

**MINUTES OF BOARD OF TRUSTEES MEETING
JANUARY 22, 2018
VILLAGE OF CLAYCOMO, MISSOURI**

The recessed Regular Meeting of January 8, 2018 was called to order at 7:03pm, by Chairman Barker.

Trustee McClure moved to adjourn the Regular Meeting of January 8, 2018, seconded by Trustee Sulzberger. All yea. Motion carried.

The Regular Meeting of January 22, 2018 was called to order. Those Present: Trustees Daryl G Hook, Roxanna McClure, Norma Sulzberger, Greg Thompson, and Chairman Marina Barker. Police Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman.

Chairman Barker asked everyone to stand for the Pledge of Allegiance.

Trustee McClure moved to approve the Regular Meeting Minutes of January 8, 2018, as written, seconded by Trustee Hook. Chairman Barker abstained. Motion carried.

Trustee McClure moved to approve the Payment of Bills for the period of January 5, 2018 thru January 18, 2018, with check 6989 to Midway Ford for \$5,785.72 for prior work completed to be held until resolution of repair cost of damage to vehicle while in their care; seconded by Sulzberger. All yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce invited Boy Scout Troop 155 to come forward and receive a certificate of service for helping pass out calendars with Officers Lorenson, Boyles, Davidson and Sgt. McCombs. The Board thanked the troop and their leaders for their participation for their Citizenship in the Community. Chief Coonce also stated that he had presented his annual statistics, which are on the agenda. Chairman Barker read aloud the statistical report.

Fire Chief Miles stated most of the bunker gear recently ordered has been received. They are only waiting for the Nomex Hoods which are on back order. The newer gear is noted as being more comfortable and flexible. He also shared that the fire department on-duty staff and he had delivered the remainder of the calendars the prior week to the south side of the village.

Village Clerk Chapman stated she had received notification that the Municode draft of Ordinances was still on target for the end of the month to review. She shared that the ballot issues previously passed had been submitted and accepted by the election board in the prior week. In addition, she had three candidates submit their documentation for the two open seats for the Board of Trustees in the April 3rd election. Chapman concluded her comments by reminding everyone that she would be working on the newsletter soon to be sure that they were able to get it out by March 1st. If the Board had any particular items they would like noted to please let any of the department heads know.

Trustee Thompson noted for the officers to keep up with the nuisance ordinance violations. He stated there are many homes doing a good job of cleaning up. He did ask that trash containers need to be removed from the street per the ordinance and to note parking ordinances such as snow routes and no overnight street parking be placed in the next newsletter.

Trustee Sulzberger said she felt Bryant Street Apartments seemed to have cleaned up the large items around their trash bin. Chief Coonce stated he recognized some new items but they were taking care of it. She alerted Clerk Chapman that there were street signs missing at Lowell and Longfellow that need to be replaced.

Trustee Hook asked where we were at in the process of the trees being removed in the parks. Clerk Chapman stated she had reached out to a local vendor last week. She stated she had not followed up and would do so.

Trustee McClure had reviewed the project list and asked if Steve Swanson of public works could look at fixing the shelter eye sensor on the project in the parks for lights. Clerk Chapman stated she would determine more about the issue in the park and have him look at it.

NEW BUSINESS:

Mr. Dale Goeller, Resident, asked that a cover be placed on the new light on the community building flagpole or to adjust it. The light is blinding to those traveling northbound on Drake St. past the community building.

Mr. Jeff Carter, Resident, asked if the Village could search for a gas leak at Lowell and Bryant. He stated there are residents who believed they had smelled an odor in the area. Spire had been in the area previously and he asked that they test again. Chairman Barker asked Chief Miles to contact Spire and review the Lowell and Bryant area. Mr. Carter also asked for the signs to be repaired at Lowell and Bryant. Currently they are leaning and almost down.

Chairman Barker thanked the Road District for sanding and salting the lot at the Community Building when requested for court.

Fire Chief Miles shared that the Fire Department had responded to Pleasant Valley the prior Sunday. The patient was unresponsive at the nursing home and had gone into cardiac arrest. They did save her and she was in the hospital. They may be recommended for a Life Safety Award. It was James Heck's first code save.

Village Clerk Chapman stated that as some of the board had heard, court was held in the community building the prior week. It was discussed with all parties and the judge and prosecutor were comfortable with the temporary location change. The current caseload was more than the city hall building could hold safely. Additionally, the temperatures were at zero and it would be difficult to have people in line outside the building. They had worked with double the normal caseload in the same amount of time by changing locations. She stated she was made aware that prior boards did not feel comfortable with such a move and asked if there were any concerns to please let her know. She noted that the second court date of February 20th would have the same issue.

Clerk Chapman raised the question to the board for assistance in scheduling the baseball field as of February 1, 2018. She had noted that they found other municipalities have been charging \$10 either per hour or for two hours at a time. She stated they are happy staying with \$50.00 a season or asking the teams to select either a stream team or park work day. Chapman's only concern was that they did not have the dragging equipment yet and would like to drag the field, as it was not worked on last year. She stated there were teams that would be willing to update the fields but there was concern with insurance coverage. It was agreed by the Board to offer the \$50.00 a season or to work a day. In addition, if a team were able to drag the field and sign a liability waiver, they would waive the fee.

Trustee McClure noted that Fire Chief Miles had presented information to the Board before the meeting, which included information about the public safety tax, which passed in Liberty. He had been contacted by Representative Ellebracht regarding adding the Village of Claycomo to a bill in the next legislative session. The bill would allow the Village to be included with others to be permitted to place a public safety tax on the ballot at a later date. It would not be a commitment but allow the Village to utilize the option in the future. It was the consensus of the Board to have the Village of Claycomo added to the legislative action for the public safety tax.

Chairman Barker updated the Board that the sewer replacement at Eugene Field Rd was still moving forward. Kissick Construction had the contract with us. Rochelle from Burns and McDonald Engineering stated they were waiting on KC Parks and Recreation department to obtain a utility license agreement. As soon as they receive the permit, they will get started.

Service Business License Application by President, Jason Burnam, for Ameriglass Cleaning, Inc., at 312 NE US 69 Hwy. Mr. Burnam stated the business is expanding from a home based business in Liberty to this location. They will keep vehicles in the bay in the back. They will be a service business, which washes windows in commercial and residential homes. They do residential new construction clean up only. Trustee Thompson moved to accept the business license, seconded by Trustee McClure. All yea. Motion carried.

Permanent Sign Permit Application, for one roof sign, by Jason Burnam, for Ameriglass Cleaning, Inc., at 312 NE US 69 Hwy, subject to the Building Inspector's approval. Trustee Thompson moved to approve the sign permit, seconded by Trustee Hook. All yea. Motion carried.

Temporary Sign Permit Application, for a temporary awning sign in front of the store, from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of January 27, 2018 to February 26, 2018. Trustee McClure moved to approve the sign permit, subject to the Building Inspector's approval, seconded by Trustee Sulzberger. All yea. Motion carried.

Temporary Sign Permits Application, for two temporary feather signs along 69 Highway from Gary P Fearon of Metro PCS, 411 E US 69 Highway, at the Claycomo Plaza, for the dates of January 27, 2018 to February 26, 2018. Trustee Sulzberger moved to approve the sign permits, subject to the Building Inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Speed Letter from Village Clerk Chapman regarding Dixie Edwards, Dixie-E-Rents, 10% Damage Insurance Claim Payment. Clerk Chapman asked the Board for direction. She received a check from the insurance company of Ms. Edwards per the ordinance due to a fire on October 17, 2017. Ms. Edwards had stated she spoke to her insurance adjuster and the state regarding her property being safely secure and requested the return of the funds. It was mentioned that no smoke detectors were present at the time of the fire in the residential rental units. An ordinance is now in place requiring smoke detectors in sleeping quarters of the commercial properties. Residents were reminded that free smoke detectors are available from our fire department. Smoke detectors save lives and all residents are urged to have proper working detectors. Chairman Barker stated that this was not something that often occurred and she had asked the Village attorney to review and be sure we were in compliance to return the funds and take no legal action under the nuisance violations as it had been deemed a dangerous property after the fire. Trustee Hook moved to return the check upon approval of the Village attorney, seconded by Trustee Thompson. All yea. Motion carried.

Annual 2017 Police Department Report was submitted for approval. Trustee McClure moved to accept the reports as printed, seconded by Trustee Hook. All yea. Motion carried.

Chairman Barker mentioned to the Board that Clerk Chapman included an email in their packets regarding a request for support for a petition being signed by local officials. It is a petition to ask the state auditor's office to perform an audit of Clay County Government. There was not enough information to obtain a consensus for support. It was stated that anyone interested in knowing more could contact the petitioner via the email address.

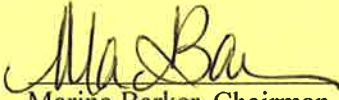
Trustee Thompson moved to go into Executive Session, as required by RSMO 610.021 (1) Legal, (3) Employee Matters and (12) Contracts, and that all records be kept sealed and confidential, seconded by Trustee McClure. Roll call: Trustees Hook, yea; McClure, yea; Sulzberger, yea; and Thompson, yea; and Chairman Barker, yea. Motion carried. Recessed 8:20pm. Trustee Thompson left the meeting at 8:40pm.

The Meeting was called back to order at 9:35pm.

There being no further business with the Board, Trustee McClure moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Hook. All yea. Motion carried. Recessed 9:36pm.



Sheri Chapman
Village Clerk



Marina Barker, Chairman of the Board
Board of Trustees