

By-Laws

Manitoba Gerontological Nursing Association: By-Laws

ARTICLE I

Names and Affiliation

1. The organization shall be known as the Manitoba Gerontological Nursing Association, hereafter referred to as the "Association".
2. The Association may seek affiliation with any other professional Organizations interested in the advancement of the care and service for older adults.

ARTICLE II

Mission and Objectives

1. The mission is to promote continuous improvement in care of older adults and their families across the care continuum in collaboration with other health care providers through education and the dissemination of knowledge.
2. In pursuing this mission, the Association:
 - a. Shall meet quarterly to discuss current issues related to gerontological nursing and the care of older adults in Manitoba.
 - b. Host clinicians, researchers, and educators specializing in the care of older adults quarterly to provide continuing education and professional development opportunities for those who interact with older adults.
 - c. Liaises with local, provincial, and national organizations in support of our mission.
 - d. Promotes gerontological nursing as a field of study and certification through the Canadian Nurses Association

ARTICLE III

Members

1. There shall be four classes of membership:
 - a. Regular membership which shall consist of Registered Nurses, Registered Psychiatric Nurses, and Licensed Practical Nurses, who shall be voting members of the Association;
 - b. Student membership which shall consist of any student enrolled in an Accredited nursing program, who shall be voting members of the Association, and who shall pay a nominal fee for membership;
 - c. Associate membership which shall consist of allied health care professionals or non-practicing Nurses, who shall be non-voting members of the Association, and who shall pay a reduced fee for membership;
 - d. Honorary life membership in the provincial association which may be conferred on persons recognized by the Association for their contribution to the field of gerontology. Honorary members shall be voting members of the Association and shall pay no provincial fees.
2. All members of the Association shall enjoy the same membership in the Canadian Gerontological Nursing Association.
3. Members shall be deemed to have resigned if they fail to renew their membership within 60 days following the end of the membership year.
4. Application for membership and payment of dues shall be made through the Canadian Gerontological Nursing Association membership portal.
5. The provincial portion of the membership fee shall be recommended by the Executive and approved by a majority of voting membership at a meeting of the Association. Such fees shall be payable on or before April 1. No fee will be pro-rated as to the time of joining or resignation from the Association. The national portion of the fees falls under the jurisdiction of the Canadian Gerontological Nursing Association.

6. The membership year and the fiscal year shall commence April 1 and end March 31 of the following calendar year.

ARTICLE IV

Executive Officers and Elections

1. The Executive of the Association shall be the Past President, President, President-Elect, Secretary, Treasurer, Education, Membership, and Media.
2. These officers shall perform the duties prescribed by the Association and by the parliamentary authority adopted by the Association.
3. The election of officers shall be held at the annual general meeting. Each officer shall hold office for a term of two (2) years or until their successors are elected or appointed.
4. All members of the Association may, by resolution passed by at least two-thirds (2/3) of the votes cast at a meeting of the Association of which notice specifying the intention to pass such a resolution has been given, remove any executive officer or standing committee member before the expiration of his/her term of office.
5. The executive shall appoint a Nominating Committee for new officers. The Past President or his/her delegate will serve as the Chair of the Nominating Committee.
6. Additional nominations may be received from the floor at the annual general meeting.
7. Vacancies by officers caused by resignation shall be filled by appointment by the executive until the next annual general meeting.
8. A quorum for the election of officers shall consist of those voting members present at the annual general meeting of the Association.
9. The executive shall appoint an auditor to audit the accounts of the Association at the end of the fiscal year. The auditor's report will be presented at the annual general meeting of the Association.

ARTICLE V

Meetings of the Executive

1. The Executive shall meet at least four times per year.
2. Formal notice of the meetings shall be phoned or emailed to all Executive officers two (2) weeks prior to the meeting.
3. A majority of the Executive members shall form a quorum for the transaction of business.

ARTICLE VI

Meetings of the Members

1. Each year, there shall be three (3) general meetings, one annual general meeting, and any required special meetings of the Association.
2. The annual general meeting shall be held before July 1 of each year.
3. A special meeting may be called by the President upon written request of ten (10) members. Such meetings shall be held within ninety (90) days of receipt of the request by the Secretary.
4. A quorum shall consist of those voting members present at a meeting of the Association.

ARTICLE VII

Committees

1. To promote the mission and objectives of the Association, various committees both ad hoc and standing may be set up and given responsibilities of the Association.

2. Standing committees shall consist of:

- a. Nominating Committee;
- b. Education Day Planning Committee;
- c. Awards Selection Committee.

3. The President shall be an ex-officio member of all committees. Terms of reference of all committees shall be established by the Executive.

ARTICLE VIII

Parliamentary Authority

1. The latest edition of Robert's Rules of Order shall govern in all cases not covered by these by-laws.

ARTICLE IX

Amendments

1. Proposed amendments to these by-laws must be submitted in writing to the Secretary at least three (3) months prior to a meeting and thereafter the Secretary shall send a copy to each member at least sixty (60) days prior to the meeting at which they will be considered.

2. The by-laws may be deleted, altered, amended or supplemented by a vote of no less than two-thirds (2/3) of the members present at the meeting of the Association.

ARTICLE X

Dissolution

1. In the event of the dissolution of the Association and the discharge and settlement of its affairs, all funds and properties of the Association remaining shall be conveyed to non-profit organizations to be designated by the Executive at the time of dissolution.

By-laws Revised and Approved: September 24, 2019