REGULAR MEETING

**August 1, 2024**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, August 1, 2024, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton, Kippley; Clerk-Knaus, Deputy Treasurer-Forsline; Foreman-Niemi; Attorney – Joel Lewicki

Absent: Treasurer Gross

Also Present: Curt Anttila, Bill Lesar, Mike Skinner, Mike Lesar, Kora Forsline, Mark Howard, April Mattson, Travis Mattson, Sarah Ciochetto

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP REGULAR BOARD MEETING MINUTES FROM JULY 2, 2024; ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR JULY 2024. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** | **Total** |
| CC07-02-24 | Cardmember Service | 12 FD Spotlights, Election Supplies | $ 1,980.72 |
| ST07-05-24 | MN Dept of Revenue - Sales Tax | Sales Tax - June 2024 | $ 1,471.00 |
| DD07092401 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 14.71 |
| DD07092402 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 89.61 |
| DD07092403 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 58.07 |
| DD07092404 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 369.49 |
| DD07092405 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 113.26 |
| DD07092406 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 54.13 |
| DD07092407 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 34.42 |
| DD07092408 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 54.13 |
| DD07092409 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 201.95 |
| DD07092410 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 231.52 |
| DD07092411 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 113.26 |
| DD07092412 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 132.97 |
| DD07092413 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 142.82 |
| DD07092414 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 172.39 |
| DD07092415 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 14.71 |
| DD07092416 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 473.95 |
| DD07092417 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 142.82 |
| DD07092418 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 34.42 |
| DD07092419 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 14.71 |
| DD07092420 | Payroll Period Ending 04/29/2024 | FD April 2024 Monthly Payroll | $ 14.71 |
| FD07-09-24 | E.F.T.P.S. FD | Withholding Tax | $ 75.90 |
| 35512 | Culligan | Salt Delivery | $ 42.85 |
| 35513 | Couri & Ruppe, P.L.L.P. | Legal Services - Elections & Water Project | $ 993.75 |
| 35514 | East Range Times | Advertising | $ 412.50 |
| 35515 | L & L Rentals, Inc. | Culverts | $ 15,523.33 |
| 63363 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 825.73 |
| 63364 | I.U.O.E. Local 49 | Union Dues July 2024 | $ 315.00 |
| 63365 | Palo Volunteer Fire Department | Good Will Fund APR 24 | $ 100.00 |
| 63366 | Palo Volunteer Fire Department | Good Will Fund MAY 24 | $ 90.00 |
| D07-10-24 | Empower | Employee Deductions 7/6/24 | $ 350.00 |
| DD0710202401 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 862.36 |
| DD0710202402 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 1,314.25 |
| DD0710202403 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 906.80 |
| DD0710202404 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 332.58 |
| DD0710202405 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 18.47 |
| DD0710202406 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 2,701.66 |
| DD0710202407 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 706.01 |
| DD0710202408 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 1,846.72 |
| DD0710202409 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 1,861.57 |
| DD0710202410 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 1,984.57 |
| DD0710202411 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 2,534.47 |
| DD0710202412 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 2,219.59 |
| DD0710202413 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 1,390.83 |
| DD0710202414 | Payroll Period Ending 07/06/2024 | Regular Payroll Ending 07/06/2024 | $ 1,886.13 |
| DD07102401 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 93.55 |
| DD07102402 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 105.38 |
| DD07102403 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 73.84 |
| DD07102404 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 286.71 |
| DD07102405 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 196.04 |
| DD07102406 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 93.55 |
| DD07102407 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 14.71 |
| DD07102408 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 132.97 |
| DD07102409 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 249.26 |
| DD07102410 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 113.26 |
| DD07102411 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 54.13 |
| DD07102412 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 172.39 |
| DD07102413 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 93.55 |
| DD07102414 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 410.88 |
| DD07102415 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 73.84 |
| DD07102416 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 93.55 |
| DD07102417 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 73.84 |
| DD07102418 | Payroll Period Ending 05/30/2024 | FD May 2024 Monthly Payroll | $ 34.42 |
| F07-10-24 | E.F.T.P.S. | Payroll Deductions PPE 7/6/24 | $ 6,827.21 |
| FD07-10-24 | E.F.T.P.S. FD | Withholding Tax | $ 72.26 |
| M07-10-24 | MN Department of Revenue | Employee Deductions | $ 1,307.97 |
| P07-10-24 | P.E.R.A. | Payroll Deductions PPE 7/6/24 | $ 3,765.89 |
| 35516 | Curtiss Anttila | Housing Institute, Service Contract | $ 700.00 |
| 63367 | Palo Volunteer Fire Department | Good Will Fund Jun 24 | $ 80.00 |
| DD07232401 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 54.13 |
| DD07232402 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 18.65 |
| DD07232403 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 132.97 |
| DD07232404 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 263.06 |
| DD07232405 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 176.33 |
| DD07232406 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 1,922.48 |
| DD07232407 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 1,887.16 |
| DD07232408 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 54.13 |
| DD07232409 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 245.32 |
| DD07232410 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 1,902.78 |
| DD07232411 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 132.97 |
| DD07232412 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 14.71 |
| DD07232413 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 371.46 |
| DD07232414 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 14.71 |
| DD07232415 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 34.42 |
| DD07232416 | Payroll Period Ending 06/30/2024 | FD June 2024 Monthly Payroll | $ 14.71 |
| FD07-23-24 | E.F.T.P.S. FD | Withholding Tax | $ 216.80 |
| M07-23-24 | MN Department of Revenue - FD | State Withholding | $ 47.61 |
| D07-24-24 | Empower | Employee Deductions ppe 7/20/24 | $ 350.00 |
| DD07242401 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 567.01 |
| DD07242402 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,054.37 |
| DD07242403 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,163.96 |
| DD07242404 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 546.98 |
| DD07242405 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 945.83 |
| DD07242406 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 2,713.59 |
| DD07242407 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 925.52 |
| DD07242408 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,811.72 |
| DD07242409 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,758.00 |
| DD07242410 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,852.43 |
| DD07242411 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 2,538.21 |
| DD07242412 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 2,010.61 |
| DD07242413 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,355.83 |
| DD07242414 | Payroll Period Ending 07/20/2024 | Regular Payroll Ending 07/20/2024 | $ 1,761.02 |
| F07-24-24 | E.F.T.P.S. | Payroll Deductions PPE 7/20/24 | $ 6,693.05 |
| M07-24-24 | MN Department of Revenue | Employee Deductions | $ 1,282.52 |
| P07-24-24 | P.E.R.A. | Payroll Deductions PPE 7/20/24 | $ 3,426.97 |
| J07-25-24 | Department of Employment & Economic | Unemployment Benefits Paid | $ 4,974.50 |
| 35517 | Vision Pro Optical | HCSP Payment | $ 709.54 |
| 35518 | ServiceMaster Cleaning | Fire Hall Flood Clean-up | $ 6,883.25 |
| 35519 | A1 Services, Inc. | Fire Hall Flood Septic Back-up | $ 307.00 |
| 35520 | Auto Value | Welding Wire, Fluid, Parts | $ 678.90 |
| 35521 | Bradach Lumber | Pavilion | $ 2.79 |
| 35522 | Aurora, City of | Shredding, Town Hall Plumbing | $ 89.91 |
| 35523 | Hoyt Lakes, City of | Ambulance Agreement | $ 1,000.00 |
| 35524 | CTC | Town Office Phone July 2024 | $ 225.36 |
| 35525 | Excel Business Systems | Copier Contract | $ 256.32 |
| 35526 | Hometown Focus | Camping Event Ad | $ 360.00 |
| 35527 | Lake Country Power | July Electric Service | $ 2,620.00 |
| 35528 | Lawson Products | Vinyl Cleaner, Nuts, TyRaps | $ 340.49 |
| 35529 | Ronald Mackey | Animal Control | $ 550.00 |
| 35530 | Minnesota Power | Electric Service Lift Stations | $ 232.38 |
| 35531 | Minnesota Power | Street Lighting | $ 255.56 |
| 35532 | Menard's-Virginia | Wood Lathe, Sealant for Columbarium | $ 87.92 |
| 35533 | Madison National Life Ins Co, Inc | LTD/STD Aug 2024 | $ 356.96 |
| 35534 | PeopleService Inc. | Aug 24 W/WW Professional Services | $ 380.00 |
| 35535 | Range Paper | Shop Cleaning Supplies | $ 495.60 |
| 35536 | RMB Environmental Laboratories, Inc | Water Testing | $ 31.35 |
| 35537 | St. Louis County Auditor-PW | June 2024 Fuel | $ 6,173.43 |
| 35538 | Uline | Glasses Wipes | $ 16.50 |
| 35539 | Vault Workforce Screening | Drug & Alcohol Test | $ 61.16 |
| 35540 | VC3 | July Contract | $ 42.50 |
| 35541 | Central Pension Fund | Retirement Contributions July 24 | $ 3,894.70 |
| 35542 | I.U.O.E. Local 49 Fringe Benefits | Aug 2024 Group Insurance | $ 13,275.00 |
| 35543 | Mesabi Bituminous Inc | 22.4 Tons Cold Mix | $ 3,360.00 |
| 35544 | Mesabi Tribune | Subscription | $ 165.20 |
| 35545 | MN Fire Service Certification Board | FF I & II Hirsch, Hway, Ness | $ 756.00 |
| 35546 | Portable John | Toilets Rental June & July | $ 1,073.40 |
| 35547 | Curtiss Anttila | Housing Institute, Service Contract | $ 900.00 |
| 35548 | Advantage Systems Group | Town Hall Cameras & Training | $ 270.00 |
| 35549 | Colosimo, Patchin, & Kearney, LTD | Monthly retainer Aug 2024 | $ 465.00 |
| 35550 | MacQueen Emergency Group | Testing on 2 Trucks | $ 1,105.66 |
| 35551 | O'Day Equipment, LLC | \*\*\*VOID$5595.13\*\*\*Fuel Master Issues | $ - |
| 35552 | WebCemeteries | \*\*\*VOID$999.00\*\*\*Cemetery Software | $ - |
| 35553 | Knaus, Jodi | Cell Phone Stipend | $ 50.00 |
| 35554 | Niemi, Clark | Cell Phone Stipend | $ 50.00 |
| 35555 | Amanda Gross | Cell Phone Stipend | $ 50.00 |
| 35556 | Jessica Forsline | Travel Expenses | $ 20.10 |
| 35557 | Knaus, Jodi | Travel Expenses | $ 44.69 |
| 35558 | Niemi, Clark | OT Meal | $ 36.00 |
| 35559 | Polansky, Roxane | Travel Expenses | $ 209.71 |
| 35560 | Knaus, Jodi | Clothing Allowance | $ 63.75 |
| 35561 | XZ9322001 | Health Care Savings Reimbursement | $ 3,265.42 |
| 35562 | XZ6344990 | Health Care Savings | $ 1,476.86 |
| 63368 | Colonial Life | July 24 Employee Deductions | $ 537.42 |
| 63369 | MN NCPERS | Life Insurance Employee Paid | $ 32.00 |
| 63370 | Minnesota Life Insurance Company | Employee/Employer Insurance | $ 202.30 |
| DD07312401 | Payroll Period Ending 07/31/2024 | July 2024 Monthly Payroll | $ 444.59 |
| DD07312402 | Payroll Period Ending 07/31/2024 | July 2024 Monthly Payroll | $ 236.08 |
| DD07312403 | Payroll Period Ending 07/31/2024 | July 2024 Monthly Payroll | $ 236.08 |
| DD07312404 | Payroll Period Ending 07/31/2024 | July 2024 Monthly Payroll | $ 396.38 |
| DD07312405 | Payroll Period Ending 07/31/2024 | July 2024 Monthly Payroll | $ 364.86 |
| DD07312406 | Payroll Period Ending 07/31/2024 | July 2024 Monthly Payroll | $ 500.49 |
| F07-31-24 | E.F.T.P.S. Monthly | Employee Deductions | $ 255.58 |
| M07-31-24 | MN Department of Revenue Monthly | Employee Withholding | $ 51.94 |
| P07-31-24 | P.E.R.A. Monthly | Retirement Deductions | $ 292.03 |
|  |  | **TOTAL** | **$ 161,818.72** |

