State of Kansas sets a reimbursement rate for all waivers and Life Patterns Inc. pays out wages based on projections for the cost of FICA taxes, unemployment insurance, workers compensation, and the chosen rate of pay for the employees.

At the end of our fiscal year we know exactly what the direct costs are and are able to calculate the difference of the state's reimbursement rate and the total cost of wages. If any funds are remaining, we can pay that to the employees at the end of the year.

This will be calculated after the December 15th paycheck, and will be paid out on December 30th along with normal wages.

If an employer has more than one employee, we will be reaching out to them by email or phone to determine how to distribute the funds. If only one employee is with the family, this will be automatically processed for them.

Time will be limited in the final days of 2022 to get this completed, so be sure to respond as soon as possible. Any funds that are not distributed will be returned back to the state of Kansas.

Medicaid Fraud & Abuse, Neglect, and Exploitation

Medicaid Fraud is a crime, and if it is suspected, it must be reported to the Attorney General's Office by mandated reporters, and should be reported by any person aware of the fraud. When a report is made, the Attorney General will complete an investigation with the information given by the reporter. If Medicaid fraud is proven, Medicaid eligibility will be lost and other consequences can include arrest and prosecution, fines, jail time, civil damages, monetary penalties, exclusion from working with any other persons receiving federal health care funds or in a facility, and loss of any certification i.e. CNA, LPN, RN.

Examples of fraud include, but are not limited to the following:

- * Submitting or claiming hours that were not worked
- * Submitting or calling in time using someone else's AuthetiCare ID
- * Knowingly submitting false information, such as employment documents.
- * Double-billing or billing hours for more than one provider at the same time.
- * Being clocked in while the Participant is in school, in the hospital, nursing facility, or an ICF-IID.

Any vulnerable adult or child is protected from any type of abuse, neglect, or exploitation (ANE) by the Kansas Department for Children & Families (DCF). Any person involved in the any types of ANE can be reported. Any persons aware of such information should report it to our office and to the KS Department of Children & Families.

Examples of ANE included, but are not limited to the following:

- * Unexplained injuries, burns or bruises
- * STD's
- * Unexplained difficulty sitting or walking
- * Fear of being alone with caretakers
- * Malnutrition
- * Identity theft

Medicaid Fraud and Abuse should be reported to :

- ⇒ Jon Gerdel, Executive Director, Life Patterns Inc,
785-273-7189
- ⇒ The Attorney General's Office
866-551-6328
- ⇒ Kansas Department of Children & Families
800-922-5330

To Our Life Patterns Families,

Can it be? Is it true? It's the end of the year already?! It seems each year keeps going by faster and faster. It's the time of year where you get to reflect on things and be appreciative for your family, health and safety. This year we had some good things that happened for everyone: we had rate increases allowing for higher pay rates, we had the Workforce Incentive bonuses and Life Patterns has added another year of service (coming up on 30 years). With all that being said, we truly want to say THANK YOU and we wish you a Happy and Safe Holiday Season!!

~ Jon Gerdel, CEO