

## LEGAL NOTICE

OFFICIAL MINUTES OF THE REGULAR MEETING OF THE BOARD OF WESTON COUNTY COMMISSIONERS, WESTON COUNTY, WYOMING

February 3, 2026

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Erman, and Garrett Borton, and Clerk Becky Hadlock were present. Walter Sprague opened the meeting with prayer, and Commissioner Borton led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Borton moved to approve the agenda; seconded by Commissioner Erman. Carried.

### AP VOUCHERS

Vice-Chairman Wagoner moved to approve all voucher excluding the Airport and Ad Pro; seconded by Commissioner Borton. Carried.

Commissioner Erman moved to approve the Airport vouchers; seconded by Vice-Chairman Wagoner. Commissioner Borton recused himself due to a conflict of interest. Carried.

Commissioner Borton moved to approve the Ad Pro vouchers; seconded by Vice-Chairman Wagoner. Commissioner Erman recused herself due to a conflict of interest. Carried.

### PUBLIC COMMENT

Walter Sprague spoke about the voucher process during public comment.

### WYDOT - STIP

Scott Taylor - District Engineer, Michelle Edwards - District Traffic Engineer, Laura Dallas - Public Relations Specialist, Brad Marchant, Area Maintenance Supervisor, Guy Phillips - Maintenance Foreman & Josh Junt - Resident Engineer were present to give the annual STIP presentation. House District 2 Representative JD Williams was in attendance and asked what could help fill the State employment vacancies in the area. The State employees on hand felt that the Governor's request to the legislators to go from the 2022 pay scale to the 2024 would help.

Attorney Michael Snulken joined the meeting at 11:02 a.m.

### PAYROLL AND VOUCHERS

Commissioner Erman moved to approve Payroll and Vouchers; seconded by Commissioner Borton. Carried.

### MINUTES OF JANUARY 20, 2026

Commissioner Borton moved to approve the minutes of January 20, 2026, as amended; seconded by Vice-Chairman Wagoner. Commissioner Erman recused herself as she was not in attendance at the meeting. Carried.

### EXECUTIVE SESSION MINUTES OF JANUARY 20, 2026 - POTENTIAL LITIGATION

Commissioner Borton moved to approve the Executive Session minutes of January 20, 2026; seconded by Vice-Chairman Wagoner. Commissioner Erman recused herself as she was not in attendance at the meeting. Carried.

### EXECUTIVE SESSION MINUTES OF JANUARY 20, 2026 - PERSONNEL

Vice-Chairman moved to approve the Executive Session minutes of January 20, 2026; seconded by Commissioner Borton. Commissioner Erman recused herself as she was not in attendance at the meeting. Carried.

### LIQUOR LICENSE RENEWAL TRANSFER

Vice-Chairman Wagoner moved to approve the liquor license transfer from Pizza Barn LLC to Pizza Barn; seconded by Commissioner Borton. Carried.

### COLLECTIONS FOR COUNTY CLERK, CLERK OF DISTRICT COURT, PUBLIC HEALTH, SHERIFF & AIRPORT

Commissioner Borton moved to approve collections for the County Clerk in the amount of \$9,108.65, Clerk of District Court in the amount of \$1,980.75, Public Health in the amount of \$721.80 and the Sheriff in the amount of \$3,750.00; seconded by Vice-Chairman Wagoner. During discussion, Commissioner Erman asked that the Sheriff's office to clarify "other". Clerk Hadlock will email them having the change this. Carried. Vice-Chairman Wagoner moved to approve collections for the Airport in the amount of \$1,697.45; seconded by Commissioner Erman. Commissioner Borton recused himself from voting. Carried. Commissioner Erman asked why the Board does not receive the Fair Board's collections. Chairman Todd will visit with Fair Board member Francie Hamilton about getting this information to the Board each month.

### BOARD APPOINTMENTS

Vice-Chairman Wagoner moved to re-appoint Carol Mark to the Planning Board; seconded by Commissioner Erman. Carried.

Commissioner Erman moved to re-appoint Alice Tretabas to the Historical Preservation Board; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman Wagoner moved to re-appoint Rick Dunford to the Planning Board; seconded by Commissioner Borton. Carried.

Commissioner Erman moved to re-appoint Amber Ryan; seconded by Commissioner Borton. Commissioner Erman asked if Amber declares a conflict of interest with the Town of Upton. Vice-Chairman Wagoner stated she does. Vice-Chairman recused himself due to a conflict of interest. Carried.

### BOARD'S SIGNATURE ON TREASURER'S REPORTS

Commissioner Erman moved to approve the Board's signature on the Treasurer's Reports; seconded by Vice-Chairman Wagoner. Carried.

### CHAIRMAN'S SIGNATURE ON IACOVETTO SINGLE LAND DIVISION FLAT

Vice-Chairman Wagoner moved to approve the Chairman's signature on Iacovetto single land division plat; seconded by Commissioner Borton. Carried.

### BOARD'S SIGNATURE ON RESOLUTION 2026-2 - ADOPTION OF WESTON COUNTY ACCESS & FUNCTIONAL NEEDS POLICY AND WESTON COUNTY SEVERE WINTER WEATHER ANNEX

Commissioner Erman moved to move Resolution 2026-2 - Adoption of Weston County Access & Functional Needs Policy and Weston County Severe Winter Weather Annex to the February 17th meeting and give the Homeland Security Coordinator Gilbert Nelson 15 minutes to go over the plans; seconded by Vice-Chairman Wagoner. Carried.

### CHAIRMAN'S SIGNATURE ON BENTONITE MINING CLEARANCE REQUEST LETTER FOR BLACK HILLS BENTONITE, LLC

Commissioner Erman moved to approve the Chairman's signature on Bentonite Mining Clearance Request Letter for Black Hills Bentonite, LLC; seconded by Commissioner Borton. Carried.

### CHAIRMAN'S SIGNATURE ON WYOMING SHPO-CLG ANNUAL REPORT FORM 2024-25

Vice-Chairman Wagoner moved to approve the Chairman's signature on Wyoming State Historical Preservation Office - Certified Local Government Annual Report Form 2024-25; seconded by Commissioner Borton. Carried.

### ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen gave the Board a quote from RDO equipment to fix two John Deere motorgraders. Superintendent Hansen also presented quotes from Wyoming Machinery and RDO Equipment for a new motorgrader. The Board would like this added to the next agenda for discussion. Superintendent Hansen gave the Board an update on the Road & Bridge Department.

### RARE EARTH UPDATE

Roger Conert came before the Board to give an update on Rare Element Resources.

### OLD BUSINESS

**KONE CONTRACT DISCUSSION**  
The Board discussed the current elevator contract that was entered into with Kone and the portion that allows them to raise the price each year. Discussion ensued on alternative options in the future.

### NEW BUSINESS

**CLEANING POSITION - COURTHOUSE**  
Vice-Chairman Wagoner moved to accept Reece Childress's resignation as the Courthouse Cleaner effective February 25, 2026; seconded by Commissioner Borton. Carried.

Commissioner Erman moved to advertise for the Courthouse cleaning position with the same job description that was advertised before for a couple of weeks in both papers; seconded by Vice-Chairman Wagoner. Carried.

### BOARD'S SIGNATURE ON RESOLUTION 2026-3 - CONCERNING SPECIAL APPOINTMENT OF DEPUTY ATTORNEY

The Board asked Attorney Snulken to explain the need for this special appointment, and he would not. Chairman Todd expressed his concerns about the resolution and had questions about it that he would like Attorney Snulken to answer. Commissioner Erman explained she was not comfortable with this with all that she had heard the Natrona Attorney state about his busy schedule and would like to have this put out again to see if a different Attorney would be interested. Vice-Chairman Wagoner agreed that he cannot vote for this without knowing more. He would like Attorney Snulken to call each of them and tell them what it is about. Commissioner Erman asked that she not be called by Attorney Snulken. Commissioner Borton asked if this resolution was case specific or a blanket resolution. Commissioner Borton would like more information before he can vote for or against it. The Board asked Attorney Snulken multiple times to go into Executive Session to discuss this and he let them know that there was nothing that would allow that. Attorney Snulken will let the Board members know what this about and this will be added to the next agenda.

### PUBLIC COMMENT

Jail Administrator Jason Jenkins gave the Board an update on his budget and let them know that they will be receiving a new fingerprint machine. Walter Sprague spoke about the discussion on Resolution 2026-3.

### COMMISSIONER COMMENT

Commissioner Erman spoke about the Hand Count presentation that she attended. Commissioner Erman would like to discuss rescinding the resolution about redistricting. Commissioner Erman let the Board know that a constituent had asked her about the 6th penny. Commissioner Borton attended the legislative update and appreciated their update. Vice-Chairman Wagoner was on a conference call with the WCCA and would like input from the Board on what ideas they have for the Congressional Tour that will be in Weston County August 14-16th.

### VOUCHERS

066-NCPERS, financial admin, \$272.00, AFLAC, payroll ded, \$3,546.49, Empower Trust CO LLC, deferred comp, \$820.00, New York Life, financial admin, \$512.39, WEST, financial admin, \$86,669.71, Weston County Clerk, financial admin, \$48,245.51, WY Child Support Enforcement, payroll ded, \$350.00, WY Department of Workforce Services, payroll ded, \$2,240.30, WY Retirement System, payroll ded, \$41,121.21, 21 ELECTRIC LLC, bldg/gmtd, \$829.65, AD PRO, misc dept suppl, \$1,039.60, ADVANCED COMMUNICATIONS, hmlnd sec, law enf, \$372.90, ADVANCED DRUG TESTING INC (ADT), rdb cnct, \$31.20, AMERICAN SOLUTIONS FOR BUSINESS, crhs suppl, \$129.27, AT&T MOBILITY, gen dept comms, \$1,196.58, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,320.18, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,320.18, BLACK HILLS CHEMICAL & JANITORIAL, law enf brd of prison, \$1,320.18, BROOKLYN DELAROSA, annex cnct wages, \$400.00, BYRAND STREETER, airport cnct wages, supplies, \$2,170.39, CAMBRIA DISCOUNT DRUG LLC, law enf jail med, \$54.49, CHARM-TEX, law enf brd of prison, \$282.90, CITY OF NEWCASTLE, LLC, gen dept util, \$1,315.40, CULLIGAN COMMUNICATIONS, DNC, dist crt comms, \$110.00, CREATIVE PRODUCT SOURCE, hmlnd sec expense, \$641.19, CULLIGAN WATER CONDITIONING, rdb suppl, victim witness, \$28.90, DECKERS MARKET, ext nutrition ed, rdb suppl, \$249.98, DOUBLE D, rdb repair, bldg/gmtd, crhs suppl, \$5,194.19, EASTERN WY EQUIPMENT CO., rdb repair, \$373.12, ENGINEERING ASSOCIATES, rdb cnct wages, \$5,133.58, ERIN PERSCHKE, ext 4H ed, \$106.40, FIRST NORTHERN BANK, gen dept visa bill, \$657.80, FISHER SAND & GRAVEL, rdb gravel, \$30,464.40, GOLDEN WEST TECHNOLOGIES, annex comp, misc comp, pub hlm comms, sheriff spec off, \$819.50, GRIMMS PUMP & INDUSTRIAL SUPPLY, rdb cnct, \$1,315.40, HURRICANE SERVICES 21 LLC, dist crt spec atmy, \$1,556.24, HURRICANE SERVICES 21 LLC, bldg/gmtd, \$2,011.90, IAAO, asst mltg/trvl, \$255.00, JUB JUB, misc comp soft, \$90.00, RIMBERLY JENKINS, trans mltg/trvl, \$40.60, LIBERTY LAW OFFICES PC, dist crt spec atmy, \$1,801.57, MARCO, atmy, rdb equip, \$145.00, NEWCASTLE ACE HARDWARE, gen dept suppl, \$353.13, NEWCASTLE MOTORS, rdb web, \$1,533.93, NEWSLETTER JOURNAL, rdb cnct, \$25.00, NMS LABS, coroner autop, \$169.00, PITNEY BOWES - RESERVE ACCOUNT, crhs post, \$5,000.00, PLAINSMAAN, crhs post fund, \$67.13, POWDER RIVER ENERGY CORP, gen dept util, \$1,539.85, POWER PLAN OIB, rdb repair, \$2,792.17, RANGE, gen dept comms, \$2,581.93, RAPID FIRE PROTECTION, bldg/gmtd, \$1,485.00, REECE CHILDRESS, crhs cnct wages, \$505.00, ROADRUNNER DISPOSAL SERVICE, airport util, \$40.00, SELF STORAGE, LLC, atmy, misc, \$20.00, SERIAL UNIFORMS/INTELL CO., law enf repair, bldg/gmtd, \$149.67, SMITH PSYCHOLOGICAL SERVICES, law enf emp, \$400.00, STEPHANIE MARTINEZ, victim witness, \$119.18, SUNDANCE EXTINGUISHER LLC, airport repair, bldg/gmtd, \$425.50, TAMMY CLEVERDON, trans mltg/trvl, \$40.60, THERMELINE SERVICES, rdb gen, \$3,549.88, TOP OFFICE PRODUCTS, ext copier, dist crt suppl, crhs suppl, \$661.50, UNIVERSITY OF WY EXTENSION, 4H ed sal, \$5,833.50, UPTON CHAMBER OF COMMERCE, QIFY26, \$575.00, UPTON CO-OP ASSN, rdb fuel, \$26,406.38, VISIONARY COMMUNICATIONS, misc comms, \$165.80, VOELKE, \$1,170.00, rdb web maint, \$40.00, WESTON COUNTY HEALTH SERVICES IN HOME SERVICES, QIFY26, \$1,500.00, WCA&PA, atmy, assoc dues, \$200.00, WEST END WATER DISTRICT, airport util, \$40.00, WESTON CO SCHOOL DIST #7, prevention range, \$6,560.33, WESTON COUNTY 4-H COUNCIL, ext ed, 4H support, \$43.63, WESTON COUNTY GAZETTE, gen dept atmy/suppl, \$344.40, WESTON COUNTY HEALTH SERVICES, rdb cnct, \$108.00, WESTON COUNTY PHARMACY, law enf jail med, \$84.08, WESTON COUNTY ROAD & BRIDGE, gen dept fuel, \$3,289.62, WESTON COUNTY SR SERVICES, law enf brd of prison, \$2,478.00, WHEELER LUMBER, rdb lmb, \$5,481.61, WOODY'S FOOD CENTER, annex jan suppl, airport jan suppl, crhs jan suppl, ext support, \$184.72, WY DEPT OF HEALTH/RENTAL, pub hlm, \$207.24, WY DEPT OF TRANSPORTATION, rdb oil hwy \$5, \$4,645.94, WY DEQ, airport tank maint, \$400.00, WY MACHINERY CO., rdb repair, \$3,706.24, WY NET-WORK, misc financial admin, \$270.00.

With no further business, the meeting was adjourned at 3:27 p.m.

Nathan Todd  
Chairman

Attest: Becky Hadlock  
Weston County Clerk

Publish: February 26, 2026.