



**PROPOSED PROCESS FOR SETTING THE NUMBER OF LICENSES FOR PILOTAGE  
IN THE PUGET SOUND PURSUANT TO WAC 363-116-065  
February 21, 2019**

**Summary:**

The Board of Pilotage Commissioners has been asked to consider revising the number of licensed pilots in the Puget Sound Pilotage District. The following is a proposed process by which the Commissioners would receive information to guide their decision, and is intended to provide both proponents of a number of pilot licenses and opponents to such proposals a fair opportunity to be heard and respond.

**Proposal:**

The Board of Pilotage Commissioners will consider changing the number of pilots after receiving both written submissions, and answers to questions posed by the Commissioners at the Monthly Meeting in May, at which time all proponents and respondents will be permitted to make oral presentation, and be provided an opportunity to respond to oral presentation. The written submissions and oral presentation would adhere to the following schedule:

- **Round 1:** Opening written submissions, submitted by any party proposing a number of pilots. Opening submissions are due to the BPC no later than adjournment of BPC Monthly Board Meeting in March.
- **Round 2:** Responsive written submissions are limited to the subject matter of an opening submission. Responsive submissions are due no later than adjournment of BPC Monthly Board Meeting in April.
- **Round 3:** Reply written submissions may be made by a proponent of a number of pilots, and are limited to the subject matter of responsive submissions. Reply submissions are due two weeks after the BPC Monthly Board Meeting in April.
- **Oral Presentation:** Proponents and respondents would be permitted time to present oral presentation and rebuttal during the BPC Monthly Board Meeting in May, followed by an opportunity for Commissioners to pose questions to proponents, respondents, and Staff.
- **Decision:** The Board of Pilotage Commissioners will set the target assignment level and number of authorized pilot licenses by formal memorandum or Order at the meeting in May.