

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, AUGUST 29, 2025  
HELD AT FALLIS HALL AND VIA ZOOM

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| d  | <b>PRESENT</b>           | <p>Mayor: Bernie Poulin<br/> Deputy Mayor: Graeme Horne<br/> Councillor: Sherry Strong</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO)<br/> Angela Duncan, Wildwillow Enterprises<br/> Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): Jackie Gamblin – Summer Village Weed Inspector<br/> To discuss noxious weeds within the Summer Village.</p> <p>Del Penner – Resident - 2 Cedar Avenue<br/> Requesting Council consider he be given approval for rear access to his home through Municipal Reserve R2.</p> <p>Public at Large: 0 in-person / 1 via Zoom</p> |
| 1. | <b>CALL TO ORDER</b>     | <p>Mayor Poulin called the meeting to order at 9:43 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>                                                                                                                                                                                                 |
| 2. | <b>AGENDA</b><br>161-25  | <p><b>MOVED</b> by Deputy Mayor Horne that the August 29, 2025 Agenda be approved with the following additions:</p> <p>Under 8. Business:</p> <ul style="list-style-type: none"> <li>i) Playground discussion</li> <li>j) Policing discussion</li> <li>k) Correspondence from resident at 24 Spruce Crescent</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                          |
| 3. | <b>MINUTES</b><br>162-25 | <p><b>MOVED</b> by Mayor Poulin that the minutes of the July 25, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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| 4. | <b>DELEGATIONS</b><br>163-25                                      | <p><u>Jackie Gamblin – Weed Inspector for the Summer Village</u><br/> <b>MOVED</b> by Mayor Poulin that Council accept for information the discussion with Jackie Gamblin, Weed Inspector for the Summer Village of Silver Sands, and that Council authorize the Weed Inspector to proceed with issuing Inspector's Notices where required and further to invoice the Summer Village where the Summer Village will then invoice the individual properties for same.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Jackie Gamblin left the meeting at 10:11 a.m.</p> <p><u>Del Penner – 2 Cedar Avenue – requesting Council to consider he be given approval for rear access to his home through the Municipal Reserve MR2</u></p> <p>Del Penner left the meeting at 10:18 a.m.</p> <p>This item has been deferred for further discussion to later in the meeting.</p> |
| 5. | <b>PUBLIC HEARINGS</b>                                            | n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6. | <b>BYLAWS</b><br>164-25<br><br>165-25<br><br>166-25<br><br>167-25 | <p><u>Bylaw 354-2025 – A Bylaw for the purpose of cancelling a portion of Plan 223 MC</u><br/> <b>MOVED</b> by Mayor Poulin that Bylaw 354-2025, being a bylaw for the purpose of cancelling a portion of Plan 223 MC, Block 1 to consolidate Lots 21 and 22 into one new titled lot being 21A, in Summer Village of Silver Sands be given first reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Horne that Bylaw 354-2025 be given second reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Strong that Bylaw 354-2025 be considered for third reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Deputy Mayor Horne that Bylaw 354-2025 be given third and final reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>              |
| 7. | <b>BUSINESS</b><br>168-25                                         | <p><b>MOVED</b> by Councillor Strong that the 2024 Annual Internal Review by the Safety Codes Council for the Summer Village of Silver Sands be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| 169-25 | <p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands provide a silent auction donation to the Association of Summer Villages of Alberta Annual Conference to a maximum value of \$350.00.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 170-25 | <p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands Council endorse the Lake Isle/Lac Ste. Anne Stewardship Society (LILSA) – an established non-profit organization with a focus on lake stewardship, water quality, and wetland/riparian health – to take the lead in investigating and developing a comprehensive Lake Management Plan for Lac Ste. Anne, Lake Isle, and the surrounding watersheds, including Devils Lake, Big Lake, and other applicable tributaries. FURTHER that Council recommend the plan include, at a minimum:</p> <ul style="list-style-type: none"> <li>-Strategies for protecting and improving water quality and quantity;</li> <li>-An assessment of historical and current lake levels; and</li> <li>-Consideration of the potential need for, and implications of, a water control structure.</li> </ul> <p>AND FURTHER THAT, all work undertaken through this initiative be conducted in alignment with applicable provincial regulatory requirements and environmental approval processes.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
