

Payroll Schedule 2017

Angela Fax # (585) 672-9141 – Self- Hired Staff / Respite / Admin

Anastasia Fax # (585) 978-3553 – Self - Hired Staff

Desiree Mastrodonato/ Alyssa Francis Fax # (585) 978-3555 -- Community Hab

Time Sheets Due	Pay Date
Monday January 2 nd , 2017	Friday January 6 th , 2017
Monday January 16 th , 2017	Friday January 20 th , 2017
Monday January 30 th , 2017	Friday February 3 rd , 2017
Monday February 13 th , 2017	Friday February 17 th , 2017
Monday February 27 th , 2017	Friday March 3 rd , 2017
Monday March 13 th , 2017	Friday March 17 th , 2017
Monday March 27 th , 2017	Friday March 31 st , 2017
Monday April 10 th , 2017	Friday April 14 th , 2017
Monday April 24 th , 2017	Friday April 28 th , 2017
Monday May 8 th , 2017	Friday May 12 th , 2017
Monday May 22 nd , 2017	Friday May 26 th , 2017
Monday June 5 th , 2017	Friday June 9 th , 2017
Monday June 19 th , 2017	Friday June 23 rd , 2017
Monday July 3 rd , 2017	Friday July 7 th , 2017
Monday July 17 th , 2017	Friday July 21 st , 2017
Monday July 31 st , 2017	Friday August 4 th , 2017
Monday August 14 th , 2017	Friday August 18 th , 2017
Monday August 28 th , 2017	Friday September 1 st , 2017
Monday September 11 th , 2017	Friday September 15 th , 2017
Monday September 25 th , 2017	Friday September 29 th , 2017
Monday October 9 th , 2017	Friday October 13 th , 2017
Monday October 23 rd , 2017	Friday October 27 th , 2017
Monday November 6 th , 2017	Friday November 9 th , 2017
Monday November 20 th , 2017	Friday November 24 th , 2017
Monday December 4 th , 2017	Friday December 8 th , 2017
Monday December 18 th , 2017	Friday December 22 nd , 2017

All Originals are due by the 10th of the following month.

*****DUE TO MEDICAID STANDARDS, TIMESHEETS WILL ONLY BE PROCESSED IF FILLED OUT CORRECTLY, ACCOMPANIED BY NOTES AND SIGNED BY ALL NECESSARY PARTIES*****

Noted: Pay date will be on Friday of the listed dates, unless Friday falls on a Holiday then Pay might be delayed. Timesheets are due on the below listed **Monday's by NOON!**