

**SUMMERSET CITY COMMISSION REGULAR MEETING AND  
JOINT PUBLIC HEARING WITH PLANNING AND ZONING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, JANUARY 19th, 2023 6:00 P.M.**

**AGENDA**

- 1) **CALL MEETING TO ORDER**
- 2) **ROLL CALL**  
Commission - Kitzmiller, Nasser, Butler, Hirsch, Torno.  
Planning & Zoning – Oldfield, Martin, Kenrick, Hough and Hirsch.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **INVOCATION**
- 5) **CALL FOR CHANGES**  
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for January 19th, 2023 as presented or amended.
- 6) **CONSENT CALENDAR**  
**APPROVAL OF THE MINUTES**  
6A) Approval of the minutes of the Regular Meeting held on January 5th, 2023 as presented or amended.  
**APPROVAL OF THE CLAIMS**  
6B) Approval of claims and hand checks in the amount of \$117,289.53 from January 5th, 2023 through January 18th, 2023.
- 7) **OPEN JOINT HEARING ON AMENDMENT OF TAX INCREMENT DISCTRICT NUMBER TWO**  
7A) Motion to open joint public hearing.  
7B) Motion to close joint public hearing.
- 8) **BOARD OF COMMISSIONERS RECESS**  
Motion to recess as the Board of Commissioners.
- 9) **SWEARING IN OF PLANNING & ZONING BOARD MEMBER**  
\*Chairman Brody Oldfield will administer the Oath of Office to Board Member Michael Martin.
- 10) **PLANNING AND ZONING BOARD**  
10A) Motion to open discussion.  
10B) Motion to close discussion.  
10C) Approve or Deny Resolution 2023-02 Recommending Amendment of the Original Project Plan of Tax Increment Financing District Number 2.
- 11) **PLANNING AND ZONING ADJORNMENT**
- 12) **BOARD OF COMMISSIONERS TO RECONVENE**  
Motion to reconvene.

- 13) **AMENDMENT OF TAX INCREMENT DISTRICT NUMBER TWO.**  
 13A) Approve/Deny Resolution 2023-03 Approving Amendment of the Original Project Plan of Tax Increment Financing District Number Two.
- 14) **RESOLUTION 2023-04 A RESOLUTION AUTHORIZING AN INTERFUND LOAN OF UP TO \$11,000,000 FROM THE SRF LOAN PROCEEDS TO THE TAX INCREMENT FUND OF TAX INCREMENT DISTRICT #2 TO PROVIDE INTERIM FINANCING OF CAPITAL EXPENDITURES.**  
 14A) Approve/Deny Resolution 2023-04.
- 15) **COLLIERS SECURITIES CONTRACT**
- 16) **DEPARTMENT HEAD REPORTS**
- 17) **TEMPORARY – FULL TIME CERTIFIED POLICE OFFICER**  
 Scott Johnson - \$20.00 per/hr.
- 18) **BOARD OF COMMISSIONERS RECESS**  
 Motion to go out of the Board of Commissioners and recess and go into the Board of Adjustments.
- 18A) **VARIANCE #1 TO ORDINANCE – ANNEXATION**  
 \*(Planning & Zoning Board recommendation was to deny the variance).  
 1) Motion to open discussion.  
 2) Motion to close discussion.  
 3) Approve/Deny – Annexation Variance.
- 18B) **VARIANCE #2 TO SUMMERSET IDCM – CURB/GUTTER**  
 \*(Planning & Zoning Board gave no recommendation – citing due to lack of information presented).  
 1) Motion to open discussion.  
 2) Motion to close discussion.  
 3) Approve/Deny – Curb/Gutter Variance.
- 18C) **VARIANCE #3 TO SUMMERSET IDCM – RIGHT OF WAY WIDTH**  
 \*(Planning & Zoning Board recommended approval).  
 1) Motion to open discussion.  
 2) Motion to close discussion.  
 3) Approve/Deny Right of Way Width Variance
- 18D) **VARIANCE #4 TO ORDINANCE – ONSITE WASTEWATER TREATMENT SYSTEM**  
 \*(Planning & Zoning Board recommended approval).  
 1) Motion to open discussion.  
 2) Motion to close discussion.  
 3) Approve/Deny Onsite Wastewater Treatment System.
- 18E) **TAB INDUSTRIAL PARK – PRELIMINARY PLAT**  
 Plat of Lots 1 through 8 and Dedicated Public Right of Way for Buckaroo Court all of Tab Industrial Park, All Located in SE1/4 of Section 6, Township 2 North, Range 7 East, Black Hills Meridian, Meade County, South Dakota.

