

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING AGENDA**

Trinity County Fairgrounds Boardroom
6000 Hwy 3, Hayfork, CA 96041

IN PERSON

**December 18, 2025
6:30 PM – Open Session**

Board of Directors

Michael Thompson, President, Director 2 nd District	Terra Kephart, Vice President, Director
Margie Watkins, Director, 1 st District.	Adam Dummer, Director, 4 th District.
Adrien Keys, Director, 3 rd District.	Jenny Millsap, Director, 5 th District.
Krista Hymas, Director	Donny Case, Director
Ryan Wilks, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment," Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless a director requests input. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give directions to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins_____, Thompson_____, Dummer_____, Hymas_____, Wilks_____
 Kephart_____, Keys_____, Case_____, Millsap_____

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

4. CONSENT AGENDA & MINUTES

- a. Approve December 18, 2025, Agenda,
- b. Approve November 20, 2025, Regular Board Minutes.

5. APPROVE FINANCIAL REPORTS

a. November 2025

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. EXECUTIVE COMMITTEE REPORT

8. STANDING COMMITTEES

- a. EXECUTIVE COMMITTEE:** Director Michael Thompson (Chairman/Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President),
- b. FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Director Tera Kephart, Dennis Rourke (Past President), Sue Erenberger,
- c. NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Co-Chairman), Director Michael Thompson, Director Marjie Watkins,
- e. TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Teresa Miller
- f. ESQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Teresa Miller

9. AD HOC COMMITTEES

- a. POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart,
- b. FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Teresa Miller, Shelby Proud
- c. EXHIBITOR'S HANDBOOK COMMITTEE:** Director Jenny Millsap (Chairman), Director Krista Hymas, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt,
- d. SPONSORSHIP COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Teresa Miller, Shelby Proud
- e. WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Teresa Miller
- f. UPCOMING EVENTS COMMITTEE:** Director Terra Kephart (Chairman), Director Krista Hymas, Director Adrian Keys, Director Donny Case, Teresa Miller, Shelby Proud
- g. LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Jenny Millsap, Shelby Proud, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight
- h. GRANTS/REVENUE DEVELOPMENT COMBINED COMMITTEE:** Director Adrian Keys (Chairman), Director Marjie Watkins, Director Krista Hymas, Director Terra Kephart, Director Jenny Millsap, Morgan Rourke, Jerry Hlavac, Dennis Rourke, Shelby Proud,

10. CORRESPONDENCE:

- a. 2025 Fee Schedule to show changes and 2026 Fee Schedule
- b. Letter from Lieutenant Gullick from Trinity River CHP
- c. Letter for Lodi Grape Festival
- d. Letter from International Association of Fairs and Expositions
- e. Registration information for Conference in Reno, NV January 18-21, 2026
- f. Information on the Square System fee increases.

11. NEW BUSINESS

- a. Approve 2026 Fee Schedule. (see 2025 for changes made) and approval of the 2026 budget.
- b. Approve set days for the carnival/commercial concessions vendors for fair. Should the fair run Thursday to Sunday or have Sunday be a free day? Fair dates are July 8-12.
- c. Approve dinner to start at 6:00 pm on January 15, 2026, before the Annual Meeting.

12. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

Rental

RA25-23e Hayfork Community Thanksgiving

Storage

RA26-12s Sofia Oliver Joselina Gomez
RA26-13s Bear Aikins
RA26-14s Aaron Robison
RA26-15s Kaleena Hiller
RA26-16s Sophia Oliver Mara Camilone
RA26-17 Mara Camilone

Annual

AA26-01 Damon Bartell
AA26-02 Marcus Connor
AA26-03 Aaron Robison
AA26-04 Trinity County Food Assistance Program
AA26-05 Hayfork Lions Club
AA26-06 Krista Hymas

13. DISCUSS JANUARY TRAINING

14. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVERNMENT CODE SECTIONS 54957

- a. **Personnel Matter – Public Employee Appointment/Employment – PRUSUANT TO GOVT. CODE 54957**

15. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

16. DIRECTORS' REPORTS

17. ADJOURNED BY

Submitted By:

Krista Hymas, Director and Appointed Secretary

***Michael Thompson, TCFA
President or Terra Kephart, TCFA
Vice President or Marjie Watkins,
TCFA Committee Chair of Finance
Committee***