***Clarion County Career Center***

***447 Career Lane*** • ***Shippenville PA 16254*** • ***814-226-4391***

***Joint Operating Committee:***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| JIM BEARY  Keystone  *Vice-Chairperson* | MITCHELL BLOSE  Redbank Valley | CHRIS BOOZER  Clarion-Limestone | HEIDI BYERS  Redbank Valley | JOHN CREESE  Union | | JILL FOYS  North Clarion  *Chairperson* | | | TODD MACBETH  Clarion Area | |
| LISA NORBERT  Union | JAMES SHAFTIC  North Clarion | COREY SHERMAN  Allegheny-Clarion Valley | GARY SPROUL  Clarion-Limestone | JAMEEN STUMP  Allegheny-Clarion Valley *Treasurer* | | DWAYNE VANTASSEL  Keystone | | BRAXTON WHITE  Clarion Area | | |
| ***Administration:*** | TRACI WILDESON  Director |  | DR. JOSEPH CARRICO  Superintendent of Record | |  | | LINDA SKELLEY  Board Secretary | | |

JOINT OPERATING COMMITTEE

MONDAY, JULY 25, 2022 • 7:00 P.M. • ROOM 108

***Face masks are optional while in the school. The CDC and Dept. of Health continue to recommend wearing face masks in counties with a high COVID-19 community transmission level.***

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment Period
5. Committee Reports
6. Approval of Agenda
7. Consideration of the June 27, 2022 regular meeting minutes
8. New Business
   1. SiteLogiq Presentation
      1. ARP ESSER HVAC project
9. Financial Reports
   1. General fund bills for July, 2022
   2. Activity report for July, 2022
   3. Treasurer’s report for June, 2022
10. Executive Session
    1. Personnel
    2. Act 44 Update
    3. Legal
11. Other Business
    1. Student uniform fees discussion
12. Personnel
    1. Approve hire of Kathy Burkhardt as the Cosmetology Styling Academy Instructor at Step 1, with benefits, effective August 22, 2022.
    2. Approve hire of David Bradley, long term substitute Automotive Instructor at Step \_\_\_, with benefits, effective August 22, 2022.
    3. Approve hire of \_\_\_\_\_\_\_\_ as a part-time Instructional Assistant at $12/hr. with a $0.25 increase after successful completion of the 90-day probationary period, pending receipt of all clearances, effective August 22, 2022. There are no benefits with this position.
    4. Approve to advertise for a full time Instructional Aide for Cosmetology.
    5. Approve to extend medical leave of employee #7295 until able to perform duties of job description within the recommendations of the healthcare provider.
13. Travel
    1. Approve Bridget O’Brien to attend the PCEA Strategies for Success Cooperative Education Conference in Penn State on October 13-14, 2022, at an approximate cost of $400.
    2. Approve Bridget O’Brien to attend the Adult Education/Continuing Education Coordinator Conference in Penn State on September 15-16, 2022, at an approximate cost of $400.
14. Policy
    1. Second reading of Policy 913 Non School Organizations/Groups/Individuals
    2. First reading of Policy #101 – Mission Statement
15. Considerations
    1. Review and approve updated Health and Safety Plan for the 22/23 school year.
    2. Approve Perkins expenditures for the 22/23 school year.
    3. Approve purchase of \_\_\_ Motorola digital radios from \_\_\_\_\_\_\_\_ at a cost of $\_\_\_\_\_\_\_.
    4. Approve Eric Rising to teach PA Inspection classes through Adult Education, at a flat fee of $675.00 for a maximum student enrollment of twenty (20).
    5. Approve the one (1) year early termination of the Unifirst contract for Automotive and Diesel uniforms with any early termination fees.
    6. Approve uniform contract between CCCC and Cintas for uniform rental for Automotive and Diesel students.
    7. Approve to surplus Practical Nursing equipment/supplies.
16. Old Business
17. Director Report – Traci Wildeson, Director
18. Superintendent of Record Report – Dr. Joseph Carrico
19. Announcements
    1. Committee: Strategic Planning, 8/22/22, 6pm
    2. Regular JOC meeting for August, 2022: 8/22/22, 7pm
20. Adjournment