

APPROVED

Arrowbear Park County Water District

Regular Meeting

January 19, 2023

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 19, 2023, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Terisa Bonito
Director Seth Burt
Director Paul Miller

Directors who were absent:

Director Sheila Wymer

Also present were the following:

Chief Lindley
Field Operations Supervisor Weber

Visitors present:

None

Open Session

President Bunyea called the meeting to order. Vice President Bonito led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Miller, Bonito, Bunyea, and Burt. Director that was absent: Director Wymer

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Miller. Motion passed by unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer.

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in December.
- B) Chief Lindley reported on the Fire Department calls for the month of December. There were a total of 11 calls, 9 were in the District, and 2 were out of the District.
- C) General Manager Huff reported on the need to update the Employee Handbook and related District policies and the progress he and the District's legal counsel were making. He also summarized the merger of CSA 79 with RSWD and the minimal impact to APCWD. He also reported on the successful new hire of Logan Stinson and RSWD requesting to stop water purchases for now.

President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board.

1. There was a discussion with no action taken regarding customer #0281 who requested that the Board waive or reduce the assessed minimum monthly water/sewer charges for the account.
2. There was a discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. Vice President Bonito nominated herself as President for the calendar year 2023. Second was by Director Bunyea and approved by a unanimous vote. The gavel was passed to the new President.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

There was a continuing discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. Director Miller nominated Director Bunyea as Vice President for the calendar year 2023. Second was by President Bonito and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

3. There was a discussion and a motion to appoint Caroline Rimmer as Secretary to the Board of Directors for calendar year 2023. Motion was made by Director Miller, seconded by President Bonito, and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

4. There was a discussion and a motion to approve Resolution 2023-1-19, appointing General Manager Huff, Secretary Rimmer, and two Board Members as signers on the District bank account. The two Board Members appointed to be the signers on the District accounts are Director Bunyea and Director Miller. Motion was made by President Bonito, seconded by Director Bunyea, and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

5. There was a discussion regarding amending Policy 5010.10, time and frequency of Regular Board Meetings. Direction was given to General Manager Huff to draft a policy allowing for the General Manager or Board President to call a meeting in odd numbered months (if the Board approved going to even numbered month meetings), if business deemed time sensitive needed to be conducted. In February, the General Manager will present an amended policy that the Board may vote on. No action was taken to change or amend time and frequency of Board Meetings.

6. Due to no action being taken on Item 5, the motion to affirm the regular Board Meeting days and times was postponed until the February 16, 2023, regular Board Meeting.

B) Fire Department

1. There was a discussion regarding Resolution 2023-1-19A, the acknowledgement of receipt of a report made by the Fire Chief of the Arrowbear Lake Fire Department regarding compliance with the annual inspection of certain occupancies pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code. Director Miller made a motion to approve Resolution 2023-1-19A. Second was by Vice President Bunyea and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

2. There was a discussion regarding approving the first reading/Board review of Ordinance 2023-2-16, adopting the 2022 California Fire Code with amendments. Director Miller made a motion to approve the reading/Board review of Ordinance 2023-2-16 adopting the 2022 California Fire Code with amendments. Second was by Director Burt and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

3. There was a discussion regarding authoring the Fire Department to apply for an AFG Grant to replace E271A, 1984 Seagrave Type I engine with a new Type I Engine (est. cost \$900,000 and allocate up to \$45,000.00 from Unrestricted Vehicle Replacement Fund 3-3100 for the AFG Grant requiring 5% matching funds, if the Grant is approved. Director Burt made a motion to approve the applying for the AFG Grant and replacing E271A with a new Type I engine. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Wymer

Adjournment of the Regular Board Meeting to the Finance Corporation Annual Meeting

At 8:25 PM, President Bonito adjourned the regular meeting and opened the annual Arrowbear Park County Water District Financing Corporation meeting (See Minutes for Arrowbear Park County Water District Financing Corporation). Director Miller made a motion to appoint the newly sustained officers of the Arrowbear Park County Water District Board to fill the same positions on the Arrowbear Park County Water District Financing Corporation Board for 2023. Motion was seconded by Director Burt. Motion passed by unanimous vote.

Ayes: Miller, Bonito, Bunyea, and Burt

Nays: None

Abstain: None
Absent: Wymer

Adjournment of the Finance Corporation Annual Meeting to the Regular Board Meeting

President Bonito adjourned the Arrowbear Park County Water District Financing Corporation meeting at 8:26 PM. President Bonito reopened the regular Board meeting at 8:26 PM.


Announcements:

- A) The President had no announcements.
- B) Director Miller thanked staff for their assistance in answering questions. Vice President Bunyea discussed possible options for a new layout for the Board room.
- C) General Manager Huff handed out the Board's and required staff Form 700's.

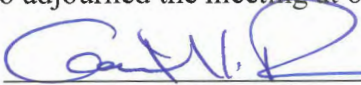
The next Regular Board Meeting will be February 16, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 8:37 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary