

## DRAFT

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHOA)

BOARD OF DIRECTORS MONTHLY MINUTES

April 26, 2021 Armstrong Room - 6:00 PM

Pledge of Allegiance – led by President.

**Roll Call-** Present: Jinny Hurley (President), John Clarkin (VP), Joanne Kerr (Secretary), Pam Viner (Treasurer), Bob Lochte, and Barbara Gocek present. 6 BOD present.

### **President's Call to Order**

Meeting called to order 6:00 p.m.

**Secretary's Report-**March 8, 2021 minutes were officially acknowledged as read by all present board members and accepted.

**Treasurer's Report-** Report given by Treasurer. Beginning balance March 1, 2021: \$\$15326.92. Expenses: \$665.13. Receipts: \$460. Ending balance March 31, 2021: \$15121.79.

### **Old Business**

1. Update on legal advice – Board member presented his completed report on legal matters and the HOA. He made recommendations based on his findings.
2. Review of front entrance area upkeep bids – Bids reviewed. BOD voted 5 -1 to retain the current front entrance maintenance service with his new price quote. BOD all agreed that a new contract between SAEHOA and the service will be signed and a 1099 will be issued starting next year.
3. Flags at the front entrance – new USA flag is flying at the front entrance again.

### **New Business**

1. BOD voted for Dianne Blackwell as new BOD to fill in open board position. She will serve until the end of the 2021.
2. Estoppels – member who handles the HOA estoppels reported that there was an issue with a title company and 2 sold properties. The company did not submit estoppel requests prior to closing the properties. The title company has said they would pay for the estoppels as is due the HOA. Check is pending.
3. Front Entrance Improvement – member proposed that the front entrance get a needed face lift – new sod, ground cover, new plants, and mulch. She presented a detailed report and cost estimate of \$1080 - \$1400 and to use the extra estoppels funds available in the SAEHOA coffers. BOD voted unanimously to approve the project.

### **Committee Reports.**

**Welcome Committee** – member greeted 4 new homeowners. She explained that she gives them a lot of info about SAE, SCC, as well as a new plant.

**Social Committee** – member reported that the Fall Pot Luck currently scheduled on October 2 at 5pm in the Florida room is the next SAEHOA sponsored social event.

**ARC**- ARC chair reported 5 applications for home improvements were approved.

**ByLaw** – committee will re-form in August 2021

**Website** – Website person reported that website is up to date.

Adjournment: 6:43pm by Jinny Hurley.

### **Membership Discussions**

Minutes submitted by Secretary Joanne Kerr on 05/16/21.