| 171-25 | <p><b>MOVED</b> by Deputy Mayor Horne that the attendance of Council and Administration at the August 1<sup>st</sup>, 2025 meeting to discuss lake levels of Lac Ste. Anne and Lake Isle be ratified, and that the briefing notes of said meeting as provided by Lac Ste. Anne County be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 172-25 | <p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands invite representatives from the West Inter Lake District (WILD) Regional Waster Services Commission to the September or October Council Meeting to hear an update on activities and discuss the potential of joining said Commission.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 173-25 | <p><b>MOVED</b> by Councilor Strong that a representative from Missing Link Internet be invited to the Silver Sands September or October Council Meeting to provide further information on bringing fibre options to rural communities.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 174-25 | <p><b>MOVED</b> by Mayor Poulin that the Mutual Aid Fire Agreement between Alberta Beach and Lac Ste. Anne County, including the addendum agreements between the Summer Villages and the County, be approved as presented and execution authorized and that the Summer Village of Silver Sands supports Alberta Beach's request for a further addendum agreement that would include the process for highway dual call outs.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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|    | 175-25                     | <p><b>MOVED</b> by Mayor Poulin that Silver Sands share the School Trustee Election information with residents via Silver Sands Connect, the Summer Village website, the community information sign AND THAT the information also be shared with one of the 3<sup>rd</sup> party Silver Sands Facebook page administrators.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                              |
|    | 176-25                     | <p><b>MOVED</b> by Mayor Poulin that the discussion on the future use of Facebook for the Summer Village of Silver Sands be deferred to the September Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                   |
|    | 177-25                     | <p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands set its 2026 Fortis Alberta Franchise Fee at 3%. (no change from 2025).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:14 a.m.</p> <p>The meeting reconvened at 11:19 a.m.</p>                                                                                                                                                                    |
|    | 178-25                     | <p><b>MOVED</b> by Deputy Mayor Horne that public works be authorized to investigate retrofitting the playground border and ensuring compliance with regulations by consulting with the Summer Village's Playground Inspector in an effort to deter the geese from entering the playground area.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                         |
|    | 179-25                     | <p><b>MOVED</b> by Deputy Mayor Horne that the discussion with respect to policing and enforcement be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                          |
|    | 180-25                     | <p><b>MOVED</b> by Mayor Poulin that the discussion with respect to the correspondence sent directly to Councillor Strong from the resident at 24 Spruce Crescent requesting support regarding property damage and health issues related to nearby development be accepted for information and that administration send a letter to the resident advising the resident on the Summer Village's position.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
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| 8. | <b>FINANCIAL</b><br>181-25 | <p><b>MOVED</b> by Deputy Mayor Horne that Council accept for information the income and expense statements as at July 31, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                         |
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| 9.  | <b>COUNCIL REPORTS</b><br><br>182-25<br><br><br><br>183-25                                         | <p><b>MOVED</b> by Councillor Strong that the Council reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Horne that the request by resident, Del Penner, for rear access to his home located at 2 Cedar Avenue through Summer Village Municipal Reserve land R2 be approved with conditions as discussed, THAT the terms and conditions of the agreement are to be in effect for 12 months from the date of signing; Administration to draft and obtain a signed agreement prior to access being granted.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
| 10. | <b>ADMINISTRATION &amp; PUBLIC WORKS REPORTS</b><br><br>184-25<br><br><br>185-25<br><br><br>186-25 | <p><b>MOVED</b> by Councillor Horne that the speed bumps and culvert repair quotation from Allspec Asphalt in the amount of \$13,098.65 be approved as presented and that administration be authorized to apply for grant funding for same.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Horne that Council accept for information the Public Works report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that the remainder of the agenda items be deferred to the next regular Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
| 11. | <b>CORRESPONDENCE</b>                                                                              | DEFERRED TO NEXT MEETING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12. | <b>OPEN GALLERY</b>                                                                                | DEFERRED TO NEXT MEETING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 13. | <b>CLOSED MEETING</b>                                                                              | DEFERRED TO NEXT MEETING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 14. | <b>NEXT MEETING(S)</b>                                                                             | The next Regular Council Meeting is scheduled for Friday, September 26, 2025 at 9:00 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 15. | <b>ADJOURNMENT</b>                                                                                 | The meeting adjourned at 11:53 a.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman