

# COMMONWEALTH OF VIRGINIA



SCOTT A. WHITE  
COMMISSIONER OF INSURANCE  
STATE CORPORATION COMMISSION  
BUREAU OF INSURANCE

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March 19, 2020

## **Virginia Bureau of Insurance Implements Telework Policy**

The Virginia Bureau of Insurance (Bureau) will implement a telework policy effective March 18, 2020 due to COVID-19. Our licensing team members are set up to work from home during this time. The Bureau's consumer service call centers continue to operate normally and will provide services. Callers may experience higher-than-normal wait times.

For Agent Licensing Services, email [AgentLicensing@scc.virginia.gov](mailto:AgentLicensing@scc.virginia.gov) or call 804-371-9631.

We strongly encourage licensing candidates and licensees to use [www.nipr.com](http://www.nipr.com) or [www.sircon.com/virginia](http://www.sircon.com/virginia) to submit any applications, address changes or appointments.

Agent licensing will continue to process license applications during this time. However, licenses will not be issued if the required Virginia State Police Criminal Record Report and/or state pre-licensing examination has not been completed.

Upload supporting documentation to the NIPR Warehouse at [www.nipr.com](http://www.nipr.com) or attach to your application at [www.sircon.com/virginia](http://www.sircon.com/virginia).

Virginia Surplus Lines Broker, Consultant, Viatical Settlement Broker, Managing General Agency licenses, and Title Settlement Agent/RESA registration renewals will open April 1, 2020. Visit [www.scc.virginia.gov/boi/pro/renew.aspx](http://www.scc.virginia.gov/boi/pro/renew.aspx) to renew online. Notices will be emailed.

License/registration renewal questions can be emailed to the following:

Surplus Lines Broker, Consultant, Viatical Settlement Broker licenses - [BOILicenseRenewal@scc.virginia.gov](mailto:BOILicenseRenewal@scc.virginia.gov)

Managing General Agency licenses - [MGA-Info@scc.virginia.gov](mailto:MGA-Info@scc.virginia.gov)

Title Settlement Agent/RESA registrations - [RESA@scc.virginia.gov](mailto:RESA@scc.virginia.gov)

General inquiries, email [BureauofInsurance@scc.virginia.gov](mailto:BureauofInsurance@scc.virginia.gov) or call (804) 371-9741