

OBTAINING A PASSPORT

If you do not already have a valid Passport, please begin the process **immediately**.

You will need:

- A Certified copy of your Birth Certificate, available from the county in which you were born (parents may have it among their important papers).
- A completed Passport Application Form (available online at www.travel.state.gov/passport, in the Travel Shoppe office or from the campus London Semester Office)
- Two Passport photos
- The total cost to process the Passport, which is \$165.00.

You must take all of these items to the CSUF campus Passport office, or to the Main Post Office located in downtown Fresno. The Passport processing window is open M-F, 9:00am-4:00pm only.

The processing time is currently about 3-4 weeks, though expedited processing is available at an additional cost.

US Passports are valid for 10 years, and your Certified Birth Certificate will be returned to you with your new Passport.

PASSPORT PHOTOS

Passport photos are taken with a special 2-lens camera. Passport photos are available at Boots Camera (\$9.95), the Post Office (\$12.00), most FedEx-Kinko's (\$12.99), Costco (\$5.00) and AAA (\$6.50 for members)