**2. THE TREASURER’S REPORT FOR THE MONTH OF JULY 2024, LISTED RECEIPTS IN THE AMOUNT OF $807,591.14:**

|  |  |
| --- | --- |
| SLC-Tax Apportionment  Cemetery Revenue  Garbage Bag Revenue  Refuse Revenue  LLCC Rental Fees  Twin Lakes Rent  SLC-Fire Contract-2nd 1/2  SLC-Federal PILT  Township Aid  Election Reimb. 2024 PNP  IRTB Camping Event Sponsorship  Election Filing Fee  Culvert & Driveway Permit Fee | 761,694.67  2,600.00  4,142.00  369.86  1,195.00  700.00  18,000.00  5,384.77  1,320.50  4,820.09  250.00  2.00  975.14 |
| Interest Earned | 6,137.11 |
| **TOTAL** | **$807,591.14** |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF JULY 2024 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**: Sarah Ciochetto appeared before the Board asking for support and approval of the trail route for the Mesabi Trail portion in the Town of White near the East Range Shooting Club and crossing the Blandin property. Engineers have put together the easements between the trail authority and the Township to be filed with St. Louis County. The Trail Authority will provide all insurance and all maintenance of the trail. The Board would like to have the Trail Authority consider further activity in the Township which Clerk Knaus and Ciochetto can meet about at a later date.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING THE TRAIL ROUTE PRESENTED AND FULL SUPPORT OF THE PROJECT. MOTION CARRIED**

Travis & April Mattson – Apperared before the Board to plea to not remove the mill feed placed on the roadway in front of their residence as it does a good job of dust control. It does need to be better maintained. Residents in the area submitted four concern/request forms which will be placed on file asking for the removal of this area and a petition was filed years ago for paving of the entire roadway. Grants have been applied for but the Township has not been successful in obtaining any funding for the Project to date.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY DIRECITNG FOREMAN NIEMI TO LOOK AT THE ROADWAY AND SEE WHAT CAN BE DONE TO REPAIR IT SUCH AS ADDING MORE MILLING TO MAKE IT MORE PASSABLE. MOTION CARRIED**

**4. UNFINISHED BUSINESS:**

4.1 Salt/Sand Dome Roof Replacement

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH THE APPROVAL OF A FORMAL CONTRACT WITH MILLER’S ROOFING AND SIDING ALONG WITH THE 50% DOWN PAYMENT AND THE FINANCING WITH FIRST NATIONAL BANK OF GILBERT AT 4.99% OVER A THREE YEAR PERIOD. MOTION CARRIED**

4.2 DNR Forestry Office Timber Harvesting Offer – No new information.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.3 Joint Water Project - Administrative Committee continues to meet to discuss administrative items. Ground Breaking Ceremony scheduled for August 21, 2024 at 2:00 p.m. at Lake Mine Intake Site. Last week through a phone call, Skelton authorized the Fire Department (Skinner) to pressurize lines with USA and to track time as a good training exercise for the department.

4.4 LLCC Deed/Legal update –Northern Lights Surveying Company report still pending. Draft documents were given to Clerk Knaus prior to the meeting for Board to review for next month’s approval.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.5 Election Cycle – Waiting for further information and draft Resolution and ballot language from attorney. Will reach out again as the deadline for St. Louis County is August 13, 2024.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.6 LLCC Facility needs – new compressor was installed on July 31, 2024. Boiler replacement is still pending. Strategic Planning needs to continue for all facilities and grants are necessary to get the work completed. Craig Anttila would like to see the electrical upgraded at the LLCC as well as a new generator for Public Works. Curt Anttila would like to work on campgound design and the fishing pier. Jon Skelton inidcated we need to “stop spinning our wheels and just go for it". There are many steps to the Strategic Plan at LLCC and we could apply for grants now for the trail work and getting a dock there. Curt Anttila indicated working with the Forestry Service to clear the area is not an option.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE QUOTE IN THE AMOUNT OF $7,870.00 TO KB PLUMBING FOR THE REPLACEMENT OF THE COMPRESSOR AT LOON LAKE COMMUNITY CENTER. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING CURT ANTTILA TO APPLY FOR ANY GRANTS AVAILABLE THAT WILL MOVE THE STRATEGIC PLAN AND GOALS FORWARD. MOTION CARRIED**

4.7 2023 Curve Realignments – No new updates.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.8 Camping Under the Stars Event – Saturday, 9/7/24 – Ads are published; registrations are coming in very slowly; $250.00 donation received from the Iron Trail Tourism Bureau.

4.9 FEMA 2023 Spring Road Damage Updates – Further mitigation pending; administrative costs of $3,977.62 submitted and won’t be paid until project is closed out.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.10 Housing – Pineville lots withheld – six month timeframe ends 9/2024; Need to find out when auction will be held to purchase the lots.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.11 June 18th Emergency – FEMA project updates – damage documentation is being entered into a spreadsheet; Staff attended a meeting with FEMA and St. Louis County to begin the reimbursement process.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.12 Central Pension Fund Employee Contributions – Meeting needs to be scheduled with the Union. Skelton would like to meet with the Town Attorney first prior to this meeting being held. Clerk will get the time and details from Attorney Brunfelt and post accordingly.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO SCHEDULE A MEETING WITH THE TOWNSHIP BOARD OF SUPERVISORS AND THE TOWN ATTORNEY MITCH BRUNFELT ON TUESDAY, AUGUST 6, 2024 TO DISCUSS THE CENTRAL PENSION FUND EMPLOYEE CONTRIBUTIONS. MOTION CARRIED**

4.13 2014 Grader Insurance Claim – Claim has been filed with the LMCIT. Invoice $18,029.00 for repairs was reviewed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING PAYMENT TO MCCOY CONSTRUCTION AND FORESTRY FOR GRADER REPAIRS IN THE AMOUNT OF $18,029.00 MOTION CARRIED**

4.14 Halmet Probate – Rauha Cemtery Land Purchase still pending

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING THE OFFICE TO CALL MR. HALMENT DIRECTLY AND FIND OUT WHAT THE ISSUES OR ANY CONCERNS ARE WITH THE PROBATE. MOTION CARRIED**

**5. NEW BUSINESS:**

5.1 East Range National Night Out hosted by City of Aurora – August 6, 2024

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING THE FIRE DEPARTMENT OR PUBLIC WORKS DEPARTMENT TO PARTICIPATE IN THE EVENT. MOTION CARRIED**

5.2 2023 Audit

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY AUTHORIZING PAYMENT OF $17,650.00 TO WALKER, GIROUX, AND HAHNE FOR THE 2023 ANNUAL AUDIT. MOTION CARRIED**

5.3 East Range Mental Health Day – a concept created by Knaus and Lindsey Luke hoping to take place late Fall 2024 with all East Range Communities Staff if the Board approved the concept of the event. Further planning will create a schedule and cost estimate.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING MOVING FORWARD WITH THE PLANNING OF AN EAST RANGE MENTAL HEALTH DAY. MOTION CARRIED**

5.4 Fire Hall Flood – due to back-up of septic system. Could be Storm related and be a part of the FEMA documentation. The drain field is too low now that the water table has risen on North Twin Lake. The claim process has begun with the LMCIT and documentation is taking place with video, photos, and clean-up by ServiceMaster. Septic System repairs and/or replacement need to be done.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING PAYMENT TO SERVICEMASTER FOR THE CLEAN-UP OF THE FIRE HALL IN THE AMOUNT OF $6,883.25. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING FOREMAN NIEMI TO FIND AN ADVANCED COMMERICAL SEPTIC SYSTEM DESIGNER THOUGH ENVIRONMENTAL SERVICES AND/OR MN DEPARTMENT OF HEALTH AND APPROVING MOVING FORWARD WITH THE DESIGN AND REPORT BACK TO THE BOARD THE NEXT STEPS. MOTION CARRIED**

5.5 RAMS Lunch and Learn Invitation – August 8, 2024

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING ANY EMPLOYEE OR BOARD MEMBER TO ATTEND IF THEY WISH TO DO SO. MOTION CARRIED**