\*(Planning & Zoning recommended denying the preliminary plat based on the plat fails to comply with the requirements set out in the ordinances of the City of Summerset and more information is needed regarding the same).

- 1) Motion to open discussion.
- 2) Motion to close discussion.
- 3) Approve/Deny Preliminary Plat.

**19) BOARD OF COMMISSIONERS TO RECONVENE**

Motion to go out of the Board of Adjustments and reconvene back into the Board of Commissioners.

**20) FIRST READING – ORDINANCE 2023-02 COLLECTION AND DISPOSAL OF GARBAGE AND RUBBISH.**

**20A)** Motion to approve/deny the first reading for Ordinance 2023-02.

**20B)** Set second reading for February 2nd, 2023.

**21) SECOND READING – ORDINANCE 2023-01 REPEAL ORDINANCE 31.024**

**21A)** Motion to approve/deny the second reading for Ordinance 2023-01.

**21B)** Motion to Adopt Repealing Ordinance 2023-01.

**22) ORDINANCE 2022-11 – 31.082 CITY PARKS AND RECREATION BOARD MEMBER APPOINTMENT**

**22A)** Motion to open discussion.

**22B)** Motion to close discussion.

**23) FUTURE PARK BOARD FUNDING.**

**23A)** Take Motion off the Table from November 17<sup>th</sup>, 2022 Commission Meeting regarding future Park Board Funding.

**23B)** Motion to open discussion.

**23C)** Motion to close discussion.

**23D)** Action T/B/D by Board.

**24) PIEDMONT VALLEY CHAMBER OF COMMERCE – FOOD TRUCK SCHEDULE**

**24A)** Motion to approve/deny the dates:

May 3, 2023; June 7, 2023; June 21, 2023; July 5, 2023; July 19, 2023; August 2, 2023; September 6, 2023; October 4, 2023.

**24B)** Motion to approve/deny waiving the vendor fee. \*Vendor must still fill out vendor application, show proof of sales tax license, and health inspection.

**25) RESOLUTION 2023-01 SALARIES**

**26) CAPITAL IMPROVEMENT PLAN – GRANT FUNDING**

**26A)** Motion to open discussion.

**26B)** Motion to close discussion.

**26C)** Motion to approve/deny proceeding with the grant application, letter of monetary support, letter of economic development support and overview of economic development focus for plan.

**27) CITIZEN INPUT**

**28) UPCOMING EVENTS:**

**29) ITEMS FROM CITY ATTORNEY**

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

**30) ADJOURNMENT**

*Information regarding accessibility for the disabled may be obtained by calling the Somerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.*

*City of Somerset is inviting you to a scheduled Zoom meeting.*

*Topic: City of Somerset's Zoom Meeting  
Time: Jan 19, 2023 06:00 PM Mountain Time (US and Canada)*

*Join Zoom Meeting  
<https://us02web.zoom.us/j/86580712954?pwd=K0NtamkwY1dUTVpTZGM4SUIjV0UxQT09>*

*Meeting ID: 865 8071 2954  
Passcode: 669278  
One tap mobile  
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*Dial by your location  
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Meeting ID: 865 8071 2954  
Passcode: 669278*

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