

Highlands at Queens Creek
Homeowners Association, Inc.
P.O. Box 499
Hubert, NC 28539
Email: thehighlandshoa28539@gmail.com



The first fifteen minutes of each HOA community meeting are reserved for homeowners to address the board about issues in which the homeowner feels needs the board's attention or action. In order to address the board, this form must be completed and submitted via email at least 5 business days prior to the scheduled meeting. Only homeowners who complete this form and whose names are listed on the meeting agenda will be welcomed to address the board. Homeowners who do not complete this form but appear at the meeting to address the board will be placed on the agenda for the following scheduled community meeting.

Homeowner's Name _____

Homeowner's Street Address _____

Daytime Phone _____ Evening Phone _____

Email Address _____

Please state the requested meeting date: _____

Please briefly describe the issue about which you would like to address the board: _____

Requested board action: _____

Please email the completed form to: thehighlandshoa28539@gmail.com

Form must be received, at least, 5 business days prior to the scheduled meeting date at which you are requesting to address the board. You will be notified once your request has been scheduled for a meeting.