5.6 Lake Mine Porta Potty Request – Kris Johnson sent in a written request to have a porta potty placed at Lake Mine as many people use this recreation area. The Board discussed it is owned by the DNR but maintained by the Township and it is a popular spot.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE INSTALLATION OF A PORTA POTTY AT LAKE MINE FOR ONE MONTH AND LOOK AT USE FOR PLACEMENT OF ONE NEXT YEAR ALL SEASON. MOTION CARRIED**

5.7 Niche Repairs on Columbarium at Cemetery

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA AUTHORIZING THE REPAIRS ON THE COLUMBARIUM AT RAUHA CEMETERY AND PAYMENT OF $3,100.00 FOR THOSE REPAIRS. MOTION CARRIED**

5.8 Road 54/Lane 55 Concern Request Forms – Four residents submitted forms regarding the roadway which were reviewed by the Board.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY ACCEPTING THE CONCERN REQUEST FORMS RECEIVED AND TO PLACE THEM ON FILE. MOTION CARRIED**

5.9 O’Day Service Invoice – invoice amount of $5,595.13 was reviewed but appears to be for the St. Louis County portion of the fuel system.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE STAFF TO FORWARD THIS INVOICE TO ST. LOUIS COUNTY FOR PAYMENT. MOTION CARRIED**

**6. REPORTS:**

Clerk’s Report

1. Public Accuracy Testing for the August 13, 2024 Primary Election is Monday, August 5, 2024 at 9:30 a.m. The office will be open for voting on Saturday, August 10, 2024 from 9:00 a.m. to 3:00 p.m. Filing period for Supervisor – Seat C ends August 13, 2024 at 5:00 p.m. Supervisor Anttila has filed for office for another term.
2. Payroll quarterly reports were submitted by July 31, 2024
3. Kora’s last day as Office Intern is Friday, August 16, 2024. She has done an excellent job!
4. Amanda Gross will be returning to work Monday, September 16, 2024 from her leave.
5. Preparation for the Town’s Annual Meeting for Tuesday, September 10th at 6:00 p.m. has begun. The legal notice will be published in the East Range Times. If the Board wants to discuss anything with the Public or invite any guests, let me know.

On-going Projects & Pending Items not discussed:

* Franchise Fees for Power & Utilities (fiber)
* Road Vacation Filings for the Road Realignments in 2023

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman -Emergency Response from the weather event on June 18th has been priority and the last culvert from that event will be done in the next day or so; 75 tons of blacktop has been placed on the roadways; laborers are done this month. They have done a fantastic job.

Supervisors:

Anttila - Everyone is doing a great job! Thanks to Kora! Would like to schedule a Special Meeting to discuss things before the Annual Meeitng if possible.

Kippley – Roads are looking good and it’s nice to see the sides are getting mowed too.

Skelton – Great job to all employees!

**7. TRAINING REQUESTS & MEETING NOTICES**:

* Knaus, Niemi, Gross – Cemetery Conference – September 18-20, 2024, Bloomington, MN.

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING KNAUS, NIEMI, AND GROSS TO ATTEND THE ANNUAL CEMETERY CONFERENCE IN BLOOMINGTON, MN WITH EXPENSES PAID. MOTION CARRIED**

**8. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, September 5, 2024 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting: Wednesday, August 21, 2024 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, August 27, 2024 9:00 AM @ City/Town Government Center; Special Meeting with Fire Department: Needs to be Rescheduled (originally for Wednesday, August 14, 2024); Elections Voting/Office Open: Saturday, August 10, 2024 9:00 a.m. – 3:00 p.m.; Primary Election Day: Tuesday, August 13, 2024 polls open at 7:00 a.m. – 8:00 p.m.; MAT District 10 Meeting: Thursday, August 29, 2024 Grand Lake Hall 6:00 p.m.; Continuation of Township Annual Meeting: Tuesday, September 10, 2024 6:00 P.M. at Loon Lake Community Center;

**9. ADJOURNMENT**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO ADJOURN THE REGULAR MEETING AT 6:45 P.M. MOTION CARRIED**

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**Jodi Knaus, Clerk Jon Skelton, Chairman**